



# Edenbridge Town Council



Town Clerk: Caroline Leet

Personnel | 27 Feb 2023 | Short Agenda (Excludes Confidential Items) | v:1

To Councillors: A Baker, M Gemmell Smith, A Layland, N Lloyd, M McArthur (Chair), S McGregor.

Notice is hereby given of a Personnel Committee Meeting to be held in Rickards Hall on 27 February 2023 at 7:15 pm, which Councillors are summonsed to attend.

Town Clerk  
22 February 2023

To assist in the speedy and efficient dispatch of business members wishing to obtain factual information on items included on the Agenda are asked to enquire of the Town Clerk prior to the day of the meeting.

Council Meetings may be recorded. Any person intending to make recordings is advised to notify the Clerk in advance so that appropriate arrangements can be made

## Agenda

*In view of the confidential nature of the agenda item 4 to be discussed, the Chairman will move that the press and public be excluded from the Chamber. Public Bodies (admission to meetings) Act 1960 and the Local Government Act 1972 s100 and 102.*

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|---|---|
| 1 - To Receive Apologies for Absence                                    | 2 |
| 2 - Declarations of Interests or Predetermination                       | 2 |
| 3 - Matters Arising Not Covered Elsewhere                               | 2 |
| 4 - [CONFIDENTIAL] To Receive an Update Template Contract of Employment | 2 |

1 **To Receive Apologies for Absence**

2 **Declarations of Interests or Predetermination**

The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of a meeting that has not been disclosed under this item, the member must immediately disclose it.

3 **Matters Arising Not Covered Elsewhere**

*In view of the confidential nature of the agenda item 4 to be discussed, the Chairman will move that the press and public be excluded from the Chamber. Public Bodies (admission to meetings) Act 1960 and the Local Government Act 1972 s100 and 102.*

4 **[CONFIDENTIAL] To Receive an Update Template Contract of Employment**  
*Confidential item omitted from public papers.*