



To Councillors: J Aldridge, A Baker, S Compton, A Damodaran, M Gemmell Smith, A Layland, N Lloyd (Chair), S McGregor, S Sumner (Vice-Chair), B Todd.

A Finance and Governance Committee Meeting will be held at 7:30 pm on 14 November 2022 in Rickards Hall.

Members of the public are welcome to observe this meeting

Lorraine Ganney RFO

9 November 2022

Agenda

In view of the confidential nature of agenda items 9, 9.2, 9.2.1, 9.2.2, 9.2.3, 9.2.4 and 9.3.1 to be discussed, the Chairman will move that the press and public be excluded from the Chamber. Public Bodies (admission to meetings) Act 1960 and the Local Government Act 1972 s100 and 102.

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1 **Apologies for Absence**

2 **Declaration of Interests or Predetermination**

The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of a meeting that has not been disclosed under this item, the member must immediately disclose it.

3 **To Confirm the Minutes of The Finance Committee Held on 10 October 2022**

 Finance | 10 Oct 2022 v.1 | Minutes (Pages 9791 to 9792)

4 **Matters Arising from The Minutes for Report and Not Covered Elsewhere (for Information Only)**

4.1 **RFO Report**

Grant applications for 2022: We have received 6 applications for this year which will be reviewed and presented at the Grants Meeting on the 28 November 2022.

The Charities meetings will be on 28 November and the end of year accounts up to 31 March 2022 will be presented. The deadline for submission to the Charities Commission is 31 January 2023.

I have been busy with the budgets this month and correcting some errors in the EDGE IT account package to make things clearer in the Budgeting processes.

Having also taken over the Cemeteries from K Staff, I have been busy reviewing the EPITAPH IT systems with some anomalies being corrected and some still being sorted.

The Clerk and I had a meeting with our Internal Auditor. We had a productive meeting, and he is pleased with the progress we have made to make everything clearer. He looked at the budgeting processes and confirmed we meet the audit standards. He also looked at the payroll records, processes and controls which also meet the audit standards.


I attended the KALC Finance Networking event in October where I was finally able to meet some other RFO's and Clerks from other Councils, this was an enlightening experience and I hope to be able to attend some more networking events in the future.

5 **Financial Statement and Analysis of Receipts and Payments (financial Report Pack)**










To approve the Financial Income and Expenditure Statements up to 30 September 2022 (6-month review)

5.1 **To ratify the expenditure up to 31 October 2022**

Do Members ratify the above report?

 Annex 1: 5.1 Paid Expenditure Transactions.pdf

- 5.2 **To approve the list of expenditure for payment**
None

Do Members approve the above payment?
- 5.3 **To review Expenditure over £500 up to 31 October 2022**
 Annex 2: 5.3 Paid over 500.pdf
- 5.4 **To receive the income up to 31 October 2022**
Do Members receive the above report?
 Annex 3: 5.4 Received Income Transactions.pdf
- 5.5 **To review the Financial I&E Budget Comparisons report 30 September**
Do Members receive the above reports?
 Annex 4: 5.5 Financial Budget Compariosn.pdf
- 5.6 **To Review the I&E Accounts up to the 30 September 2022**
Do Members receive the above report?
 Annex 5: 5.6 Income and Expenditure Account.pdf
- 5.7 **To review the Consolidated Balance Sheet 30 September**
Do Members confirm the above report?
 Annex 6: 5.7 Consolidated Balance Sheet.pdf
 Annex 7: 5.7 Summary Trial Balance.pdf
- 5.8 **To receive the Financial Summary Cashbook 31 October**
Do Members confirm the above report?
 Annex 8: 5.8 Financial Summary - Cashbook.pdf
- 5.9 **To confirm the Bank Reconciliation statements and Procurement Card for September and October 2022**
Do Members confirm and accept the above reports?
 Annex 9: 5.9 Bank and Investment Accounts.pdf
- 5.10 **To approve and accept the transfers into, out of and between bank accounts**
Do Members approve and accept the attached report?
 Annex 10: 5.10 Bank Account Transfers.pdf
- 5.11 **To note and advise on invoices outstanding over 3 months**
Nothing to report.

6 Other Finance Business

📎 Annex 11: 6. Fees.pdf

6.1 To review the fees and charges for 2022

The fees and charges for hire of Rickards Hall and other charges usually increase in line with the RPI;

Attached is the current list with proposed increase.

Do Members agree the fees and charges, and to increase all in line with the current (September) RPI rate? The Leases will be by the RPI at the month of the review.

🔗 <https://www.ons.gov.uk/economy/inflationandpriceindices/timeseries/czbh/mm23>.

6.2 To confirm the Service Level Agreements (SLA) for 2023

The current SLAs: HOUSE £8,000; The Eden Valley Museum £6,500; Twinning £500.

Twining will be having their Golden Anniversary this year and then the group are planning on disbanding.

Do Members confirm the SLA grants to the Eden Valley Museum; HOUSE; Edenbridge & District Twinning Association? Do Member support any increases?

6.3 To confirm the Lease rents for 2023

See the attached with fees and charges.

Leases for each Club differ slightly. Actual invoicing changes are effective from 1 April due to the invoicing dates in two equal payments:

Cricket – annually on review date (1 January) by RPI at the rent review date

Nomads – two yearly review February (month agreement made) by RPI published in the month preceding the review date – next increase 2023

Rugby – increase annually by RPI at the rent review date

Do Members confirm the lease rents for 2023 for Cricket Club; Rugby Club; Nomads Football Club? In view of current situation, do Members confirm the RPI for September, but if the RPI is lower on the review date to adjust to reflect this?

7 Internal Audit

To receive the Internal Auditors report – half-yearly interim review (October)

The Internal Auditor, Keith Robertson carried out the end of year on 31 October with the Town Clerk and RFO present. The report is published on the website.

Do Members have any comments on the IA report and comments to report for recommendation to full Council?

8 Update on The Maintenance Plans

To receive the updated 10-year and 30-year Maintenance Plans

The Buildings Maintenance Plans for 10-and-30-year have recently been reviewed by the Buildings Manager, Town Clerk, RFO and Cllr Lloyd. These have been updated for the coming 30- years, up to 2052. With any of the projects, closer to each annual budget year it will be known the need for the project and a more accurate view on the work time frame and costs. The Plans are to give an indicative plan and cost.

30-year plans: Some maintenance lines have been removed and where there are potentially larger projects in the pipeline the approach has been taken to spread the cost over the approaching years. For example, replacement boilers and replacing radiators. The boilers have been done in the recent past, and we ask why all radiators would need to be replaced.

However, with new more effective environmental systems being expected, it was thought to spread the cost ready for when heating changes to all electric or other eco heating systems. It was also considered sensible to include a 'contingency reserves' effectively to help increase the Buildings Reserves for the unpredictable for example a significant roof repair, sewage/or water pipe repairs. It is unlikely a whole roof would be replaced in one event.

10-year plans: The other change is all annual expenditure has been identified, e.g. annual alarms servicing, gas service, fire extinguishers, fuel inspection etc. A small uplift for each year has also been included. The budget codes now have an annual (2061) and a 10-year codes (2060).

The cost summary sheet shows the 10-year project costs, the annual costs and an overall total.

There is also an adjustments tab which allow a percentage increase that can be applied to see how this impacts future years.

Open Spaces 10-and-30-year plans: A similar approach has been taken to split the annual ongoing costs from the 10-year cost which has been reflected in the draft budgets 2023-24 in codes 3141 annual and inspection costs; and 3140 10-year maintenance plans. The 30-year plan now includes a 'contingency for playground repairs' – there are now three new areas (Rec, Spitals and Stangrove Gym and Games Wall) and replacement costs for individual items could be more the budgets can stretch. The 30-year plan has maintained future projects which may be considered eligible for CIL funding. The work is ongoing to review these plans and to transfer onto an updated format similar to the Buildings Plans for the annual and 10-year plans.

Do Members receive the updated 10-year and 30-year Maintenance Plans?

In view of the confidential nature of agenda items 9, 9.2, 9.2.1, 9.2.2, 9.2.3, 9.2.4 and 9.3.1 to be discussed, the Chairman will move that the press and public be excluded from the Chamber. Public Bodies (admission to meetings) Act 1960 and the Local Government Act 1972 s100 and 102.

- 9 **[CONFIDENTIAL] Budgets 2023-24**
Confidential item omitted from public papers.

9.1 To receive the recommendations from the following committees for budgets 2023-24

9.1.1 Personnel Committee

See draft Personnel Committee minutes attached**

Do Members confirm the draft budget for Personnel and make recommendation to the full Council?

9.1.2 Open Spaces budgets cost centres 300s/3000s**

Total budget as considered and supported by the Open Spaces Committee 07 November:

	Budget	2022/23	% change
Total Expenditure	£ 379,648.00	£ 350,530.14	8%
Other Income	£ 4,150.00	£ 38,104.00	16%
Precept for Open Spaces	£ 335,498.00	£ 333,626.00	1%
Total income	£ 379,648.00	£ 371,730.00	2%

Do Members confirm the draft budget for Open Spaces and make recommendation to the full Council?

9.2 [CONFIDENTIAL] To Consider the budgets for the following cost centers**

Confidential item omitted from public papers.

9.2.1 [CONFIDENTIAL] Council (100's/1000's)

Confidential item omitted from public papers.

9.2.2 **[CONFIDENTIAL] Central Services (200's/2000's)**
Confidential item omitted from public papers.

9.2.3 **[CONFIDENTIAL] Community Warden (400's/4000's)**
Confidential item omitted from public papers.

9.2.4 **[CONFIDENTIAL] Emergency Planning (500's/5000's)**
Confidential item omitted from public papers.

9.3 **To Consider the full budget 2023-24****

9.3.1 **[CONFIDENTIAL] Recommendation to full Council**
Confidential item omitted from public papers.

9.3.2 **To make Precept 2023-24 recommendation to full Council**
Do Members support a Precept proposal for 2023-24 and make recommendation to the full Council?

10 **Finance Correspondence**
None

11 **Date of Next Meeting**
24 January 2022

5.1 Paid Expenditure Transactions

Start of year 01/04/22

paid between 01/09/22 and 31/10/22

Payment Reference	Paid date	Tn no	Order no	Gross	Vat	Net	Cttee	Details	Heading	
DD220901SD C4	01/09/22	43203		£419.00	£0.00	£419.00	CS	Sevenoaks District Council	Rates Doggetts Barn	2010/1
DD220901SD C3	01/09/22	43204		£192.00	£0.00	£192.00	OS	Sevenoaks District Council	Rates Mowshurst Barn	3010/1/2
DD220901SD C!	01/09/22	43205		£536.00	£0.00	£536.00		Sevenoaks District Council	Rates Market Yard Car Park and Toiltes	3010/1/4
DD220901SD C2	01/09/22	43206		£329.00	£0.00	£329.00	OS	Sevenoaks District Council	Rates Depot	3010/1/1
BACS010922T WIN	01/09/22	43222		£1,000.00	£0.00	£1,000.00	CNCL	Edenbridge & District Twinning Assoc	Grant for Twinning	1050
DP310822IZE T	02/09/22	43201		£8.40	£0.00	£8.40	CS	IZettle	Card Charges August	2070/1
DD220902VAT IX	02/09/22	43207		£45.90	£0.00	£45.90	CS	Vatix	Lone Worker Alarms	2005/7
DDAVISep	06/09/22	43220		£925.85	£0.00	£925.85		Aviva	Health Care September	2000/7
DD060922BB	06/09/22	43221		£35.22	£0.00	£35.22	CS	Barclays	Commission Charges 13/07 to 14/08	2070/1
DDPSTECH	09/09/22	43252		£1,083.31	£180.55	£902.76		PS Technology	September Phone and IT Charges	2010/6/1
DD 150922 MH	15/09/22	43253		£184.95	£30.82	£154.13	OS	Mill Hill Garage (Petrocell Holdings Ltd)	Fuel for Land Rover	3070/5
DD220916SA GE	16/09/22	43208		£39.00	£6.50	£32.50	CS	Sage Software Limited	Payroll Software	2020/6
DD220916BC ARD	16/09/22	43313		£290.58	£27.52	£263.06		Barclaycard	September Barclaycard	3011/2
DDSES7	22/09/22	43209		£73.26	£0.00	£73.26	OS	SES Business Water	Water supply Forge Croft Allotments	3010/4/4/2
DDSES6	22/09/22	43210		£16.00	£0.00	£16.00	OS	SES Business Water	Water Supplu S/P Cemetery 155111	3010/4/2
DDSES5	22/09/22	43212		£13.00	£0.00	£13.00	CS	SES Business Water	Water Supply Rickards Hall 156644	2220/1/4
DDSES4	22/09/22	43213		£11.00	£0.00	£11.00	CS	SES Business Water	Water Supply Public Toilets 156785	2210/1/3
DDSES3	22/09/22	43214		£6.00	£0.00	£6.00	CS	SES Business Water	Water supply Doggetts Barn 156804	2010/4
DDSES2	22/09/22	43216		£10.00	£0.00	£10.00	OS	SES Business Water	Water supply Swan Lane Allotments 1	3010/4/4/1
DDSES1	22/09/22	43217		£3.00	£0.00	£3.00	OS	SES Business Water	Water Supply Cem 155112	3010/4/2
DD SDC 6	22/09/22	43218		£187.00	£0.00	£187.00	CS	Sevenoaks District Council	Rates Rickards Hall	2220/1/1
IB220922PEN	22/09/22	43254		£6,589.47	£0.00	£6,589.47		KCC Pension Fund	Staff Pensions September	2000/2
DP220922IR	22/09/22	43255		£5,712.63	£0.00	£5,712.63		Inland Revenue	PAYE/ IN September	2000/1

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Start of year 01/04/22

paid between 01/09/22 and 31/10/22

Payment Reference	Paid date	Tn no	Order no	Gross	Vat	Net	Cttee	Details	Heading
DP220922DAL	22/09/22	43256		£17,862.25	£0.00	£17,862.25		Salaries	Salaries September 2000/1
DD SDC5	23/09/22	43219		£157.00	£0.00	£157.00	OS	Sevenoaks District Council	Rates Market Yard 3011/1
BACS220823S TR	27/09/22	43074		£2,820.00	£470.00	£2,350.00	OS	Streetlights	2 New Columns for Westyawys 3080/1/1
BACS220823S LCC	27/09/22	43127		£36.00	£6.00	£30.00	CS	Society Of Local Council Clerks	Training - Reforms to Planning Syst 2005/4
BACS220823S LCC	27/09/22	43128		£36.00	£6.00	£30.00	CS	Society Of Local Council Clerks	Training - Reforms to Planning Syst 2005/4
BACS220823S LCC	27/09/22	43129		£108.00	£18.00	£90.00	CS	Society Of Local Council Clerks	Training - Finance Conference _ L G 2005/4
BACS220823S LCC	27/09/22	43131		£36.00	£6.00	£30.00	CS	Society Of Local Council Clerks	Training - Word and PDF Documants - 2005/4
BACS220823S LCC	27/09/22	43132		£36.00	£6.00	£30.00	CS	Society Of Local Council Clerks	Training - Word and PDF Documants - 2005/4
BACS220823S LCC	27/09/22	43133		£36.00	£6.00	£30.00	CS	Society Of Local Council Clerks	Training - Word and PDF Documants - 2005/4
BACS220823S LCC	27/09/22	43134		£42.00	£7.00	£35.00	CS	Society Of Local Council Clerks	Training - Website Compliance - L G 2005/4
BACS220823S LCC	27/09/22	43135		£36.00	£6.00	£30.00	CS	Society Of Local Council Clerks	Training - Allotment Management - L 2005/4
BACS220823S LCC	27/09/22	43136		£36.00	£6.00	£30.00	CS	Society Of Local Council Clerks	Training - Allotment Management - C 2005/4
BACS220831B REA	27/09/22	43166		£36.00	£6.00	£30.00	CS	Breakthrough Communications	Ciivility and Respect Training 18/ 2005/4
BACS220927J EW	27/09/22	43223		£11.72	£1.95	£9.77	OS	Jewson	Washers, Botts, Flat metal 3050/4
BACS220927J EW	27/09/22	43224		£16.02	£2.67	£13.35	OS	Jewson	Washers and Rawplugs 3050/4
BACS220927J EW	27/09/22	43225		£58.07	£9.68	£48.39	OS	Jewson	Sadolin and Hammerite 3050/15
BACS220927J EW	27/09/22	43226		£27.47	£4.58	£22.89	OS	Jewson	Botts, washer and drill bits 3050/15
BACS220927J EW	27/09/22	43227		£44.72	£7.45	£37.27	OS	Jewson	Safety Boots 3016/3
BACS220927 RWE	27/09/22	43228		£330.00	£55.00	£275.00	OS	RWE Rural Services	Deadwood removed from Oak Tree in S 3100/1
BACS220927S G	27/09/22	43229		£258.00	£43.00	£215.00	OS	Sevenoaks Glazing	Repair of Bus Shelter Main road nea 3110/1

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Edenbridge Town Council

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5.1 Paid Expenditure Transactions

Start of year 01/04/22

paid between 01/09/22 and 31/10/22

Payment Reference	Paid date	Tn no	Order no	Gross	Vat	Net	Cttee	Details	Heading
BACS220927K MB	27/09/22	43230		£600.00	£0.00	£600.00	CS	Kmb Autos Limited	Office Cleaning Jan 2022 to June 20 2020/1
BACS220927T RI	27/09/22	43231		£45.31	£7.55	£37.76	OS	Trichem	Large Black Sacks 3050/11
DD260922NP O	27/09/22	43232		£769.70	£128.28	£641.42	OS	N Power	Electricity - Doggestts Barn 01/808 3130
BACS220927S L	27/09/22	43233		£199.50	£33.25	£166.25	OS	Streetlights	Column 229 Stanbroidge Road Rerpair 3136
BACS220927S L	27/09/22	43234		£420.00	£70.00	£350.00	OS	Streetlights	Column 6, The Brownings Replacement 3136
BACS220927B S	27/09/22	43235		£160.74	£26.79	£133.95	CS	Besure Security Systems	Investigation of Door at the Depot 2060/5
BACS220927 DH	27/09/22	43237		£1,320.00	£220.00	£1,100.00		Diamond Hygiene	Annual Charge for Toilet Waste Bins 14/09/22 to 13/09/23 2210/2/1
BACS220927S K	27/09/22	43238		£45.00	£0.00	£45.00	CS	Surekill Pest Control Services	Pest Contol Doggets and Museum 2010/10
BACS220927B S	27/09/22	43239		£76.23	£0.00	£76.23	CS	Business Stream	Public Toilets Waste Service 22/06 2210/1/4
BACS220927B S1	27/09/22	43240		£8.19	£0.00	£8.19	OS	Business Stream	Depot Waste - 15/07 to 06/09 3010/5/1
BACS220927 DCE	27/09/22	43241		£451.20	£75.20	£376.00		Dave Cole Electrical Installations Ltd	Electrical Works 2060/1
BACS220927 WLL	27/09/22	43242		£453.96	£75.66	£378.30	OS	Wicksteed Leisure Ltd	Playground Inspections 3140/1
BACS220927E M	27/09/22	43243		£215.00	£28.83	£186.17		The Edenbridge Magazine	Sept - Oct Issue of the Magazine 2070/8
BACS220927B TT	27/09/22	43244		£72.00	£12.00	£60.00	CS	Breakthrough Communications	Civility & Respect Training for GH 2005/4
BACS220927E B	27/09/22	43245		£90.00	£0.00	£90.00	OS	Elle's Bakery	Cup Cake decorating in the Market 3011/2
BACS220927 RM	27/09/22	43246		£85.00	£0.00	£85.00	OS	Rebecca May Face Painting	Face Painitng for the Market 3011/2
BACS220927P HP	27/09/22	43247		£635.23	£105.87	£529.36	OS	Pallet Handling Penshurst Ltd	Fencing Materials 3050/4
BACS220927 GAL	27/09/22	43248		£606.95	£0.00	£606.95		Gallagher Insurance	Additon to the Building re valuation 3060/1/1
BACS220927B S2	27/09/22	43249		£18.83	£0.00	£18.83	CS	Business Stream	Doggetts Barn Waste 13/07 to 23/09 2010/5

5.1 Paid Expenditure Transactions

Start of year 01/04/22

paid between 01/09/22 and 31/10/22

Payment Reference	Paid date	Tn no	Order no	Gross	Vat	Net	Cttee	Details	Heading	
DD260922O2	28/09/22	43236		£32.93	£5.49	£27.44	OS	O2	Goundstaff Phone August	3010/6/1
Bacs 2 Part 27 30 09	30/09/22	43251		£100,000.00	£0.00	£100,000.00	CIL	Kent Community Trust	Award of CIL Money for Edenbridge M	6000
DD300922MH	30/09/22	43257		£104.92	£17.49	£87.43		Mill Hill Garage (Petrocell Holdings Ltd)	Fuel For Groundstaff	3070/5
PC 011022 IZ	01/10/22	43325		£150.04	£0.00	£150.04		Petty Cash	Petty Cash April - September	1171/3
DD031022SD C1	03/10/22	43261		£419.00	£0.00	£419.00	CS	Sevenoaks District Council	Rates Doggetts Barn	2010/1
DD031022SD C2	03/10/22	43262		£192.00	£0.00	£192.00	OS	Sevenoaks District Council	Rates Mowshurst Barn	3010/1/2
DD031022SD C3	03/10/22	43263		£536.00	£0.00	£536.00		Sevenoaks District Council	Rates Market Yard Car Park and Toiltes	3010/1/4
DD031022SD C4	03/10/22	43264		£329.00	£0.00	£329.00	OS	Sevenoaks District Council	Rates Depot	3010/1/1
DD041022VAT	04/10/22	43265		£45.90	£0.00	£45.90	CS	Vatix	Lone Worker Alarms	2005/7
DD041022BB	04/10/22	43317		£29.40	£0.00	£29.40	CS	Barclays	Commission Charges 115/08 to 12/09	2070/1
DPIZETSepte mber	05/10/22	43314		£13.21	£0.00	£13.21	CS	IZettle	Card Charges September	2070/1
DDAVIOCT	05/10/22	43316		£925.85	£0.00	£925.85		Aviva	Health Care October	2000/7
BACS061022	06/10/22	43250		£500.00	£0.00	£500.00	CNCL	Jim Buttress Ltd	Presentation Awards for the Gardeni	1171/3
DDPSTECH	06/10/22	43318		£1,004.88	£167.48	£837.40		PS Technology	October Phone and IT Charges	2010/6/1
DD141022MH	14/10/22	43319		£216.95	£36.16	£180.79		Mill Hill Garage (Petrocell Holdings Ltd)	Fuel For Groundstaff Vehicles	3070/5
DD171022SA G	17/10/22	43266		£39.00	£6.50	£32.50	CS	Sage Software Limited	Payroll Software	2020/6
DD171022BC	17/10/22	43324		£227.44	£33.81	£193.63		Barclaycard	September Spend on Barclaycard	2040/2
DD191022NP	19/10/22	43320		£803.90	£133.98	£669.92	OS	N Power	Street Lighting 01/09/22 to 30/09/	3130
BACS221024P R	24/10/22	43258		£17,210.85	£0.00	£17,210.85		Salaries	Salaries October	2000/1
BACS221024 PEN	24/10/22	43259		£6,589.47	£0.00	£6,589.47		KCC Pension Fund	Staff Pensions October	2000/2
BABS221024I R	24/10/22	43260		£5,535.29	£0.00	£5,535.29		Inland Revenue	PAYE/ IN October	2000/1
DD241022SE S1	24/10/22	43267		£70.55	£0.00	£70.55	OS	SES Business Water	Water supply Forge Croft Allotments	3010/4/4/2

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Edenbridge Town Council

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5.1 Paid Expenditure Transactions

Start of year 01/04/22

paid between 01/09/22 and 31/10/22

Payment Reference	Paid date	Tn no	Order no	Gross	Vat	Net	Cttee	Details	Heading	
DD241022SE S2	24/10/22	43268		£16.00	£0.00	£16.00	OS	SES Business Water	Water Supplu S/P Cemetery 155111	3010/4/2
DD241022SE S3	24/10/22	43269		£3.00	£0.00	£3.00	OS	SES Business Water	Water Supply Cemetery 155112	3010/4/2
DD241022SE S4	24/10/22	43270		£13.00	£0.00	£13.00	CS	SES Business Water	Water Supply Rickards Hall 156644	2220/1/4
DD241022SE S5	24/10/22	43271		£11.00	£0.00	£11.00	CS	SES Business Water	Water Supply Public Toilets 156785	2210/1/3
DD241022SE S6	24/10/22	43272		£6.00	£0.00	£6.00	CS	SES Business Water	Water supply Doggetts Barn 156804	2010/4
DD241022SE S7	24/10/22	43274		£10.00	£0.00	£10.00	OS	SES Business Water	Water supply Swan Lane Allotments 1	3010/4/4/1
DD241022SD C5	24/10/22	43276		£187.00	£0.00	£187.00	CS	Sevenoaks District Council	Rates Rickards Hall	2220/1/1
DD241022SD C6	24/10/22	43277		£157.00	£0.00	£157.00	OS	Sevenoaks District Council	Rates Market Yard	3011/1
DD261022O2	26/10/22	43321		£32.45	£5.41	£27.04	OS	O2	Goundstaff Phone September	3010/6/1
DD261022TG	26/10/22	43322		£275.27	£13.11	£262.16	CS	Total Gas & Power	Doggetts Electricity 01/07/22 to 30	2220/1/2
DD261022TG2	26/10/22	43323		£225.06	£10.72	£214.34	OS	Total Gas & Power	Electricity - The Depot - 04/07 to	3010/2/1
BACS221028K CS	31/10/22	43278		£40.73	£6.79	£33.94		Kent County Council Commercial Services	Hand Towels and Markers	3090/2
BACS221028S L	31/10/22	43279		£4,059.38	£676.56	£3,382.82	OS	Streetlights	Part 2 of Maintenance Contract	3135
BACS221028 DC	31/10/22	43280		£106.38	£17.73	£88.65	CS	Dave Cole Electrical Installations Ltd	New Socket in Ricakrds Hall	2220/4
BACS221028T RI	31/10/22	43281		£64.99	£10.83	£54.16		Trichem	Black sacks and Toilet rolls for Depot	3050/11
BACS221028K MB	31/10/22	43282		£300.00	£0.00	£300.00	CS	Kmb Autos Limited	Office Cleaning July, Aug, Sept	2020/1
BACS221028 DG	31/10/22	43283		£40.00	£0.00	£40.00	CS	D Goodwin	Window Cleaning	2020/1
BACS221028B SP	31/10/22	43284		£288.00	£48.00	£240.00	OS	BSP (Knockholt) Ltd	Skip Hire	3030/4
BACS221028K CS	31/10/22	43285		£93.90	£15.65	£78.25	CS	Kent County Council Commercial Services	Stationery for the Office	2040/2
BACS221028K ID	31/10/22	43286		£86.40	£14.40	£72.00	OS	Kidmans	Nylium Line	3050/15

5.1 Paid Expenditure Transactions

Start of year 01/04/22

paid between 01/09/22 and 31/10/22

Payment Reference	Paid date	Tn no	Order no	Gross	Vat	Net	Cttee	Details	Heading	
BACS221028K ID	31/10/22	43287		£45.00	£7.50	£37.50	OS	Kidmans	Double Shoulder Harness	3016/3
BACS221028T RI	31/10/22	43288		£15.00	£2.50	£12.50	CS	Trichem	Toilet Rolls for Rickards	2220/2/3
BACS221028P KF	31/10/22	43289		£1,560.00	£260.00	£1,300.00	CS	PKF Littlejohn LLP	2021/2022 YE Audit for AGAR	2075
BACS221028 COB	31/10/22	43290		£40.00	£0.00	£40.00	OS	The Cobblers Shop	Viro Chains	3050/15
BACS221028 DC	31/10/22	43291		£95.22	£15.87	£79.35	OS	Dave Cole Electrical Installations Ltd	Repair to Line Sprayer	3040/2
BACS221028S DC	31/10/22	43292		£900.00	£0.00	£900.00	CS	Sevenoaks District Council	Garden Waste Bags	2085
BACS221028S L	31/10/22	43293		£95.10	£15.85	£79.25	OS	Streetlights	Lighting Repairs, Skeynes Road, S	3136
BACS221028J EW	31/10/22	43294		£9.66	£1.61	£8.05	OS	Jewson	Netting Staples	3050/15
BACS221028 CAN	31/10/22	43295		£98.60	£16.43	£82.17	CS	Canon (uk) Ltd	Photocopying 01/07 to 30/09	2030/3
BACS221028J EW	31/10/22	43296		£12.41	£2.07	£10.34	OS	Jewson	Gavity Flap Wall Outlet	3050/15
BACS221028K ALC	31/10/22	43297		£72.00	£12.00	£60.00	CS	Kent Association Of Local Councils	DFinance Conference for RFO	2005/4
BACS221028 CCE	31/10/22	43298		£1,077.94	£179.66	£898.28	OS	County Clean Environmental Services Ltd	Gully Cleaning Market Yard Car Park	3140/5/2
BACS221028 CAR	31/10/22	43299		£156.00	£26.00	£130.00	CS	Cardinus Risk Management	Desk Top Valuation Depot	2050/3
BACS221028 CAR	31/10/22	43300		£156.00	£26.00	£130.00	CS	Cardinus Risk Management	Desk Top Valuation Public Toilets	2050/3
BACS221028 CAR	31/10/22	43301		£156.00	£26.00	£130.00	CS	Cardinus Risk Management	Desk Top Valuation Sports Pavillion	2050/3
BACS221028P C	31/10/22	43302		£60.00	£10.00	£50.00	CS	Pest Control	Inspection of Doggets, Rickards and	2050/5
BACS221028F LR	31/10/22	43303		£410.62	£68.44	£342.18	OS	Fleet Line Markers Ltd	Paints for Line Marking	3050/2
BACS221028F LR	31/10/22	43304		£122.40	£20.40	£102.00	OS	Fleet Line Markers Ltd	Paints for Line Marking	3050/2
BCAS221028B S	31/10/22	43305		£108.00	£18.00	£90.00	CS	Besure Security Systems	Annual Key Holding Subscription, Ch	2200/5

5.1 Paid Expenditure Transactions

Start of year 01/04/22

paid between 01/09/22 and 31/10/22

Payment Reference	Paid date	Tn no	Order no	Gross	Vat	Net	Cttee	Details	Heading
BCAS221028B S	31/10/22	43306		£432.00	£72.00	£360.00	OS	Besure Security Systems Annual Key Holding Subscription Dep	3010/7
BCAS221028B S	31/10/22	43307		£57.60	£9.60	£48.00	OS	Besure Security Systems Additional Key Fobs Depot x 6	3010/7
BCAS221028B S	31/10/22	43308		£48.00	£8.00	£40.00	CS	Besure Security Systems Additional Key Fobs Church House x	2200/5
BCAS221028B S	31/10/22	43309		£273.36	£45.56	£227.80	CS	Besure Security Systems Fire Alarm Key Holder and Support,	2010/9
BCAS221028B S	31/10/22	43310		£135.60	£22.60	£113.00	OS	Besure Security Systems Alarm Support for Depot	3010/7
BCAS221028B S	31/10/22	43311		£337.20	£56.20	£281.00	OS	Besure Security Systems Annual Monitoring Packaget for Depo	3010/7
BCAS221028L G	31/10/22	43312		£33.30	£0.00	£33.30	CS	ZX Lorraine Ganney Travel Expenses for Finance Confere	2005/5
Total				£193,505.81	£3,838.55	£189,667.26			

5.3 Paid Expenditure over £500.00 Sep - Oct

Start of year 01/04/22

Payment Reference	Paid date	Tn no	Net	Cttee	Details	Heading
DD220901SD C!	01/09/22	43205	£536.00		Sevenoaks District Council	Rates Market Yard Car Park and Toiltes 3010/1/4
BACS010922T WIN	01/09/22	43222	£1,000.00	CNCL	Edenbridge & District Twinning Assoc	Grant for Twinning 1050
DDAVISep	06/09/22	43220	£925.85		Aviva	Health Care September 3000/8
DDPSTECH	09/09/22	43252	£902.76		PS Technology	September Phone and IT Charges 2010/6/1
IB220922PEN	22/09/22	43254	£6,589.47		KCC Pension Fund	Staff Pensions September 4000/4
DP220922IR	22/09/22	43255	£5,712.63		Inland Revenue	PAYE/ IN September 4000/1
DP220922DAL	22/09/22	43256	£17,862.25		Salaries	Salaries September 4000/1
BACS220823S TR	27/09/22	43074	£2,350.00	OS	Streetlights	2 New Columns for Westyawys 3080/1/1
BACS220927K MB	27/09/22	43230	£600.00	CS	Kmb Autos Limited	Office Cleaning Jan 2022 to June 2022 2020/1
DD260922NP O	27/09/22	43232	£641.42	OS	N Power	Electricity - Doggestts Barn 01/808 to 31/08 3130
BACS220927 DH	27/09/22	43237	£1,100.00		Diamond Hygiene	Annual Charge for Toilet Waste Bins 14/09/22 to 13/09/23 2210/2/1
BACS220927P HP	27/09/22	43247	£529.36	OS	Pallet Handling Penshurst Ltd	Fencing Materials 3050/4
BACS220927 GAL	27/09/22	43248	£606.95		Gallagher Insurance	Additon to the Building re valuation 3060/1/1
Bacs 2 Part 27 30 09	30/09/22	43251	£100,000.00	CIL	Kent Community Trust	Award of CIL Money for Edenbridge Medical Centre 6000
DD031022SD C3	03/10/22	43263	£536.00		Sevenoaks District Council	Rates Market Yard Car Park and Toiltes 3010/1/4
DDAVIOCT	05/10/22	43316	£925.85		Aviva	Health Care October 3000/8
DDPSTECH	06/10/22	43318	£837.40		PS Technology	October Phone and IT Charges 2010/6/1
DD191022NP	19/10/22	43320	£669.92	OS	N Power	Street Lighting 01/09/22 to 30/09/22 3130
BACS221024P R	24/10/22	43258	£17,210.85		Salaries	Salaries October 4000/1
BACS221024 PEN	24/10/22	43259	£6,589.47		KCC Pension Fund	Staff Pensions October 4000/4
BABS221024I R	24/10/22	43260	£5,535.29		Inland Revenue	PAYE/ IN October 4000/1

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Edenbridge Town Council

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5.3 Paid Expenditure over £500.00 Sep - Oct

Start of year 01/04/22

Payment Reference	Paid date	Tn no	Net	Cttee	Details	Heading
BACS221028S L	31/10/22	43279	£3,382.82	OS	Streetlights	Part 2 of Maintenance Contract 3135
BACS221028P KF	31/10/22	43289	£1,300.00	CS	PKF Littlejohn LLP	2021/2022 YE Audit for AGAR 2075
BACS221028S DC	31/10/22	43292	£900.00	CS	Sevenoaks District Council	Garden Waste Bags 2085
BACS221028 CCE	31/10/22	43298	£898.28	OS	County Clean Environmental Services Ltd	Gully Cleaning Market Yard Car Park 3140/5/2

5.4 Received Income Transactions

Start of year 01/04/22

received between 01/09/22 and 31/10/22

Paying ref.	Received date	Tn no	Invoice	Gross	Vat	Net	Cttee	Heading	Details
RH 1258 DP	01/09/22	34198	RH-1258	£74.28	£0.00	£74.28		240/1	Rickards Hall Customer Facilities Booking Invoice
DP010922HA	01/09/22	34199		£91.26	£15.21	£76.05	OS	310/14	Mowshurst Garage Rent April
CQ100390	02/09/22	34175		£20.60	£0.00	£20.60	OS	310/3/1	Allotment Holders
CQ100391	02/09/22	34176	RH-1230	£34.90	£0.00	£34.90		240/1	Rickards Hall Customer Facilities Booking Invoice
CQ100391	02/09/22	34177	RH-1235	£34.90	£0.00	£34.90		240/1	Rickards Hall Customer Facilities Booking Invoice
DPCCLA0209	02/09/22	34207	August	£137.22	£0.00	£137.22	CIL	606	CCLA CIL Interest CCLA Interest August
CCLA INT August	02/09/22	34216	August	£274.49	£0.00	£274.49	CS	226	CCLA August Interest
IZETTLEAugust	05/09/22	34188	August	£1,507.50	£0.00	£1,507.50		285/1	IZettle Till Takings August Taking for Izettle
DPBARCCIL	05/09/22	34208	September	£107.14	£0.00	£107.14	CS	205	Barclays Bank Plc Barclays CIL Interest 06/09 to 04/05/22
DPBARCLAYS	05/09/22	34210	September	£116.00	£0.00	£116.00	CS	228	Barclays Bank Plc Interest in Reserves 06/6 to 04/09
RH1265 DP	06/09/22	34196	RH-1265	£61.08	£0.00	£61.08		240/1	Evolution Dance Academy Facilities Booking Invoice
DP070922BB	07/09/22	34203	September	£6.68	£0.00	£6.68	CS	227	Barclays Bank Plc Loyalty Rewards 13/07 to 14/08
RH1263	08/09/22	34202	RH-1263	£146.43	£0.00	£146.43		240/1	Rickards Hall Customer Facilities Booking Invoice
DP120922SC C	12/09/22	34193	1121	£22.50	£0.00	£22.50	OS	311	Sevenoaks Clothes House Market Pitch 15/09/22
DP220912MAIN	12/09/22	34200		£64.05	£0.00	£64.05	OS	305	Cemetery Fees Cemetery Fee -
DP130922KN	13/09/22	34192	1122	£22.50	£0.00	£22.50	OS	311	K & N Supplies Market Pitch
DP220914AJ	14/09/22	34201	AJ	£64.50	£0.00	£64.50	OS	305	Cemetery Fees Cemetery Fee -
RH1265 DP	16/09/22	34195	RH-1265	£61.08	£0.00	£61.08		240/1	Evolution Dance Academy Facilities Booking Invoice
RH1265 DP	16/09/22	34197	RH-1265	£61.08	£0.00	£61.08		240/1	Evolution Dance Academy Facilities Booking Invoice
DP160922rossi	16/09/22	34211	1109	£120.00	£0.00	£120.00	OS	311	Rossi (Southend on Sea) Ltd Market Yard Rent - August
DP2009 2809	20/09/22	34204	1124	£45.00	£0.00	£45.00	OS	311	Sevenoaks Clothes House Market Pitch

5.4 Received Income Transactions

Start of year 01/04/22

received between 01/09/22 and 31/10/22

Paying ref.	Received date	Tn no	Invoice	Gross	Vat	Net	Cttee	Heading	Details
DP200922CE M	20/09/22	34217		£268.50	£0.00	£268.50	OS	305	Cemetery Fees Cemetery Fee -
RH-1267 BB	23/09/22	34213	RH-1267	£30.68	£0.00	£30.68	CS	240/1	Bizzy Bees Facilities Income, Rickards Hall, 14/10/22, 876
RH-1267 BB	23/09/22	34214	RH-1267	£30.68	£0.00	£30.68	CS	240/1	Bizzy Bees Facilities Income, Rickards Hall, 07/10/22, 875
RH-1269 GC	26/09/22	34212	1269	£23.57	£0.00	£23.57	CS	240/1	Grace Community Church Facilities Income, Rickards Hall, 23/10/22, 946
BULBS 260922	26/09/22	34219	BULBS	£300.00	£0.00	£300.00	CW	450	Great Stone Bridge Trust Grant for Bulbs for Community Warden
BACS 270922DAV	27/09/22	34220	RH-1262	-£100.00	£0.00	-£100.00	CS	240/2	Rickards Hall Customer Refund of Deposit
RH-1264 All Things	29/09/22	34215	RH-1264	£257.07	£0.00	£257.07		240/1	Rickards Hall Customer Facilities Booking Invoice
CASH 29/09/22	29/09/22	34221	Cem	£210.90	£0.00	£210.90	OS	305	Cemetery Fees Cemetery Fees
DP300922	30/09/22	34218	Precept	£328,182.00	£0.00	£328,182.00		200	Sevenoaks District Council Precept Part 2
DP031022	03/10/22	34224	October	£91.26	£15.21	£76.05	OS	310/14	Mr C E Haines Mowshurst Garage Rent October
DPCCLA0410	04/10/22	34228	September	£143.74	£0.00	£143.74	CIL	606	CCLA CIL Interest CCLA Interest Spetember
CHQ-100393	04/10/22	34232	RH-1255	£34.90	£0.00	£34.90		240/1	Rickards Hall Customer Facilities Booking Invoice
CHQ-100393	04/10/22	34234	RH-1266	£37.14	£0.00	£37.14		240/1	Historical Society Facilities Booking Invoice
CCLA INT Sept	04/10/22	34236	September	£287.42	£0.00	£287.42	CS	226	CCLA September Interest
CQ100392	04/10/22	34249		£89.50	£0.00	£89.50	OS	305	Cemetery Fees Buirlem
CQ100392	04/10/22	34250		£89.50	£0.00	£89.50	OS	305	Cemetery Fees Abbey Memorial
CQ100392	04/10/22	34251		£37.20	£0.00	£37.20	OS	305	Cemetery Fees Tree
CQ100392	04/10/22	34252		£27.40	£0.00	£27.40	OS	305	Cemetery Fees Transfer
CQ100392	04/10/22	34253	RH-1243	£34.90	£0.00	£34.90		240/1	Rickards Hall Customer Facilities Booking Invoice
DP221005FRE SH	05/10/22	34223	1115	£879.65	£146.61	£733.04	OS	315/1	Freshwater Group of Companies Leather Market Maintenance July to September 2022
IZETTLESeptem mber	05/10/22	34230	September	£1,939.58	£0.00	£1,939.58		285/1	IZettle Till Takings September Taking for Izettle
DP061022 SCH	06/10/22	34205	1125	£22.50	£0.00	£22.50	OS	311	Sevenoaks Clothes House Market Pitch 06/10/22

5.4 Received Income Transactions

Start of year 01/04/22

received between 01/09/22 and 31/10/22

Paying ref.	Received date	Tn no	Invoice	Gross	Vat	Net	Cttee	Heading	Details
DP071022BB	07/10/22	34254	October	£5.23	£0.00	£5.23	CS	227	Barclays Bank Plc Loyaltt Rewards 15/08/22 to 12/09/22
DP130922KN Cash	10/10/22	34194	1111	£37.50	£0.00	£37.50	OS	311	K & N Supplies Market Pitch
CASH101022 BIJ	10/10/22	34206	1126	£22.50	£0.00	£22.50	OS	311	Bijoux Fuso Edenbridge Market ,
DP131022SC H	13/10/22	34238	1136	£22.50	£0.00	£22.50	OS	311	Sevenoaks Clothes House Market Pitch 13/10/22
DP141022K& N	14/10/22	34245	1146	£22.50	£0.00	£22.50	OS	311	K & N Supplies Market Pitch
RH-1276	19/10/22	34222	RH-1276	£137.50	£0.00	£137.50		240/1	Rickards Hall Customer Facilities Booking Invoice
DP191022AJ	19/10/22	34246		£64.05	£0.00	£64.05	OS	305	Alex Jones Funeral Directors Cemetery Fees
DP191022GS T	19/10/22	34247	191022	£7,000.00	£0.00	£7,000.00	CW	430	Great Stone Bridge Trust Contribution to Community Warden
DP201022SC H	20/10/22	34243	1144	£22.50	£0.00	£22.50	OS	311	Sevenoaks Clothes House Market Pitch 20/10/22
RH-1275	25/10/22	34231	RH-1275	£83.56	£0.00	£83.56		240/1	Rickards Hall Customer Facilities Booking Invoice
DP271022SC H	27/10/22	34244	1145	£22.50	£0.00	£22.50	OS	311	Sevenoaks Clothes House Market Pitch 27/10/22 £
DP281022CIL	28/10/22	34248	October	£52,020.87	£0.00	£52,020.87	CS	220/1	Sevenoaks District Council CIL Funds paid into Wrong Account
Total				£395,452.49	£177.03	£395,275.46			

5.5 Financial Budget Comparison

Comparison between 01/04/22 and 30/09/22 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/22

		Previous Year's Net	2022/23	Actual Net	Balance	2023/24
INCOME						
Council						
100	C Precept	£52,725.75	£68,606.00	£68,606.00	£0.00	£0.00
115	C Grants	£0.00	£0.00	£2,000.00	£2,000.00	£0.00
135	C Neighbourhood Planning	£0.00	£0.00	£0.00	£0.00	£0.00
160	C Covid 19	£11,712.00	£0.00	£0.00	£0.00	£0.00
170	C Events	£4,250.00	£0.00	£0.00	£0.00	£0.00
199	Suspense	£0.00	£0.00	£0.00	£0.00	£0.00
Total Council		£68,687.75	£68,606.00	£70,606.00	£2,000.00	£0.00
Open Spaces						
300	OS Allocation from Precept	£298,890.90	£333,626.00	£333,626.00	£0.00	£0.00
305	OS Cemetery Fees	£16,491.75	£15,000.00	£11,702.35	£-3,297.65	£16,500.00
310	OS Rents	£11,916.83	£10,810.00	£6,059.47	£-4,750.53	£11,000.00
311	OS Market Rents	£7,722.45	£6,000.00	£3,603.50	£-2,396.50	£8,000.00
315	OS Maintenance Services	£4,675.08	£5,224.00	£2,566.08	£-2,657.92	£7,000.00
320	OS Solar Panels	£1,908.37	£1,000.00	£0.00	£-1,000.00	£1,500.00
325	OS Sundry Receipts	£2,278.30	£70.00	£351.68	£281.68	£150.00
Total Open Spaces		£343,883.68	£371,730.00	£357,909.08	£-13,820.92	£44,150.00
Central Services						
200	CS Allocation from Precept	£221,666.20	£244,509.00	£244,509.00	£0.00	£0.00
205	XXXX CS Barclays CIL Interest	£0.00	£0.00	£34.92	£34.92	£0.00
220	CS Sundry Receipts	£0.00	£234.00	£0.00	£-234.00	£5,234.00
221	XXXX CS-Sundry Receipts	£0.00	£0.00	£0.00	£0.00	£0.00
226	CCLA Interest	£134.90	£75.00	£940.92	£865.92	£1,500.00
227	Bank Interest Other Accounts	£55.34	£75.00	£36.16	£-38.84	£300.00
228	Barclay Reserve Interest XX	£32.33	£30.00	£147.44	£117.44	£0.00
235	Church House	£4,936.79	£6,200.00	£1,115.00	£-5,085.00	£6,589.00
240	Rickards Hall Lettings	£8,762.37	£6,000.00	£3,858.15	£-2,141.85	£6,500.00

5.5 Financial Budget Comparison

Comparison between 01/04/22 and 30/09/22 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/22

		Previous Year's Net	2022/23	Actual Net	Balance	2023/24
245	WI Hall Admin XX	£283.77	£0.00	£0.00	£0.00	£0.00
250	XXXX CS Reserves 10 year Maintenance Plan (TF) XX	£0.00	£0.00	£0.00	£0.00	£0.00
260	XXXX CS Reserves 30 year Maintenance Plan XX	£0.00	£0.00	£0.00	£0.00	£0.00
285	Refuse bags & other sales	£10,961.40	£10,000.00	£7,382.82	£-2,617.18	£15,000.00
290	CS Insurance Claim Payments	£0.00	£0.00	£0.00	£0.00	£0.00
Total Central Services		£246,833.10	£267,123.00	£258,024.41	£-9,098.59	£35,123.00
Emergency Planning Committee						
500	EP Allocation from Precept	£339.15	£360.00	£360.00	£0.00	£0.00
505	EP Sundry Receipts	£0.00	£0.00	£0.00	£0.00	£0.00
Total Emergency Planning Committee		£339.15	£360.00	£360.00	£0.00	£0.00
Community Warden						
400	CW Precept (ETC Cont)	£9,100.00	£9,263.00	£9,263.00	£0.00	£0.00
405	CW Moat Housing	£1,000.00	£1,000.00	£0.00	£-1,000.00	£1,000.00
410	CW West Kent Housing	£3,500.00	£3,500.00	£0.00	£-3,500.00	£3,500.00
415	CW Westerham	£0.00	£0.00	£0.00	£0.00	£0.00
420	CW John Coldman Trust	£2,000.00	£2,000.00	£0.00	£-2,000.00	£2,000.00
425	CW Police	£0.00	£0.00	£0.00	£0.00	£0.00
430	CW Great Stonebridge Trust	£6,000.00	£6,000.00	£0.00	£-6,000.00	£7,000.00
435	CW KCC	£0.00	£0.00	£0.00	£0.00	£0.00
440	XXX CW Contribution for Vehicle	£0.00	£0.00	£0.00	£0.00	£0.00
450	Sundry Receipts	£300.00	£0.00	£300.00	£300.00	£0.00
Total Community Warden		£21,900.00	£21,763.00	£9,563.00	£-12,200.00	£13,500.00
CIL						
600	CIL	£47,621.79	£0.00	£14,508.58	£14,508.58	£0.00
605	Interest	£46.95	£0.00	£107.14	£107.14	£0.00
606	CIL CCLA Interest	£67.78	£0.00	£470.41	£470.41	£0.00

5.5 Financial Budget Comparison

Comparison between 01/04/22 and 30/09/22 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/22

	Previous Year's Net	2022/23	Actual Net	Balance	2023/24
Total CIL	£47,736.52	£0.00	£15,086.13	£15,086.13	£0.00
Total Income	<u>£729,380.20</u>	<u>£729,582.00</u>	<u>£711,548.62</u>	<u>-£18,033.38</u>	<u>£92,773.00</u>

5.5 Financial Budget Comparison

Comparison between 01/04/22 and 30/09/22 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/22

		Previous Year's Net	2022/23	Actual Net	Balance	2023/24
EXPENDITURE						
Council						
1010	C Contingencies	£1,750.00	£10,200.00	£3,852.50	£6,347.50	£10,200.00
1011	C Projects	£0.00	£13,000.00	£0.00	£13,000.00	£6,500.00
1020	Miscellaneous Items	£458.32	£0.00	£0.00	£0.00	£0.00
1030	C Grants	£7,880.00	£7,880.00	£0.00	£7,880.00	£8,000.00
1040	C Replacement Equipment and Tools	£1,672.50	£8,000.00	£0.00	£8,000.00	£4,000.00
1050	C EdenbridgeTwinning Association	£0.00	£1,000.00	£1,000.00	£0.00	£500.00
1060	C Eden Valley Museum Trust	£6,500.00	£6,500.00	£6,500.00	£0.00	£6,500.00
1070	C House Project	£7,500.00	£8,000.00	£8,000.00	£0.00	£8,000.00
1080	C Membership KALC	£1,620.00	£1,700.00	£1,655.00	£45.00	£1,800.00
1120	C Summer Playscheme	£1,696.00	£2,000.00	£1,414.00	£586.00	£2,000.00
1130	C Bonfire Clean Up	£0.00	£1,110.00	£0.00	£1,110.00	£1,200.00
1150	Legal & Professional fees	£1,430.00	£5,000.00	£750.00	£4,250.00	£5,000.00
1160	Election Costs	£0.00	£4,000.00	£0.00	£4,000.00	£5,000.00
1170	Covid 19 PPE	£3,555.75	£500.00	£385.95	£114.05	£0.00
1171	C Events	£4,589.98	£5,000.00	£5,363.51	-£363.51	£6,000.00
Total Council		£38,652.55	£73,890.00	£28,920.96	£44,969.04	£64,700.00
Open Spaces						
3000	OS Staff Costs	£176,868.18	£179,775.14	£92,389.42	£87,385.72	£211,161.00
3010	OS Utilities and Rates	£11,395.46	£12,375.00	£6,490.68	£5,884.32	£12,650.00
3011	OS Market 1	£2,392.85	£3,600.00	£1,690.63	£1,909.37	£4,600.00
3012	OS Market 2	£0.00	£5,700.00	£1,801.16	£3,898.84	£0.00
3016	OS Other Staff Expenses	£3,391.50	£3,000.00	£383.75	£2,616.25	£3,000.00
3020	OS IT Equipment and Licences	£725.66	£0.00	£0.00	£0.00	£0.00

5.5 Financial Budget Comparison

Comparison between 01/04/22 and 30/09/22 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/22

		Previous Year's Net	2022/23	Actual Net	Balance	2023/24
3029	OS Bulky Waste Collection	£608.66	£1,200.00	£304.33	£895.67	£1,300.00
3030	OS External Services Costs	£4,484.43	£6,000.00	£2,256.00	£3,744.00	£6,980.00
3040	OS Replacement Equipment and Tools	£7,849.25	£6,630.00	£4,756.01	£1,873.99	£7,000.00
3050	OS Materials	£6,182.36	£6,500.00	£4,248.65	£2,251.35	£6,800.00
3055	OS Hanging Baskets & Plants	£5,692.38	£6,600.00	£4,983.10	£1,616.90	£6,300.00
3060	OS Buildings Insurance	£2,139.00	£2,500.00	£3,726.04	£-1,226.04	£2,600.00
3065	OS Cemetery Expenditure	£110.00	£0.00	£62.93	£-62.93	£493.00
3070	OS Vehicles/Costs/Fuel	£8,354.78	£9,000.00	£6,027.86	£2,972.14	£9,000.00
3080	OS Contingencies	£3,982.14	£3,000.00	£4,243.25	£-1,243.25	£3,000.00
3090	OS Subs/Misc	£571.65	£1,000.00	£333.78	£666.22	£1,000.00
3100	OS Small Projects	£2,695.94	£4,250.00	£402.50	£3,847.50	£2,500.00
3110	OS Vandalism	£3,122.37	£5,100.00	£1,238.31	£3,861.69	£3,000.00
3115	XXXX OS Misc Maintenance Charges	£860.00	£0.00	£0.00	£0.00	£0.00
3120	XXXX OS Footpaths Equipment	£0.00	£0.00	£0.00	£0.00	£0.00
3130	OS Public Street Lighting Electricity	£9,095.96	£11,000.00	£4,025.14	£6,974.86	£18,000.00
3135	OS Public Street Light Contract Maintenance	£6,765.64	£7,000.00	£3,382.82	£3,617.18	£7,500.00
3136	OS Public Lighting Repairs	£2,154.75	£2,500.00	£2,134.00	£366.00	£2,500.00
3140	OS 10 Yr Maintenance Plan	£33,188.62	£24,500.00	£9,294.77	£15,205.23	£28,469.00
3141	OS Annual and Inspection Costs	£0.00	£0.00	£0.00	£0.00	£10,295.00
3145	OS 30 Yr Maintenance Plan	£32,320.00	£55,000.00	£0.00	£55,000.00	£31,500.00
Total Open Spaces		£324,951.58	£356,230.14	£154,175.13	£202,055.01	£379,648.00
Central Services						
2000	CS Staff Costs	£149,414.98	£165,536.45	£79,136.32	£86,400.13	£188,779.00
2005	CS Other staff/Cllr costs	£4,684.54	£4,450.00	£820.40	£3,629.60	£7,600.00

5.5 Financial Budget Comparison

Comparison between 01/04/22 and 30/09/22 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/22

		Previous Year's Net	2022/23	Actual Net	Balance	2023/24
2010	CS Utilities/Rates/Phones	£10,093.75	£8,750.00	£6,106.63	£2,643.37	£11,550.00
2015	Professional HR/ H&S& Risk	£2,234.15	£4,300.00	£630.62	£3,669.38	£3,600.00
2020	CS Service/IT/Cleaning/Misc	£11,456.04	£11,500.00	£6,373.54	£5,126.46	£12,755.00
2030	CS Photocopier Rental/printing	£987.57	£1,500.00	£268.45	£1,231.55	£1,200.00
2040	CS Materials/Stationery	£1,528.87	£1,100.00	£614.68	£485.32	£1,600.00
2050	CS Doggetts, Office and Council Insurance	£8,421.38	£9,500.00	£10,194.44	-£694.44	£7,585.00
2055	xxxx CS Annual Maintenance	£1,820.00	£250.00	£0.00	£250.00	£0.00
2060	CS 10 Year Buildings Maintenance Plan	£8,000.87	£6,500.00	£1,735.17	£4,764.83	£8,120.00
2061	CS Annual Maintenance	£0.00	£0.00	£0.00	£0.00	£5,160.00
2062	CS 30 Yr Building Maintenance Plan	£3,814.41	£9,000.00	£0.00	£9,000.00	£5,500.00
2065	CS Buildings Materials and Repair Costs	£404.04	£2,200.00	£212.15	£1,987.85	£2,500.00
2070	CS Subs/Bank Costs/Lone Working	£2,053.24	£3,920.00	£2,079.17	£1,840.83	£4,060.00
2075	CS Audit Fee External/IA	£2,041.10	£3,300.00	£1,586.30	£1,713.70	£3,300.00
2085	CS Garden sacks	£8,680.00	£6,000.00	£3,091.67	£2,908.33	£7,000.00
2090	CS Insurance Claims	£0.00	£0.00	£4,651.15	-£4,651.15	£0.00
2200	CS Church House	£3,966.91	£2,413.00	£2,762.99	-£349.99	£3,770.00
2210	CS Public Toilets 1	£11,568.19	£9,850.00	£4,784.07	£5,065.93	£8,209.00
2211	CS Public Toilets 2	£8,448.67	£8,538.36	£4,221.42	£4,316.94	£9,662.00
2220	CS Rickards Hall	£6,273.69	£8,515.00	£6,174.82	£2,340.18	£9,714.00
Total Central Services		£245,892.40	£267,122.81	£135,443.99	£131,678.82	£301,664.00
Emergency Planning Committee						
5000	EP Equipment/Tools	£148.90	£110.00	£0.00	£110.00	£110.00
5010	EP Licences	£112.50	£235.00	£0.00	£235.00	£235.00

5.5 Financial Budget Comparison

Comparison between 01/04/22 and 30/09/22 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/22

	Previous Year's Net	2022/23	Actual Net	Balance	2023/24
5011 EP Training	£0.00	£15.00	£0.00	£15.00	£0.00
Total Emergency Planning Committee	£261.40	£360.00	£0.00	£360.00	£345.00
Community Warden					
4000 CW Salary	£19,362.39	£20,443.00	£10,030.28	£10,412.72	£22,934.00
4010 XXXX CW Management Costs	£0.00	£0.00	£0.00	£0.00	£0.00
4020 XXXX CW Phone	£29.30	£0.00	£0.00	£0.00	£0.00
4030 CW CRB Check	£0.00	£100.00	£0.00	£100.00	£100.00
4040 CW Sundries	£143.73	£100.00	£17.36	£82.64	£100.00
4050 CW Clothing & Supplies	£161.02	£200.00	£0.00	£200.00	£200.00
4060 CW Vehicle Running Costs	£528.26	£800.00	£265.25	£534.75	£800.00
4080 CW Training	£52.33	£120.00	£0.00	£120.00	£150.00
Total Community Warden	£20,277.03	£21,763.00	£10,312.89	£11,450.11	£24,284.00
CIL					
6000 CIL Payments For ETC Projects	£25,633.53	£0.00	£206,637.07	£-206,637.07	£0.00
6001 CIL Grants	£0.00	£0.00	£117,754.80	£-117,754.80	£0.00
Total CIL	£25,633.53	£0.00	£324,391.87	£-324,391.87	£0.00
Total Expenditure	£655,668.49	£719,365.95	£653,244.84	£66,121.11	£770,641.00
Total Income	£729,380.20	£729,582.00	£711,548.62	£-18,033.38	£92,773.00
Total Expenditure	£655,668.49	£719,365.95	£653,244.84	£66,121.11	£770,641.00
Total Net Balance	£73,711.71	£10,216.05	£58,303.78		£-677,868.00

5.6 Income and Expenditure Account

31/03/22 £		30/09/22 £
	INCOME	
582,722.00	Precept	656,364.00
4,073.88	Other Income	1,459.44
16,187.75	Cemetery Income	11,702.35
20,572.61	Open Spaces Income	9,465.63
6,597.36	Market Income	4,728.59
11,712.00	Grants Income	2,000.00
3,480.00	Church House Income	1,115.00
8,682.45	Rickards Hall Income	3,938.07
10,961.40	Bag Sales	7,382.82
12,500.00	Community Warden Support Grants	0.00
47,736.52	CIL Receipts	15,086.13
<hr/> 725,225.97	TOTAL INCOME	<hr/> 713,242.03
	EXPENDITURE	
354,094.22	Salaries	187,578.60
10,192.97	Staff Other Costs	1,834.77
54,306.29	Other Expenditure	47,074.36
7,880.00	Grants	0.00
14,000.00	SLA's	15,500.00
55,898.98	Open Spaces Expenditure	39,010.51
18,016.35	Street Lighting	9,541.96
2,392.85	Market	1,690.63
49,893.98	Open Spaces 10/30 YR Maintenance Plan	9,294.77
3,966.91	Church House Expenditure	2,762.99
6,273.69	Rickards Hall Expenditure	6,174.82
11,568.19	Public Toilets	4,784.07
8,190.00	Garden Bags	3,091.67
-21,214.72	10/30YR Maintenance Plan	1,735.17
25,633.53	CIL Awards	324,391.87
<hr/> 601,093.24	TOTAL EXPENDITURE	<hr/> 654,466.19
203,051.24	Balance as at 01/04/22	250,811.88
725,225.97	Add Total Income	713,242.03
<hr/> 928,277.21		<hr/> 964,053.91
601,093.24	Deduct Total Expenditure	654,466.19
<hr/> 0.00	Stock Adjustment	0.00
-76,372.09	Transfer to/ from reserves	227,967.67
<hr/> 250,811.88	Balance as at 30/09/22	<hr/> 537,555.39

5.7 Consolidated Balance Sheet

31/03/22		30/09/22
£		£
	Long Term assets	
0.00	Investments	0.00
0.00	Long Term Debts	0.00
0.00	LONG TERM Investment Accounts	0.00
<hr/>		<hr/>
0.00	TOTAL LONG TERM ASSETS	0.00
	Current assets	
300,000.00	Investments	300,000.00
0.00	Loans Made	0.00
0.00	Investments	0.00
<hr/>		<hr/>
0.00	Stocks	0.00
<hr/>		<hr/>
6,129.18	VAT Recoverable	41,900.56
1,450.21	Debtors	827.94
1,221.35	Payment in Advance	0.00
869,128.43	Cash in Hand at Bank	887,923.98
<hr/>		<hr/>
1,177,929.17	TOTAL CURRENT ASSETS	1,230,652.48
<hr/>		<hr/>
1,177,929.17	TOTAL ASSETS	1,230,652.48
	Current liabilities	
0.00	Loans Received	0.00
<hr/>		<hr/>
0.00	Temporary Borrowing	0.00
0.00	VAT Payable	0.00
10,513.17	Creditors	6,154.05
1,693.41	Receipts in Advance	0.00
<hr/>		<hr/>
12,206.58	TOTAL CURRENT LIABILITIES	6,154.05
<hr/>		<hr/>
1,165,722.59	TOTAL ASSETS LESS CURRENT LIABILITIES	1,224,498.43
0.00	Long Term Borrowing	0.00
0.00	Deferred Liabilities	0.00
0.00	Deferred Credits	0.00
<hr/>		<hr/>
0.00		0.00
<hr/>		<hr/>
1,165,722.59	NET ASSETS	1,224,498.43
	Represented by	
250,811.88	General Fund	573,262.39
83,934.46	CIL Funds	156,400.11
1,000.00	Cemetery	1,000.00
11,500.00	Election	11,500.00
15,000.00	Neighbourhood Plan	15,000.00
1,000.00	Depreciation Equipment & tools	1,000.00
80,117.00	10/30 Year Building Plan	80,117.00
225,064.00	10/30 Year Plan Open Spaces	225,064.00
3,771.00	Community Warden	3,771.00
12,000.00	Staff Reserves	12,000.00
472,795.00	Allocated CIL Funds	142,466.93

5.7 Consolidated Balance Sheet

31/03/22		30/09/22
£		£
772.25	Grants	0.00
7,957.00	Project Carried Over	2,917.00
0.00	LONG TERM Investment Accounts	0.00
<u>1,165,722.59</u>		<u>1,224,498.43</u>
Opening Figures		£ 1,165,722.59
Net Balance of Financial Balance Sheet		+ £ 58,303.78
Receipts in Advance		+ £ 1,693.41
Payments in Advance		- £ 1,221.35
Equal Current Consolidated Balance Sheet		Total £ 1,224,498.43

5.7 Summary Trial Balance

Expenditure

Balance Sheet Assets

Stocks		0.00
Stock Adjustment		0.00
VAT Recoverable		41,900.56
Debtors		827.94
Payment in Advance		0.00
Cash in Hand & at Bank		887,923.98
Investments		300,000.00
Long term assets		0.00
Loans Made		0.00

Balance Sheet Liabilities

Loans Received	0.00	
VAT Payable	0.00	
Creditors	6,154.05	
Receipts in Advance	0.00	
Reserves (at start of year)	1,165,722.59	
Trial Balance Total	1,885,118.67	1,885,118.67

Total of credits and debits match.

5.8 Financial Summary - Cashbook

Summary of receipts and payments between 01/04/22 and 31/10/22 inclusive. This may include transactions with ledger dates outside this period.

Balances at the start of the year

Ordinary Accounts

Barclays CIL	£458,263.56
Barclays General Account	£18,167.82
Barclays General Reserves	£263,829.65
Lloyds General Account	£128,667.40
Petty Cash	£200.00

Short Term Investment Accounts

CCLA Council Reserves	£200,000.00
CCLA CIL	£100,000.00
Total	<u>£1,169,128.43</u>

RECEIPTS	Net	Vat	Gross
Council	£70,606.00	£0.00	£70,606.00
Open Spaces	£359,426.67	£1,013.60	£360,440.27
Central Services	£282,206.45	£0.00	£282,206.45
Emergency Planning Committee	£360.00	£0.00	£360.00
Community Warden	£16,563.00	£0.00	£16,563.00
CIL	£67,178.52	£0.00	£67,178.52
Total Receipts	<u>£796,340.64</u>	<u>£1,013.60</u>	<u>£797,354.24</u>

PAYMENTS	Net	Vat	Gross
Council	£33,640.55	£2,757.09	£36,397.64
Open Spaces	£180,642.14	£10,419.82	£191,061.96
Central Services	£151,886.96	£5,849.54	£157,736.50
Emergency Planning Committee	£93.30	£18.66	£111.96
Community Warden	£12,191.02	£41.73	£12,232.75
CIL	£324,391.87	£40,811.41	£365,203.28
Total Payments	<u>£702,845.84</u>	<u>£59,898.25</u>	<u>£762,744.09</u>

Closing Balances

Ordinary Accounts

Barclays CIL	£236,864.35
Barclays General Account	£10,029.74
Barclays General Reserves	£527,977.09
Lloyds General Account	£128,667.40
Petty Cash	£200.00

Short Term Investment Accounts

CCLA Council Reserves	£200,000.00
CCLA CIL	£100,000.00
Total	<u>£1,203,738.58</u>

5.9 Bank and Investment Accounts

Oct-22

Bank Account	Opening balance as of 01/09/2022	Spend	Receipts	Transfers	Closing Balance as of 30/06/2022
Barclays General	£13,794.04	-£193,505.81	£394,948.39	-£205,206.88	£10,029.74
Barclays Reserves	£308,861.09		£116.00	£219,000.00	£527,977.09
Barclays CIL	£250,269.37		£388.10	-£13,793.12	£236,864.35
Lloyds General	£128,667.40				£128,667.40
CCLA General	£200,000.00				£200,000.00
CCLA CIL	£100,000.00				£100,000.00
Petty Cash	£200.00				£200.00
	£1,001,791.90	-£193,505.81	£395,452.49	£0.00	£1,203,738.58

Expenditure between 01/09/22 and 31/10/22

Tn no	Net	Vat	Gross Invoice date	Supplier	Details
43173	£461.14	£72.62	£533.76 01/09/22	Barclaycard	July Barclaycard Spend
43313	£263.06	£27.52	£290.58 02/09/22	Barclaycard	September Barclaycard
	£724.20	£100.14	£824.34	Total for September 2022	
43324	£193.63	£33.81	£227.44 02/10/22	Barclaycard	September Spend on Barclaycard
	£193.63	£33.81	£227.44	Total for October 2022	
Total	£917.83	£133.95	£1,051.78		

5.10 Bank Account Transfers

Start of year 01/04/22

Date	Amount	Debit	Credit	Cheque Ref.	Reason
15/09/22	£35,000.00	Barclays General Reserves	Barclays General Account	VAT/CIL	VAT Back to CIL
15/09/22	£34,186.01	Barclays General Account	Barclays CIL	HAGS VAT back to CIL	HAGS VAT back to CIL
22/09/22	£30,000.00	Barclays General Reserves	Barclays General Account	SEPT PR	September Payroll
27/09/22	£10,000.00	Barclays General Reserves	Barclays General Account	SEPT INV	September Invoices
27/09/22	£100,000.00	Barclays CIL	Barclays General Account	CIL EMC	CIL Payment Re Edenbridge Medical Centre
30/09/22	£250,000.00	Barclays General Account	Barclays General Reserves	Precept	Precept Received
03/10/22	£78,000.00	Barclays General Account	Barclays General Reserves	Movement of Precept	Part of Precept moved to Reserves
24/10/22	£30,000.00	Barclays General Reserves	Barclays General Account	Payroll October	Payroll October
31/10/22	£4,000.00	Barclays General Reserves	Barclays General Account	Sept Invoices	Payment of Invoices
31/10/22	£52,020.87	Barclays General Account	Barclays CIL		CIL Received

6.1 - 6.2 - 6.3

RICKARDS HALL (VAT Exempt)	2022	2023	2023	
	4.90%	12.60%	8.80%	
	Retail Price Index	Retail Price Index	CPIH	
General rate (Monday to Friday)	18.57	20.91	20.20	Per hour
Weekend rate	19.98	22.50	21.74	Per hour
Saturdays: 8.30am - 12.30pm	61.10	68.80	66.48	
Special Saturday Night Rate 6pm - midnight	123.52	139.08	134.39	
6pm - midnight if booked by the hour	23.86	26.87	25.96	Per hour
Commercial bookings	27.06	30.47	29.45	Per hour
Youth Rate	9.44	10.63	10.27	Per hour

OTHER FEES AND CHARGES ETC	2022	2023	2023	
	4.90%	0.13	0.05	
Forge Singers Building	421.62	474.74	458.72	Per annum
Edenbridge Rugby Club Renewed annually 8 April RPI at 1 January each year.	3,927.68	4,422.57	4,273.32	Per annum Plus VAT
E/B Rugby Club (Additional Pitch marking) <i>Instructions from Head Groundsman</i>	25.25	28.43	27.47	Per hour plus VAT
E/B Rugby (Ultimate Frisbee)	58.80		63.97	Per pitch+VAT
Edenbridge Cricket Club (Bi annual Review due 1/5/21)	678.55	764.05	738.26	Per annum
Allotments: Edenbridge Allotment Gardens (Rents per annum from 1 April the following year ie increase approved in 2019 takes effect 1/4/2021)	30.75 Effective 1 4 2023	34.62 Effective 01/04/2024	33.46 Effective 01/04/2024	Per plot
Allotments: Marlpit Hill (Rents per annum from 1 April the following year ie increase approved in 2019 takes effect 1/4/2021)	18.50 Effective 1 4 2023	20.83 Effective 01/04/2024	20.13 Effective 01/04/2024	Per plot
Mowshurst: Rent of Garage	76.05	85.63	82.74 0.00	Per month plus VAT
Nomads - rent of ground Bi annual review due 1/1/19 see lease based RPI published in month immediately preceding review date). Release date 19 12 2018. (2.7%)	1,248.40	1,405.70	1,358.26	
River fields	98.35	110.74	107.00	Per path cut (when required) VAT
Leathermarket maintenance	733.04	825.41	797.55	Per quarter VAT

OTHER FEES AND CHARGES ETC cont.				
Town Band Hut	75.94	85.51	82.62	Per annum
Eden Valley Museum Trust (based on previous 5 year %'s) Next increase Jan 2025				Per quarter
SDC Maintenance Contract Reviewed 2021 due to land transfers	375.00	422.25	408.00	Per quarter VAT
Freedom of Information Act - response to requests Set by statute	See FOI Publication Scheme Reviewed with policy			Per A4 Sheet
Byelaws				Per full copy B&W Per A4 Sheet
Photocopying for the Museum, Sports Association etc. Laminating	0.10p B&W. 0.50p Colour 0.10p B&W. 0.50p Colour £1.00	1.13	1.09	B&W Colour Laminating
Copy of accounts for Electors	N/A have to provide FOC (data publical accessible free of charge)			

[Freedom of Information fees as published in the FOI and Publication Scheme \(Novemebr 2019\)](#)

Photocopying @ 7p per sheet (black & white)			Approved Fees and Charges
Photocopying @ 14p per sheet (colour)			Approved Fees and Charges
Postage			Actual cost of Royal Mail standard 2 nd class
Statutory fees will apply if complying with a request would cost more than £450 (18 hours at £25ph). The Town Council can refuse the request outright or do the work for an extra charge			Freedom Of Information Code of Practice 2018
Examples may include staff time (internal or			Freedom of Information Act

	RPI	RPI	RPI	RPI	CPIH	CPIH
Graves for Burial	01/01/2022	01/01/2022	01/01/2023	01/01/2023	01/01/2023	01/01/2023
	Resident	Trebled	Resident	Trebled	Resident	Trebled
	4.90%	4.90%	12.60%	12.60%	8.80%	8.80%
Pre-Purchase						
Grant of Right	242.65	727.95	£273.22	£819.67	£264.00	£792.01
Maintenance Charge	473.20	1419.60	£532.83	£1,598.47	£514.85	£1,544.52
Total Fee	715.85	2147.55	£806.05	£2,418.14	£778.85	£2,336.53
New Graves						
Grant of Right	242.65	727.95	£273.22	£819.67	£264.00	£792.01
Maintenance Charge	473.20	1419.60	£532.82	£1,598.47	£514.84	£1,544.52
Opening Fee	105.45	316.35	£118.74	£356.21	£114.73	£344.19
Total Fee	821.30	2463.90	£924.78	£2,774.35	£893.57	£2,680.72
Grave reopening						
Opening Fee	105.45	316.35	£118.74	£356.21	£114.73	£344.19
Infants Grave						
Up to 12 Months (including miscarriage/stillborn)						
Grant of Right ½ Fees	121.30	363.90	£136.58	£409.75	£131.97	£395.92
Maintenance Charge ½ Fees	236.60	709.80	£266.41	£799.23	£257.42	£772.26
Opening Fee	7.30	21.90	£8.22	£24.66	£7.94	£23.83
Total Fee	365.20	1095.60	£411.22	£1,233.65	£397.34	£1,192.01
Child Grave						
Over 12 Months but not exceeding 12 years						
Grant of Right ¾ fees	182.00	546.00	£204.93	£614.80	£198.02	£594.05
Maintenance Charge ¾ fees	354.95	1064.85	£399.67	£1,199.02	£386.19	£1,158.56
Opening Fee	21.80	65.40	£24.55	£73.64	£23.72	£71.16
Total Fee	558.75	1676.25	£629.15	£1,887.46	£607.92	£1,823.76

Burial of Ashes						
In traditional Ashes plot (all now reserved)						
Grant of Right ½ Fees	121.60	363.90	£136.92	£409.75	£132.30	£395.92
Maintenance Charge ½ Fees	236.60	709.80	£266.41	£799.23	£257.42	£772.26
Opening Fee	105.45	316.35	£118.74	£356.21	£114.73	£344.19
Flat Stone marker	20.35	61.05	£22.91	£68.74	£22.14	£66.42
Total Fee	484.00	1451.10	£544.99	£1,633.94	£526.59	£1,578.80
	RPI	RPI	RPI	RPI	CPIH	CPIH
	01/01/2022	01/01/2022	01/01/2023	01/01/2023	01/01/2023	01/01/2023
	Resident	Trebled	Resident	Trebled	Resident	Trebled
	4.90%	4.90%	12.60%	12.60%	8.80%	8.80%
Reopening of ashes plot						
Opening Fee	105.45	316.35	£118.74	£356.21	£114.73	£344.19
Reopening graves for ashes						
Opening Fee	105.45	316.35	£118.74	£356.21	£114.73	£344.19
Wall of Remembrance Ashes Lawn						
Grant of Right ½ Fees	121.30	363.90	£136.58	£409.75	£131.97	£395.92
Maintenance Charge ½ Fees	236.60	709.80	£266.41	£799.23	£257.42	£772.26
Opening Fee	105.45	316.35	£118.74	£356.21	£114.73	£344.19
Wall Plaque Fee	77.25	231.75	£86.98	£260.95	£84.05	£252.14
Total fee	540.60	1621.80	£608.72	£1,826.15	£588.17	£1,764.52
Fees for Plaque						
Without interment	241.05	723.15	£271.42	£814.27	£262.26	£786.79
Additional inscription	57.30	171.90	£64.52	£193.56	£62.34	£187.03
Fees for Memorials						

- Annex 11 | 6. Fees.pdf -

Headstone or cross	89.50	268.50	£100.78	£302.33	£97.38	£292.13
Kerbstone (not in Cem 3)	89.50	268.50	£100.78	£302.33	£97.38	£292.13
Monument for Ashes Plot	89.70	269.10	£101.00	£303.01	£97.59	£292.78
Inscribed vase (not at Wall)	41.60	124.80	£46.84	£140.52	£45.26	£135.78
Any further Inscription (Or Replacing a Headstone)	64.05	192.15	£72.12	£216.36	£69.69	£209.06
Benches						
No Further benches to be installed in the Cemetery. Locations by agreement wih ETC						
Admin Fee - Memorial Bench	37.20		£41.89		£40.47	
Maintenance Fee for 10 years	681.50	2044.45	£767.37	£2,302.05	£741.47	£2,224.36
Total Fee	718.67		£809.22		£781.91	
Admin Fee - Tree with plaque	37.20	74.40	£41.89	£83.77	£40.47	£80.95
Admin Fee - Shrub with plaque	37.20	74.40	£41.89	£83.77	£40.47	£80.95
Admin Fee - Rose with Plaque	37.20	74.40	£41.89	£83.77	£40.47	£80.95
Other General Fees resident & non resident						
Searching Burial Registers (first half hour)	11.00	11.00	£12.39	£12.39	£11.97	£11.97
Additional time per half hour	11.00	11.00	£12.39	£12.39	£11.97	£11.97
For each certified copy of entry	5.45	5.45	£6.14	£6.14	£5.93	£5.93
Transfer - Grant of Right	27.40	27.40	£30.85	£30.85	£29.81	£29.81
Plaque for the Wall of Remembrance are available only through Yew Tree Stone at a cost of £239.40 (at present)for the plaque including 40 letters on granite. <i>Set for 5 Years from 2021.</i>						