



To Councillors: J Aldridge, A Baker (*Chair*), A Damodaran, V Jennings, A Layland, N Lloyd, S McGregor (*Vice-Chair*), B Todd.

Notice is hereby given of an Open Spaces Meeting to be held in Rickards Hall on 11 April 2022 at 7:30 pm, which Councillors are summonsed to attend.

Town Clerk
6 April 2022

To assist in the speedy and efficient dispatch of business members wishing to obtain factual information on items included on the Agenda are asked to enquire of the Town Clerk prior to the day of the meeting.

Council Meetings may be recorded. Any person intending to make recordings is advised to notify the Clerk in advance so that appropriate arrangements can be made

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1 **Apologies for Absence**

2 **Declarations of Interests, or Predeterminations**

Including any interests not already registered

3 **Public Questions**

Members of the public, and Members with prejudicial interests on items on the Agenda, may make representations, answer, ask questions and give evidence at this meeting in respect of items on the Agenda. (This is the only opportunity for the public to make a contribution during the meeting.) Both public and Members are limited to three minutes each to speak, and the total time allocated for public questions shall not exceed 15 minutes unless directed by the Chairman of the meeting.

4 **To Receive and Sign Minutes of The Open Spaces Committee 14 February 2022**

5 **To receive analysis of receipts and payments to 28 february 2022**

6 **To Ratify Operational Decisions for Open Spaces Activity**

7 **Correspondence**

7.1 **Resident re: allotment management**

8 **Head Groundsman's Report**

8.1 **Routine and seasonal work**

8.2 **Groundstaff activity**

8.3 **Items for the future**

9 **Open Spaces Business**

9.1 **To receive the Burial Report**

- 9.2 To receive update on works scheduled for 2021/22 in the 10 and 30 year Open Spaces maintenance plans and consider works scheduled for 2022/3

- 9.3 To receive an update on projects awarded CIL funding
 - 9.3.1 Recreation Ground playground refurbishment

 - 9.3.2 Addition to skate ramps facility, Blossoms Park

 - 9.3.3 Bus shelter, Swan Lane

 - 9.3.4 Street lighting, Westways

- 9.4 To receive the report from the bi-annual sites monitoring visit

- 9.5 To receive the report on Bulky Waste collections

- 9.6 To receive update on response to anti-social behaviour at Lingfield Rd Recreation ground

- 9.7 To receive an update on projects for the Queen's Jubilee

- 9.8 To receive update on Ready-Steady-Grow gardening competition

10 News Release