



Edenbridge Town Council



Town Clerk: Caroline Leet

Finance | 10 Oct 2022 | Short Agenda (Excludes Confidential Items) | v:1

To Councillors: J Aldridge, A Baker, S Compton, A Damodaran, M Gemmell Smith, A Layland, N Lloyd (Chair), S McGregor, S Sumner (Vice-Chair), B Todd.

A Finance Committee Meeting will be held at 7:30 pm on 10 October 2022 in Rickards Hall.

Members of the public are welcome to observe this meeting, please e-mail the RFO by Monday 10 October 2022 by 9am.

Lorraine Ganney RFO

5 October 2022

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1 **Apologies for Absence**

2 **Declaration of Interests or Predetermination**

The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of a meeting that has not been disclosed under this item, the member must immediately disclose it.

3 **To Confirm the Minutes of The Finance Committee Held on 18 July 2022**

4 **Matters Arising from The Minutes for Report and Not Covered Elsewhere (for Information Only)**

Nothing to report

 Finance | 18 Jul 2022 v.1 | Minutes (Pages 9758 to 9760)

4.1 **RFO Report**


 Annex 1: RFO Report.pdf

5 **Financial Statement and Analysis of Receipts and Payments (financial Report Pack)**

To approve the Financial Income and Expenditure Statements as of ...

5.1 **To ratify the expenditure up to 31 August 2022**

Do Members ratify the above report?

 Annex 2: 5.1 Paid Expenditure Transactions.pdf

5.2 **To approve the list of expenditure for payment**

Nothing to approve due to payments made last week.

5.3 **To review Expenditure over £500 up to 31 August 2022**

Do Members/ the Committee accept the above report?

 Annex 3: 5.3 Paid Expenditure over 500.pdf

5.4 **To receive the Income Report up to 31 August 2022**

Do Members receive the above report?

 Annex 4: 5.4 Received Income Transactions.pdf

5.5 **To review the Financial I&E Budget Comparisons report**

Do Members receive the above reports?

 Annex 5: 5.5 Financial Budget Comparison.pdf

5.6 **To Review the I&E Account up to the 31 August 2022**

Do Members receive the above Report

 Annex 6: 5.6 Income and Expenditure Account.pdf

5.7 **To review the Consolidated Balance Sheet**

Do Members receive the above Report

 Annex 7: 5.7 Consolidated Balance Sheet.pdf

5.8 **To receive the Financial Summary Cashbook**

Do Members confirm the above report?

 Annex 8: 5.8 Financial Summary - Cashbook.pdf

5.9 **To confirm the Bank Reconciliation statements and Procurement Card for July and August 2022**

Do Members confirm and accept the above reports?

 Annex 9: 5.9 Bank and Investment Accounts.pdf

5.10 **To approve and accept the transfers into, out of and between bank accounts**

Do Members approve and accept the attached report?

 Annex 10: 5.10 Bank Account Transfers.pdf

5.11 **To note and advise on invoices outstanding over 3 months**

Nothing to report.

6 **Financial Business**

6.1 **Lloyds Bank Account**

The Lloyds Bank account should be closed by the next meeting and would like approval to transfer £100,000.00 into the CCLA account.

Do members agree the transfer of funds to the CCLA account?

7 **Governance**

7.1 **The AGAR Return**

The AGAR has been signed off by the External Auditors, with a clean Audit.

7.2 **To consider approval of legal fees for land transfer (delegated authority from full Council 03 October 2022)**

8 **Finance Correspondence**

9 **Date of Next Meeting**
15 November 2021