



Edenbridge Town Council



Town Clerk: Caroline Leet

Full Council | 27 Jan 2020 | Short Agenda (Excludes Confidential Items) | v:1

To Councillors: J Aldridge, A Baker (Vice-Chair), A Damodaran, V Jennings, A Layland, N Lloyd, M McArthur, S McGregor, A Read, P Smith, S Sumner, B Todd (Chair).

Notice is hereby given of a Council Meeting of Edenbridge Town Council to be held in Rickards Hall on 27 January 2020 at 7:45 pm, which Councillors are summonsed to attend.

Town Clerk
22 January 2020

To assist in the speedy and efficient dispatch of business members wishing to obtain factual information on items included on the Agenda are asked to enquire of the Town Clerk prior to the day of the meeting. Council Meetings may be recorded.

Any person intending to make recordings is advised to notify the Clerk in advance so that appropriate arrangements can be made

MEMBERS ONLY: Members are reminded at 6.30 pm, Doggetts Barn, Police Sergeant Nathan Cox, Sevenoaks Community Safety Unit, will be talking about what they do at the Community Safety Unit and in relation to Edenbridge

Agenda

In view of the confidential nature of agenda items 11.4, 11.5, 11.6, 16, 17 and 18 to be discussed, the Chairman will move that the press and public be excluded from the Chamber. Public Bodies (admission to meetings) Act 1960 and the Local Government Act 1972 s100 and 102.

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1 **To Receive Apologies for Absence**

2 **Declaration of Interests or Predetermination**

The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of a meeting that has not been disclosed under this item, the member must immediately disclose it.

3 **Public Questions and Statements**

Members of the public, and members with prejudicial interests on items on the Agenda, may make representations, answer, ask questions and give evidence at this meeting in respect of items on the Agenda. (This is the only opportunity for members of the public to make a contribution during the meeting.)

Both public and members are limited to three minutes per person to speak and the total time designated for public questions shall not exceed fifteen minutes unless directed by the Chairman of the meeting.

4 **To Receive, Adopt and Sign the Minutes of the Council Meeting held on 09 December 2019 (2299-9303)**

https://www.edenbridgetowncouncil.gov.uk/mc-events/council-meeting-7/?mc_id=500

5 **To Receive County and District Councillor Reports**

5.1 **County Councillors**

5.2 **District Councillors**

6 **To Adopt the following Reports / Minutes of Meetings**

6.1 **Finance Committee - 16 December (9306-9310)**

https://www.edenbridgetowncouncil.gov.uk/mc-events/finance-committee-149/?mc_id=503


6.2 **Planning and Transportation Committee - 16 December (9304-9305); 13 January (9311-9313)**

https://www.edenbridgetowncouncil.gov.uk/mc-events/planning-transportation-committee-61/?mc_id=502

https://www.edenbridgetowncouncil.gov.uk/mc-events/planning-committee-4/?mc_id=520

7 **To Receive Reports and any Recommendations from Working Groups; Delegated Reports; Clerk's and Officers' Reports**

7.1 **Clerk's Report**

 Confidential Annex 1 (omitted from public documents): ClerksReport.pdf

8 **To approve the Draft Budget and Precept for 2020/21, as recommended by the Finance and Administration Committee (December 2019)**


 Annex 2: DraftBudget.pdf

9 **Matters arising from the Minutes for Report and Not Elsewhere on the Agenda**


9.1 **Draft Local Plan update**

The Inspector has advised SDC to withdraw its Plan; she says that SDC has not adequately undertaken constructive engagement with neighbouring authorities to resolve the issue of unmet housing need in the District and has failed to plan strategically by not sufficiently examining how these needs could be accommodated. SDC has responded that SDC is not proposing to voluntarily withdraw the plan from examination and has requested the Inspector's report as soon as possible, so that we can move forward.

Does Edenbridge Town Council want to consider a response to SDC or wait for the Inspector's detailed report? Does the Town Council want to consider reconvening the Neighbourhood Plan Steering Group?

 https://www.sevenoaks.gov.uk/info/20069131/local_plan_examination/447/news_and_updates

9.2 **To adopt the updated Terms of Reference (reflecting the revised meeting and committee structure)**

 Confidential Annex 3 (omitted from public documents): Updated ToR 2020.pdf


9.3 **New Committees structure: To appoint Members to Committees where there are vacancies**

9.4 **Remembrance Sunday Service**

To discuss the role of the Town Council with the future organisation, responsibility and to nominate representation for a meeting to be organised with the main organising parties

10 **Health and Safety**

To receive the annual inspection report

 Confidential Annex 4 (omitted from public documents): HS Assessment.pdf

11 **Other Business including items referred from Committees for decision**


11.1 **To receive a verbal report from the Chairman of the Emergency Planning Committee**

Including an update following the floods on 20 December

11.2 **To receive a verbal update on the land transfers at Stangrove Park from SDC to ETC**

11.3 **Storm Brendan**

To ratify the expenditure for fencing repairs as a result of two fallen trees of up to £650. The clearance of two fallen trees at Stangrove Park have been completed by the groundstaff, and RWE who carried out work under budgeted works approved from the periodic tree survey report (Open Spaces Committee September 2019)

 Confidential Annex 5 (omitted from public documents): Storm Brendan Damage.pdf

In view of the confidential nature of agenda items 11.4, 11.5, 11.6, 16, 17 and 18 to be discussed, the Chairman will move that the press and public be excluded from the Chamber. Public Bodies (admission to meetings) Act 1960 and the Local Government Act 1972 s100 and 102.

11.4 **[CONFIDENTIAL] Market Yard car park/Churchyard boundary wall**

Confidential item omitted from public papers.

11.5 **[CONFIDENTIAL] Public Toilets**

Confidential item omitted from public papers.


11.6 **[CONFIDENTIAL] Outstanding insurance claim**

Confidential item omitted from public papers.

11.7 **Commemoration of VE day Friday 8 May 2020**

To consider whether the Town Council should commemorate VE day Friday 8 May 2020, and if so how.

 <https://www.veday75.org/>

 <https://www.gov.uk/government/news/2020-may-bank-holiday-will-be-moved-to-mark-75th-anniversary-of-ve-day>


11.8 **Social Media Awareness and Conduct Training**

To consider training for staff and councillors on Social Media Awareness and Conduct, and approve the expenditure of up to £950

 Annex 6: SocialMedia.pdf

11.9 **SLCC Regional Conference**

To approve the expenditure of £75 for the Town Clerk to attend the SLCC Regional Conference (24 June); Councillors may also book places (expenditure to be approved)

 Annex 7: SLCC.pdf

11.10 **Electronic Visual Display facilities at meetings:**

To consider if the Council would benefit from such a facility and consider a suitable expenditure budget

 Annex 8: DisplayFacilities.pdf

12 **Annual Town Meeting**


Monday 2 March: to agree the agenda and set a date to review the content

13 **Consultations**

13.1 **KCC 5-year Plan – have your say – 6 January to 17 February 2020**

 <https://kccconsultations.inconsult.uk/consult.ti/fiveyearplan/consultationHome>

13.2 **SDC – Abandoned shopping trolley consultation – deadline 6 March**

 https://www.sevenoaks.gov.uk/info/20073/consultations/491/abandoned_shopping_trolley_consultation

14 **To Receive Reports from Councillors who have attended Meetings of Outside Bodies**

15 **To Consider Any Press Releases**

16 **[CONFIDENTIAL] Matters for Future Agendas**

Confidential item omitted from public papers.

17 **[CONFIDENTIAL] LEGAL MATTERS: update**

Confidential item omitted from public papers.

18 **[CONFIDENTIAL] To receive the results nominations for Civic Medallion**

Confidential item omitted from public papers.

19 **DATE OF NEXT MEETING**

Monday 9 March