

Minutes of the Meeting of Finance held in Rickards Hall on 22 May 2023 at 7:30 pm

Present: Cllrs.
In attendance:

- 1 Election**
- 1.1 Election of Chairman of the Finance and Governance Committee for the ensuing year**
- 1.2 Election of Vice Chairman of the Finance and Governance Committee**
- 2 Apologies for Absence**
- 3 Declaration of Interests or Predetermination**
- 4 To Confirm the Minutes of The Finance Committee Held on 27 March 2023**
- 5 Matters Arising from The Minutes for Report and Not Covered Elsewhere (for Information Only)**
- 6 Actuals 2022/23 Year End**
- 6.1 To receive the Consolidated Balance Sheet report and to note the end-year cash balances**
- 6.2 To review the Financial Income and Expenditure (I&E) budget comparisons report**
- 7 Annual Governance and Accountability Return (AGAR) 2022/23**
- 7.1 To note: The AGAR for the financial year up to 31 March 2023 was completed, approved by full Council (15 May) to be submitted to the external audit**
- 7.2 To note: The Notice of Public Rights and Publication of the unaudited Annual Return inspection period is 5 June to 16 July 2023 (this included the first 10 working days of July).**
- 8 Financial Statement and Analysis of Receipts and Payments (financial Report Pack)**
- 8.1 To ratify the expenditure up to 30 April 2023**
- 8.2 To approve the list of expenditure for payment**
- 8.3 To review Expenditure over £500 up to 30 April 2023**
- 8.4 To receive the income up to 30 April 2023**
- 8.5 To review the Financial I&E Budget Comparisons report up to the 30 April 2023**
- 8.6 To Review the I&E Accounts up to the 30 April 2023**
- 8.7 To receive and confirm the Consolidated Balance Sheet up to 30 April 2023**
- 8.8 To receive the Financial Summary Cashbook to 30 June 2023**

- 8.9 To confirm the Bank Reconciliation statements and Procurement Card for April, and May**
- 8.10 To approve and accept the transfers into, out of and between bank accounts**
- 8.11 To note and advise on invoices outstanding over 3 months**
- 9 Other Finance Business**
- 9.1 To ratify the renewal of the Vehicle insurance with NFU Mutual**
- 9.2 To note: the Council's Insurance policy renewal**
- 10 Governance**
- 10.1 To receive the Internal Auditors Report April 2023**
- 10.2 To Note: Internal Audit Group – confirmed Council (May Meeting)**
- 10.3 To Note: Personnel Committee membership – appointed at Council (May Meeting)**
- 11 Finance Correspondence**
- 12 Date of Next Meeting - 09 October 2023**