



Edenbridge Town Council



Town Clerk: Caroline Leet

Full Council | 13 Sep 2021 | Short Agenda (Excludes Confidential Items) | v:1

To Councillors: J Aldridge, A Baker (Vice-Chair), S Compton, A Damodaran, V Jennings, A Layland, N Lloyd, M McArthur, S McGregor, A Read, P Smith, S Sumner, S Taylor, B Todd (Chair).

Notice is hereby given of a Council Meeting of Edenbridge Town Council to be held in Rickards Hall on 13 September 2021 at 7:30 pm, which Councillors are summonsed to attend.

Town Clerk
8 September 2021

To assist in the speedy and efficient dispatch of business members wishing to obtain factual information on items included on the Agenda are asked to enquire of the Town Clerk prior to the day of the meeting. Council Meetings may be recorded.

Any person intending to make recordings is advised to notify the Clerk in advance so that appropriate arrangements can be made

In memory of Cllr John Scholey, there will be a minute's silence.

Agenda

In view of the confidential nature of agenda items 10.2, 10.2.1, 10.2.2 and 15 to be discussed, the Chairman will move that the press and public be excluded from the Chamber. Public Bodies (admission to meetings) Act 1960 and the Local Government Act 1972 s100 and 102.

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1 **To Receive Apologies for Absence**

2 **Declaration of Interests or Predetermination**

The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of a meeting that has not been disclosed under this item, the member must immediately disclose it.

Dual hatted members of the District Council wish to state that although they would be considering planning applications at this meeting they would be reconsidering them at the district level, taking into account all relevant evidence and representations there.

3 **Public Questions and Statements**

Members of the public, and members with prejudicial interests on items on the Agenda, may make representations, answer, ask questions and give evidence at this meeting in respect of items on the Agenda. (This is the only opportunity for members of the public to make a contribution during the meeting.)

Both public and members are limited to three minutes per person to speak and the total time designated for public questions shall not exceed fifteen minutes unless directed by the Chairman of the meeting.

4 **To Receive, Adopt and Sign N the Minutes of The Council Extraordinary Meeting Held on 26 July (9568-9570)**

<https://www.edenbridgetowncouncil.gov.uk/wp-content/uploads/2021/09/21-07-26-Council-minutes.pdf>

5 **To Receive County and District Councillor Reports**

5.1 **County Councillors**

5.2 **District Councillors**

6 **To Adopt the Following Reports/minutes of Meetings**

6.1 **Planning and Transportation Committee**

26 July (9571-9572); Planning Committee

16 August (9577-9582); Planning Committee and Transportation

6 September (9583- 9585)

https://www.edenbridgetowncouncil.gov.uk/mc-events/planning-committee-28/?mc_id=602

https://www.edenbridgetowncouncil.gov.uk/mc-events/planning-committee-23/?mc_id=603

https://www.edenbridgetowncouncil.gov.uk/mc-events/planning-committee-24/?mc_id=605

6.2 **Open Spaces Committee – 26 July (9573-9576)**

https://www.edenbridgetowncouncil.gov.uk/mc-events/open-spaces-committee-25/?mc_id=636


6.3 **Finance and Governance Committee – 26 July (9568-9570)**

https://www.edenbridgetowncouncil.gov.uk/mc-events/finance-committee-153/?mc_id=634

7 **Covid-19 (coronavirus) Update**

8 **To Receive Reports and Any Recommendations from Working Groups; Delegated Reports; Clerk's and Officers' Reports**

8.1 **Clerk's Report**

 Annex 1: 21 09 Clerks report.pdf

8.1.1 **To note: Ellis Whittam Health and Safety/Risk Assessment annual review visit**

9 **Matters Arising from The Minutes for Report and Not Elsewhere on The Agenda**

9.1 **To receive the recommendation from the Planning Committee (with delegated authority for August) for the nomination of a Civic Medallion; and to ratify the award to Cllr John Scholey which was unanimously voted**

9.2 **To receive an update on the Food Bank**

9.2.1 **To note: Planning Permission Granted for the Food Bank shed for non-perishable foods to be sited at the area rear of Doggetts Barn (21/01797/FUL)**

<https://pa.sevenoaks.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QUC9LNBKFW400>

9.3 **To ratify the annual grants to**

9.3.1 **Eden Valley Museum £6,500** (resolution July £6k, to ratify the further £500)

9.4 **Edenbridge Community Christmas Association (ECCA)**

9.4.1 **To approve use of the Council's TN8 events licence for the annual Christmas Lights event in the high street on Saturday 27 November**

9.4.2 **To consider a grant for the Edenbridge Community Christmas Association (ECCA) for its main event**

9.4.3 **To receive a request for providing storage for the ECCA equipment**

9.5 **To consider joining the Rural/Market Towns Group and the annual membership expenditure of £130**
following a free trial which expires end of September

9.6 **To receive an update on the Thursday Market**

9.7 **To note: The Children's first market will take place on Saturday 18 September**

10 **Other Business Including Items Referred from Committees for Decision**

10.1 **Covid-19 compliance activities and awareness funding (via SDC)**
To note a grant has been awarded of £4,328; and to ratify the expenditure of up to £4,328 on Covid-19 guidance measures, signage and communication measures to aid public awareness (as outlined in application for funding)

In view of the confidential nature of agenda items 10.2, 10.2.1, 10.2.2 and 15 to be discussed, the Chairman will move that the press and public be excluded from the Chamber. Public Bodies (admission to meetings) Act 1960 and the Local Government Act 1972 s100 and 102.

10.2 **[CONFIDENTIAL] WI Hall Management Committee**
Confidential item omitted from public papers.

10.2.1 **[CONFIDENTIAL] To note: outstanding invoice MIS/7502020/21 for £982.46 + VAT**
Confidential item omitted from public papers.

10.2.2 **[CONFIDENTIAL] 2 To receive correspondence from WI Hall Management Committee****
Confidential item omitted from public papers.

10.3 **To consider the expenditure of up to £706.50 for an iPad for the Head Groundsman to digitalise the Risk Assessments and Health and Safety reporting and utilise the new portal**

10.4 **Rickards Hall – to consider the expenditure for replacement curtains**

10.5 **Rickards Hall - to review the cleaning arrangements and to consider reinstating some contract cleaning**

 [Annex 2: Rickards Hall Cleaning Specification.pdf](#)

10.6 **Churchyard wall – to receive an update**

10.7 **SDC annual Liaison Meeting – Monday 12 October – to put forward any agenda items**

10.8 **Remembrance Sunday 14 November**

10.9 **Queens Platinum Jubilee (2 -5 June 2022)**

What might the Council like to do to acknowledge this event and celebrations

10.10 **Chairman’s Reception**

To consider if to hold an event in December or summer 2022

10.11 **To confirm the Council Office Christmas arrangements**


11 **Consultations**

11.1 **To note: Edenbridge Housing Needs Survey**

Opens 6 September – closing date 29 September (survey by post all households)

11.2 **KCC Booking to visit a Kent Household Waste Recycling Centre**

Closing date 30 September

 <https://letstalk.kent.gov.uk/wasteconsultation>

11.3 **KCC Community Mental Health and Wellbeing Services**

Closing date 3 October 2021

<https://letstalk.kent.gov.uk/mentalhealthconsultation>

11.4 **KCC Civil Society Strategy**

Closing date 3 October 2021

<https://letstalk.kent.gov.uk/civil-society-strategy>

11.5 **KCC Budget Consultation 2022-23**

Closing date 19 September 2021

<https://letstalk.kent.gov.uk/budget-consultation-2022-23>

12 **To Receive Reports from Councillors Who Have Attended Meetings of Outside Bodies**

13 **To Consider Any Press Releases**

14 **Matters for Future Agendas**

15 **[CONFIDENTIAL] Church Cottage**

Confidential item omitted from public papers.

16 **Date of Next Meeting**

18 October 2021