



# Edenbridge Town Council



Town Clerk: Caroline Leet

Community Infrastructure Board | 11 Oct 2021 | Short Agenda (Excludes Confidential Items) | v:1

**To Councillors: J Aldridge, A Baker, S Compton, A Damodaran, V Jennings, A Layland, N Lloyd, M McArthur (Chair), S McGregor, A Read, P Smith, S Sumner, S Taylor, B Todd.**

Notice is hereby given of a Community Infrastructure Board Committee Meeting to be held in Rickards Hall on 11 October 2021 at 7:30 pm, which Councillors are summonsed to attend.

Members of the public are welcome to attend to observe the meeting. Anyone wanting to attend the meeting is asked to preferably confirm with the Town Clerk prior to the meeting in order to comply with Covid-19 safety

Town Clerk  
6 October 2021

To assist in the speedy and efficient dispatch of business members wishing to obtain factual information on items included on the Agenda are asked to enquire of the Town Clerk prior to the day of the meeting.

Council Meetings may be recorded. Any person intending to make recordings is advised to notify the Clerk in advance so that appropriate arrangements can be made

## Agenda

<b>1 - ELECTIONS: Election of Chairman of the CIL Board for the ensuing year</b>	3
<b>2 - To Receive Apologies for Absence</b>	3
<b>3 - Declarations of Interests or Predetermination</b>	3
<b>4 - To Receive, Adopt and Sign the Report from The CIL Board Meeting Held on 15 March 2021</b>	3
<b>5 - To Receive an Update on The CIL Funding Available and Where the CIL Receipts Have Come From</b>	3
<b>6 - To Agree the Annual Return for SDC</b>	3
<b>7 - To Consider Applications for Funding from The Edenbridge Town Council's CIL Fund</b>	3
7.1 - Edenbridge Memorial Health and Wellbeing Centre (£100,000)	4
7.2 - Edenbridge Town Council: Provide a local contribution towards Electric Car Charging Points via KSTS for up to three of the car parks in Edenbridge – contribution towards scheme of up £7,500	4
<b>8 - To Receive an Update of Approved CIL Funding Schemes Awaiting Payment</b>	4
8.1 - Sevenoaks District Council: All Weather pitch replacement – £10,000 – resolution December 2017 8.1.1	4
8.2 - Edenbridge Health and Wellbeing Centre – new facility £100,000 – resolution January 2019	4
8.3 - Edenbridge Town Council: Promotional Infrastructure for Visit Edenbridge – up to £12,000 – resolution February 2020 5.3	4
8.4 - Edenbridge Town Council: Portable Speed indicator Device (SID) – up to £12,000 – resolution September 2020 5.1	4
8.5 - Edenbridge Cricket Club: Artificial Pitch - £12,000 – resolution March 2021 5.1	4
8.6 - Edenbridge Town Council: Recreation Ground (Lingfield Road) Playground extension, refurbishment and upgrade - up to £160,000 – resolution March 2021 5.2	5

8.7 - Edenbridge Town Council: Blossom Park Skate Park to add low-level items for beginners/inexperienced riders at Blossoms Park skate ramps - up to £27,000 – resolution March 2021 5.3	5
8.8 - Edenbridge Town Council: To provide two new street light columns at Westways - £5,000 – resolution March 2021 5.5	5
8.9 - Edenbridge Town Council: To provide a wooden bus shelter for Swan Lane near Swan Ridge - £5,200 - resolution March 2021 5.6	5
<b>9 - Date of Next Meeting</b>	<b>5</b>

1 **ELECTIONS: Election of Chairman of the CIL Board for the ensuing year**

2 **To Receive Apologies for Absence**

3 **Declarations of Interests or Predetermination**

The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of a meeting that has not been disclosed under this item, the member must immediately disclose it.

A declaration has been granted to all members to enable them to discuss matters relating to Land and Buildings the Council owns and Council facilities

4 **To Receive, Adopt and Sign the Report from The CIL Board Meeting Held on 15 March 2021**

[https://www.edenbridgetowncouncil.gov.uk/mc-events/cil-board-3/?mc\\_id=623](https://www.edenbridgetowncouncil.gov.uk/mc-events/cil-board-3/?mc_id=623)

5 **To Receive an Update on The CIL Funding Available and Where the CIL Receipts Have Come From**

[Annex 1: CIL Financial Summary.pdf](#)

6 **To Agree the Annual Return for SDC**

Each year, an annual return has to be submitted to SDC with the receipts, and CIL expenditure. These are published also on the Council's website, here.

Annual return 2020/21	Payment A	Payment B	Total
Expenditure	£20,054.00	£118,666.35	£138,720.35
Receipts	£20,920.40	£37,191.82	£58,112.22

The expenditure for Payment A and B is allocated as per the Regulations 2013 regulation 8, 59C. (See page 3&4 of CIL guidance.) For 2020/21 the WI Toilet Refurbishment was A (provision, improvement, replacement); the outdoor Gym and games wall was B; and the awards to the Cricket Club B (anything else that is concerned with addressing the demands that development places on an area).

**Do Members agree to the allocation of expenditure to payments A and B, or would members like to allocate some of the outdoor gym and games facility project to A (this project met A &B)?**

7 **To Consider Applications for Funding from The Edenbridge Town Council's CIL Fund**

Representation(s) will be received from the company/person/body submitting the Bid; (CIL Board Meeting Procedures and Speaking Protocol are published with the CIL guidelines and procedures on the Town Council's website).


The invitation for CIL Bids was published on the council's website and Facebook, and in the Edenbridge Magazine.


7.1 **Edenbridge Memorial Health and Wellbeing Centre (£100,000)**

 Confidential Annex 2 (omitted from public documents): CIL PF Health Centre.pdf

 Annex 3: CIL Validation Health Centre.pdf

7.2 **Edenbridge Town Council: Provide a local contribution towards Electric Car Charging Points via KSTS for up to three of the car parks in Edenbridge – contribution towards scheme of up £7,500**

 Confidential Annex 4 (omitted from public documents): CIL PF Electric Vehicle Chargers.pdf

 Annex 5: CIL Validation Electric Vehicle Chargers.pdf

8 **To Receive an Update of Approved CIL Funding Schemes Awaiting Payment**

8.1 **Sevenoaks District Council: All Weather pitch replacement – £10,000 – resolution December 2017 8.1.1**

The offer of a £10k contribution towards replacing the all-weather pitch at the leisure centre is valid until 31 December 2021.

8.2 **Edenbridge Health and Wellbeing Centre – new facility £100,000 – resolution January 2019**

This offer is time limited to four years, up to January 2023. The Medical Centre Trust hope to complete the tender phase this and have the building work underway in 2021.

8.3 **Edenbridge Town Council: Promotional Infrastructure for Visit Edenbridge – up to £12,000 – resolution February 2020 5.3**

The new tourism site was launched May 2021; cost £2,030. The next phase is to look at the walks app and reproducing the walks leaflets

8.4 **Edenbridge Town Council: Portable Speed indicator Device (SID) – up to £12,000 – resolution September 2020 5.1**

Three sites have been approved by KCC Highways: Mill Hill near Portland Vets; Crouch House Road; and Swan Lane near Swan Ridge. The posts should be installed in October and the SID delivered for use.

Quoted costs for the 3 approved sites and SID £7,678.24 (expected). Not all of the CIL approved funding will be used, and therefore returned to the general CIL fund once the invoice has been received and paid.

8.5 **Edenbridge Cricket Club: Artificial Pitch - £12,000 – resolution March 2021 5.1**

Preferred supplier being finalised and will hopefully be installed during the close season, preferably before it gets too wet. It was decided against proceeding during the season

8.6 **Edenbridge Town Council: Recreation Ground (Lingfield Road) Playground extension, refurbishment and upgrade - up to £160,000 – resolution March 2021 5.2**

The project went out to tender 23 August, closes 18 October. It is hoped a tender can be awarded in 2021, with a view for the project delivery spring 2022.

8.7 **Edenbridge Town Council: Blossom Park Skate Park to add low-level items for beginners/inexperienced riders at Blossoms Park skate ramps - up to £27,000 – resolution March 2021 5.3**

Open Spaces Committee has overseen the details for this. The work has been commissioned for the improvements and additional ramps and work is expected by spring 2022.

8.8 **Edenbridge Town Council: To provide two new street light columns at Westways - £5,000 – resolution March 2021 5.5**

Have yet to consult with the residents of Westways; and still need Highways response as they have the permitted development.

8.9 **Edenbridge Town Council: To provide a wooden bus shelter for Swan Lane near Swan Ridge - £5,200 - resolution March 2021 5.6**

Kent Highways has since come back and said that the available space currently is not sufficient to meet highways regulations and does not meet the Accessibility requirements under the Equalities Act 2010. Open Spaces Committee has requested investigation of landownership to the rear of the proposed site.

9 **Date of Next Meeting**  
2022 date to be confirmed