

**To Councillors:** A Baker, S Compton (*Vice-Chairwoman*), M Gemmell Smith, A Layland, S McGregor, A Read, S Sumner (*Chairman*).

A Finance and Governance Committee Meeting will be held at 19.30 on 20 November 2023 in Rickards Hall.

Members of the public are welcome to observe this meeting.

Caroline Leet (*Town Clerk*)  
15 November 2023

## Agenda

<b>1</b>	<b>Apologies for Absence</b>	<b>3</b>
<b>2</b>	<b>Declaration of Interests or Predetermination</b>	<b>3</b>
<b>3</b>	<b>To Confirm the Minutes of the Finance (&amp; Governance) Committee held on 24 July, 2023-012/01-02; and 09 October 2023-0xx/01-0x</b>	<b>3</b>
<b>4</b>	<b>Matters Arising from the Minutes for Report and Not Covered Elsewhere</b>	<b>3</b>
<b>5</b>	<b>Financial Statement and Analysis of Receipts and Payments (Financial Reports Pack) reports up to 31 October (unless stated)</b>	<b>3</b>
5.1	To ratify the expenditure	3
5.2	To approve the list of expenditure for payment up to 15 November 2023	3
5.3	To receive the expenditure report for transactions over £500	4
5.4	To receive the income report	4
5.5	To receive the Financial I&E Budget Comparisons report	4
5.6	To review the I&E Accounts	4
5.7	To receive the Consolidated Balance Sheet	4
5.8	To receive the Financial Summary Cashbook	4
5.9	To confirm the Bank Reconciliation statements and Procurement Card	4
5.10	To receive the transfers report into, out of, and between bank accounts	4
5.11	To note and advise on invoices outstanding over three months	4
<b>6</b>	<b>Other Financial business</b>	<b>4</b>
6.1	To review fees and charges for 2024	4
6.2	To confirm the Service Level Agreements (SLA) for 2024	4
6.3	To confirm the Lease rents for 2024	5
<b>7</b>	<b>Draft budget 2024-25</b>	<b>5</b>
7.1	To consider the draft budget for 2024-25	5
7.1.1	To receive the recommendations from the following committees for budgets 2024-25	5
7.1.1.1	Personnel Committee	5
7.1.1.2	Open Spaces budgets cost centres (300s/3000s)	5
7.1.1.3	Council (100's/1000's)	5
7.1.1.4	Central Services (200's/2000's)	5
7.1.1.5	Community Warden (400's/4000's)	5
7.1.1.6	Emergency Planning (500's/5000's)	5

7.2	To receive an update on the Council's Earmarked reserves and General Reserves	5
7.3	To consider the full draft budget for 2023-24 and make recommendation for full Council	5
7.4	To consider the Precept for 2024-25 and make recommendation to full Council	5
<b>8</b>	<b>Date of next meeting 29 January 2024</b>	<b>5</b>
<b>Annex 1</b>	<b>5.4 231031 received income.pdf</b>	<b>6</b>
<b>Annex 2</b>	<b>5.5 231031 Financial Comparison.pdf</b>	<b>7</b>
<b>Annex 3</b>	<b>5.6 230931 period end i and e account period.pdf</b>	<b>14</b>
<b>Annex 4</b>	<b>5.7 230931 Consolidated balance to period end.pdf</b>	<b>15</b>
<b>Annex 5</b>	<b>5.10 Account transfers.pdf</b>	<b>17</b>

# Meeting Papers & Report

## 1 **Apologies for Absence**

## 2 **Declaration of Interests or Predetermination**

The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of a meeting that has not been disclosed under this item, the member must immediately disclose it.

## 3 **To Confirm the Minutes of the Finance (& Governance) Committee held on 24 July, 2023-012/01-02; and 09 October 2023-0xx/01-0x**

Minutes for July are on the website (link below). The October minutes, I will try to publish before Monday's meeting.

[📄 Finance and Governance | 24 July 2023 v.1 - Minutes \(Pages 2023-012/1-2\)](#)

[📄 Finance and Governance | 09 October 2023 v.1 - Minutes \(Pages 2023-020/1-3\)](#)

## 4 **Matters Arising from the Minutes for Report and Not Covered Elsewhere** **Recent Activities report:**

**Bank Account queries:** No progress with Lloyds bank account closure; this has been put on hold due to other work commitments, but not forgotten. Lloyds Bank are very difficult to communicate with.

**Bank Signatories** additions for Barclays, no requires each signatory to formally have their ID confirmed. Confirmation has been received and the individual signatories now need to confirm ID.

**Cemeteries:** Revenue is currently above budget. Processing cemetery enquiries through to payments and uploading data.

**Insurance:** An outstanding claim for the damaged streetlight at Mill Hill/Memorial Hospital; ETC has paid and we are waiting for the third parity insurance.

**Budgeting:** The budget has been reviewed with a number of codes reviewed and increases applied where expected. Open Spaces Committee and Personnel Committee considered its budgets, and Council made recommendation on other specific expenditure for 2024-25.

## 5 **Financial Statement and Analysis of Receipts and Payments (Financial Reports Pack) reports up to 31 October (unless stated)**

EDGE only allows period end with VAT return; this has been done up to 30 September. Therefore, as reports include October transactions they will not balance when cross referencing. Hopefully, we can have this done for January meeting.

### 5.1 **To ratify the expenditure**

Payments for October were approved by Cllrs Layland and McArthur.

### 5.2 **To approve the list of expenditure for payment up to 15 November 2023**

None.

Payment run will coincide with payroll week 20 November, and end of the month.

5.3 **To receive the expenditure report for transactions over £500**

Payments over £500 are published on the website.

<https://www.edenbridgetowncouncil.gov.uk/expenditure-over-500/>

5.4 **To receive the income report**

[Annex 1: 5.4 231031 received income.pdf](#)

5.5 **To receive the Financial I&E Budget Comparisons report**

[Annex 2: 5.5 231031 Financial Comparison.pdf](#)

5.6 **To review the I&E Accounts**

The I&E account is to period end - 30 September 2023.

[Annex 3: 5.6 230931 period end i and e account period.pdf](#)

5.7 **To receive the Consolidated Balance Sheet**

The consolidate balance sheet is to period end - 30 September 2023.

[Annex 4: 5.7 230931 Consolidated balance to period end.pdf](#)

5.8 **To receive the Financial Summary Cashbook**

5.9 **To confirm the Bank Reconciliation statements and Procurement Card**

5.10 **To receive the transfers report into, out of, and between bank accounts**

Transfer are for August, September and October.

[Annex 5: 5.10 Account transfers.pdf](#)

5.11 **To note and advise on invoices outstanding over three months**

None to report

6 **Other Financial business**

6.1 **To review fees and charges for 2024**

The fees and charges increase each year, usually in line with inflation measured by the Retail Prices Index (RPI). The RPI for September 2023 was 8.9%, but October looks like will be 6.1%. Previously September's figure has been used, but as we have October, both have been shown for consideration.

This will be reflected in the fees and charges and presented to Committee at Monday's meeting.

<https://www.statista.com/statistics/306748/united-kingdom-uk-retail-price-index-rpi/#:~:text=In%20the%20third%20quarter%20of%202023%20the%20index,down%20from%209.1%20percent%20in%20the%20previous%20month.>

6.2 **To confirm the Service Level Agreements (SLA) for 2024**

The current SLAs: HOUSE £8,000; The Eden Valley Museum £6,500. Twinning had its 50th Anniversary this year and the group met in November resolving to close.

**Do Members confirm to continue with the two SLAs for 2024?**

6.3 **To confirm the Lease rents for 2024**

Leases for each Club differ slightly. Actual invoicing changes are effective from 1 April due to the invoicing dates in two equal payments:

Cricket – annually on review date (1 January) by RPI at the rent review date

Nomads – two yearly review February (month agreement made) by RPI published in the month preceding the review date – last increase was 2023, so no increase 2024.

Rugby – increase annually by RPI at the rent review date

**Do Members recommend to the full Council the lease rents for 2024.**

7 **Draft budget 2024-25**

A report in the draft budget, recommendations and considerations will be circulated separately.

7.1 **To consider the draft budget for 2024-25**

7.1.1 **To receive the recommendations from the following committees for budgets 2024-25**

7.1.1.1 **Personnel Committee**

7.1.1.2 **Open Spaces budgets cost centres (300s/3000s)**

7.1.1.3 **Council (100's/1000's)**

7.1.1.4 **Central Services (200's/2000's)**

7.1.1.5 **Community Warden (400's/4000's)**

7.1.1.6 **Emergency Planning (500's/5000's)**

7.2 **To receive an update on the Council's Earmarked reserves and General Reserves**

7.3 **To consider the full draft budget for 2023-24 and make recommendation for full Council**

7.4 **To consider the Precept for 2024-25 and make recommendation to full Council**

8 **Date of next meeting 29 January 2024**

## Received Income Transactions

Start of year 01/04/23

received between 01/10/23 and 31/10/23

Paying ref.	Received date	Tn no	Invoice	Gross	Vat	Net	Cttee	Heading	Details
DPMOWSHU RST	02/10/23	34616	October	£103.49	£17.25	£86.24	OS	310/14	Mr C E Haines Mowshurst Garage Rent October
DPCCLA CIL 031023	03/10/23	34683	October	£409.35	£0.00	£409.35	CIL	606	CCLA CIL Interest from CCLA
DP111023RU GBY	11/10/23	34659	1287	£2,680.20	£446.70	£2,233.50	OS	310/2	Edenbridge Rugby Football Club 6 Months Rent for the Recreational Ground 09/10/23 to 08/04/24
<b>Total</b>				£3,193.04	£463.95	£2,729.09			

## Financial Budget Comparison

Comparison between 01/04/23 and 31/10/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/23

		2023/24	Reserve Movements	Actual Net	Balance
<b>INCOME</b>					
<b>Council</b>					
100	C Precept	£64,700.00	£0.00	£64,700.00	£0.00
115	C Grants	£0.00	£0.00	£1,200.00	£1,200.00
135	C Neighbourhood Planning	£0.00	£0.00	£0.00	£0.00
160	C Covid 19	£0.00	£0.00	£0.00	£0.00
170	C Events	£0.00	£0.00	£0.00	£0.00
199	Suspense	£0.00	£0.00	£0.00	£0.00
<b>Total Council</b>		£64,700.00	£0.00	£65,900.00	£1,200.00
<b>Open Spaces</b>					
300	OS Allocation from Precept	£351,498.00	£0.00	£351,498.00	£0.00
305	OS Cemetery Fees	£16,500.00	£0.00	£7,755.89	-£8,744.11
310	OS Rents	£11,000.00	£0.00	£9,625.72	-£1,374.28
311	OS Market Rents	£8,000.00	£0.00	£3,812.50	-£4,187.50
315	OS Maintenance Services	£7,000.00	£0.00	£2,112.54	-£4,887.46
320	OS Solar Panels	£1,500.00	£0.00	£0.00	-£1,500.00
325	OS Sundry Receipts	£150.00	£0.00	£926.68	£776.68
<b>Total Open Spaces</b>		£395,648.00	£0.00	£375,731.33	-£19,916.67
<b>Central Services</b>					
200	CS Allocation from Precept	£274,890.00	£0.00	£274,890.00	£0.00
205	XXXX CS Barclays CIL Interest	£0.00	£0.00	£0.00	£0.00
220	CS Sundry Receipts	£5,234.00	£0.00	£450.88	-£4,783.12
221	XXXX CS-Sundry Receipts	£0.00	£0.00	£0.00	£0.00
226	CCLA Interest	£1,500.00	£0.00	£4,552.53	£3,052.53

## Financial Budget Comparison

Comparison between 01/04/23 and 31/10/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/23

		2023/24	Reserve Movements	Actual Net	Balance
227	Bank Interest Other Accounts	£300.00	£0.00	£37.80	-£262.20
228	Barclay Reserve Interest XX	£0.00	£0.00	£2,352.64	£2,352.64
235	Church House	£6,589.00	£0.00	£0.00	-£6,589.00
240	Rickards Hall Lettings	£6,500.00	£0.00	£4,844.20	-£1,655.80
245	WI Hall Admin XX	£0.00	£0.00	£0.00	£0.00
250	XXXX CS Reserves 10 year Maintenance Plan (TF) XX	£0.00	£0.00	£0.00	£0.00
260	XXXX CS Reserves 30 year Maintenance Plan XX	£0.00	£0.00	£0.00	£0.00
285	Refuse bags & other sales	£15,000.00	£0.00	£9,936.10	-£5,063.90
290	CS Insurance Claim Payments	£0.00	£0.00	£0.00	£0.00
<b>Total Central Services</b>		£310,013.00	£0.00	£297,064.15	-£12,948.85
<b>Emergency Planning Committee</b>					
500	EP Allocation from Precept	£345.00	£0.00	£345.00	£0.00
505	EP Sundry Receipts	£0.00	£0.00	£0.00	£0.00
<b>Total Emergency Planning Committee</b>		£345.00	£0.00	£345.00	£0.00
<b>Community Warden</b>					
400	CW Precept (ETC Cont)	£10,784.00	£0.00	£10,784.00	£0.00
405	CW Moat Housing	£1,000.00	£0.00	£0.00	-£1,000.00
410	CW West Kent Housing	£3,500.00	£0.00	£0.00	-£3,500.00
415	CW Westerham	£0.00	£0.00	£0.00	£0.00
420	CW John Coldman Trust	£2,000.00	£0.00	£0.00	-£2,000.00
425	CW Police	£0.00	£0.00	£0.00	£0.00
430	CW Great Stonebridge Trust	£7,000.00	£0.00	£0.00	-£7,000.00
435	CW KCC	£0.00	£0.00	£0.00	£0.00

## Financial Budget Comparison

Comparison between 01/04/23 and 31/10/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/23

		2023/24	Reserve Movements	Actual Net	Balance
440	XXX CW Contribution for Vehicle	£0.00	£0.00	£0.00	£0.00
450	Sundry Receipts	£0.00	£0.00	£0.00	£0.00
<b>Total Community Warden</b>		£24,284.00	£0.00	£10,784.00	-£13,500.00
<b>CIL</b>					
600	CIL	£0.00	£0.00	£2,994.81	£2,994.81
605	Interest	£0.00	£0.00	£680.80	£680.80
606	CIL CCLA Interest	£0.00	£0.00	£2,685.60	£2,685.60
<b>Total CIL</b>		£0.00	£0.00	£6,361.21	£6,361.21
<b>Total Income</b>		<u>£794,990.00</u>	<u>£0.00</u>	<u>£756,185.69</u>	<u>-£38,804.31</u>
<b>EXPENDITURE</b>					
<b>Council</b>					
1010	C Contingencies	£10,200.00	£0.00	£0.00	£10,200.00
1011	C Projects	£6,500.00	£3,150.00	£3,436.90	£6,213.10
1012	C Projects from reserves	£0.00	£0.00	£6,500.00	-£6,500.00
1020	Miscellaneous Items	£0.00	£0.00	£387.55	-£387.55
1030	C Grants	£8,000.00	£0.00	£235.00	£7,765.00
1040	C Replacement Equipment and Tools	£4,000.00	£0.00	£751.35	£3,248.65
1050	C EdenbridgeTwinning Association	£500.00	£0.00	£0.00	£500.00
1060	C Eden Valley Museum Trust	£6,500.00	£0.00	£6,500.00	£0.00
1070	C House Project	£8,000.00	£0.00	£0.00	£8,000.00
1080	C Membership KALC	£1,800.00	£0.00	£1,695.00	£105.00

## Financial Budget Comparison

Comparison between 01/04/23 and 31/10/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/23

		2023/24	Reserve Movements	Actual Net	Balance
1090	Tourism	£0.00	£0.00	£127.92	-£127.92
1120	C Summer Playscheme	£2,000.00	£0.00	£3,062.00	-£1,062.00
1130	C Bonfire Clean Up	£1,200.00	£0.00	£0.00	£1,200.00
1150	Legal & Professional fees	£5,000.00	£0.00	£8,944.00	-£3,944.00
1160	Election Costs	£5,000.00	£0.00	£0.00	£5,000.00
1170	Covid 19 PPE	£0.00	£0.00	£0.00	£0.00
1171	C Events	£6,000.00	£0.00	£11,710.42	-£5,710.42
<b>Total Council</b>		<b>£64,700.00</b>	<b>£3,150.00</b>	<b>£43,350.14</b>	<b>£24,499.86</b>
<b>Open Spaces</b>					
3000	OS Staff Costs	£203,782.00	£0.00	£112,677.07	£91,104.93
3010	OS Utilities and Rates	£12,650.00	£0.00	£6,777.41	£5,872.59
3011	OS Market 1	£4,600.00	£0.00	£1,277.26	£3,322.74
3012	OS Market 2	£7,379.00	£0.00	£4,190.35	£3,188.65
3016	OS Other Staff Expenses	£3,000.00	£0.00	£2,089.05	£910.95
3020	OS IT Equipment and Licences	£0.00	£0.00	£0.00	£0.00
3029	OS Bulky Waste Collection	£1,300.00	£0.00	£960.16	£339.84
3030	OS External Services Costs	£6,980.00	£0.00	£1,959.90	£5,020.10
3040	OS Replacement Equipment and Tools	£7,000.00	£0.00	£480.66	£6,519.34
3050	OS Materials	£6,800.00	£0.00	£4,493.09	£2,306.91
3055	OS Hanging Baskets & Plants	£6,300.00	£0.00	£5,753.81	£546.19
3060	OS Buildings Insurance	£2,600.00	£0.00	£3,566.43	-£966.43
3065	OS Cemetery Expenditure	£493.00	£0.00	£341.25	£151.75

## Financial Budget Comparison

Comparison between 01/04/23 and 31/10/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/23

		2023/24	Reserve Movements	Actual Net	Balance
3070	OS Vehicles/Costs/Fuel	£9,000.00	£0.00	£5,954.11	£3,045.89
3080	OS Contingencies	£3,000.00	£0.00	£0.00	£3,000.00
3090	OS Subs/Misc	£1,000.00	£0.00	£81.20	£918.80
3100	OS Small Projects	£2,500.00	£0.00	£8,094.31	-£5,594.31
3110	OS Vandalism	£3,000.00	£0.00	£3,351.58	-£351.58
3115	XXXX OS Misc Maintenece Charges	£0.00	£0.00	£0.00	£0.00
3120	XXXX OS Footpaths Equipment	£0.00	£0.00	£0.00	£0.00
3130	OS Public Street Lighting Electricity	£18,000.00	£0.00	£10,621.27	£7,378.73
3135	OS Public Street Light Contract Maintenance	£7,500.00	£0.00	£7,103.89	£396.11
3136	OS Public Lighting Repairs	£2,500.00	£0.00	£1,040.50	£1,459.50
3140	OS 10 Yr Maintenance Plan	£28,469.00	£0.00	£2,745.43	£25,723.57
3141	OS Annual and Inspection Costs	£10,295.00	£0.00	£3,704.40	£6,590.60
3145	OS 30 Yr Maintenance Plan	£31,500.00	£0.00	£17,305.00	£14,195.00
<b>Total Open Spaces</b>		<b>£379,648.00</b>	<b>£0.00</b>	<b>£204,568.13</b>	<b>£175,079.87</b>
<b>Central Services</b>					
2000	CS Staff Costs	£188,779.00	£0.00	£96,314.60	£92,464.40
2005	CS Other staff/Cllr costs	£7,600.00	£0.00	£3,053.52	£4,546.48
2010	CS Utilities/Rates/Phones	£11,550.00	£0.00	£6,866.38	£4,683.62
2015	Professional HR/ H&S& Risk	£3,600.00	£0.00	£630.00	£2,970.00
2020	CS Service/IT/Cleaning/Misc	£12,755.00	£0.00	£6,810.46	£5,944.54
2030	CS Photocopier Rental/printing	£1,200.00	£0.00	£722.94	£477.06

## Financial Budget Comparison

Comparison between 01/04/23 and 31/10/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/23

		2023/24	Reserve Movements	Actual Net	Balance
2040	CS Materials/Stationery	£1,600.00	£0.00	£833.58	£766.42
2050	CS Doggetts, Office and Council Insurance	£7,585.00	£0.00	£8,069.90	-£484.90
2055	xxxx CS Annual Maintenance	£0.00	£0.00	£0.00	£0.00
2060	CS 10 Year Buildings Maintenance Plan	£8,120.00	£0.00	£5,047.00	£3,073.00
2061	CS Annual Maintenance	£5,160.00	£0.00	£160.00	£5,000.00
2062	CS 30 Yr Building Maintenance Plan	£5,500.00	£0.00	£3,000.00	£2,500.00
2065	CS Buildings Materials and Repair Costs	£2,500.00	£0.00	£276.05	£2,223.95
2070	CS Subs/Bank Costs/Sundries	£4,060.00	£0.00	£1,188.82	£2,871.18
2075	CS Audit Fee External/IA	£3,300.00	£0.00	£2,367.60	£932.40
2085	CS Garden sacks	£7,000.00	£0.00	£6,275.00	£725.00
2090	CS Insurance Claims	£0.00	£0.00	£1,775.27	-£1,775.27
2200	CS Church House	£4,370.00	£0.00	£3,323.54	£1,046.46
2210	CS Public Toilets 1	£8,209.00	£0.00	£3,400.36	£4,808.64
2211	CS Public Toilets 2	£9,662.00	£0.00	£5,468.44	£4,193.56
2220	CS Rickards Hall	£10,314.00	£0.00	£6,007.28	£4,306.72
<b>Total Central Services</b>		<b>£302,864.00</b>	<b>£0.00</b>	<b>£161,590.74</b>	<b>£141,273.26</b>
<b>Emergency Planning Committee</b>					
5000	EP Equipment/Tools	£110.00	£0.00	£0.00	£110.00
5010	EP Licences	£235.00	£0.00	£0.00	£235.00
5011	EP Training	£0.00	£0.00	£0.00	£0.00

## Financial Budget Comparison

Comparison between 01/04/23 and 31/10/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/23

	2023/24	Reserve Movements	Actual Net	Balance
<b>Total Emergency Planning Committee</b>	£345.00	£0.00	£0.00	£345.00
<b>Community Warden</b>				
4000 CW Salary	£22,934.00	£0.00	£5,890.22	£17,043.78
4010 XXXX CW Management Costs	£0.00	£0.00	£0.00	£0.00
4020 XXXX CW Phone	£0.00	£0.00	£0.00	£0.00
4030 CW CRB Check	£100.00	£0.00	£0.00	£100.00
4040 CW Sundries	£100.00	£0.00	£0.00	£100.00
4050 CW Clothing & Supplies	£200.00	£0.00	£0.00	£200.00
4060 CW Vehicle Running Costs	£800.00	£0.00	£274.20	£525.80
4080 CW Training	£150.00	£0.00	£0.00	£150.00
<b>Total Community Warden</b>	£24,284.00	£0.00	£6,164.42	£18,119.58
<b>CIL</b>				
6000 CIL Payments For ETC Projects	£0.00	£0.00	£100,000.00	-£100,000.00
6001 CIL Grants	£0.00	£43,243.28	£48,243.28	-£5,000.00
<b>Total CIL</b>	£0.00	£43,243.28	£148,243.28	-£105,000.00
<b>Total Expenditure</b>	<u>£771,841.00</u>	<u>£46,393.28</u>	<u>£563,916.71</u>	<u>£257,467.57</u>
Total Income	£794,990.00	£0.00	£756,185.69	-£38,804.31
Total Expenditure	£771,841.00	£46,393.28	£563,916.71	£254,317.57
<b>Total Net Balance</b>	<b>£23,149.00</b>		<b>£192,268.98</b>	

## Income and Expenditure Account

31/03/23 £		30/09/23 £
	<b>INCOME</b>	
656,364.00	Precept	702,217.00
14,132.87	Other Income	7,393.85
15,262.55	Cemetery Income	7,755.89
18,456.28	Open Spaces Income	10,873.70
9,467.01	Market Income	3,812.50
5,134.00	Grants Income	1,200.00
6,545.11	Church House Income	-22.50
9,781.45	Rickards Hall Income	5,241.13
10,922.23	Bag Sales	9,936.10
13,500.00	Community Warden Support Grants	0.00
68,895.16	CIL Receipts	5,951.86
828,460.66	<b>TOTAL INCOME</b>	754,359.53
	<b>EXPENDITURE</b>	
400,330.70	Salaries	194,652.35
7,881.69	Staff Other Costs	5,156.06
70,023.35	Other Expenditure	63,235.78
6,590.00	Grants	235.00
15,500.00	SLA's	6,500.00
68,734.97	Open Spaces Expenditure	43,929.65
19,325.48	Street Lighting	13,776.78
3,797.41	Market	1,277.26
43,243.40	Open Spaces 10/30 YR Maintenance Plan	16,146.60
5,731.40	Church House Expenditure	3,323.54
13,231.77	Rickards Hall Expenditure	5,356.20
6,498.20	Public Toilets	3,142.98
5,191.67	Garden Bags	5,875.00
1,710.12	10/30YR Maintenance Plan	3,330.00
344,375.03	CIL Awards	105,000.00
1,012,165.19	<b>TOTAL EXPENDITURE</b>	470,937.20
250,811.88	Balance as at 01/04/23	287,346.98
828,460.66	Add Total Income	754,359.53
1,079,272.54		1,041,706.51
1,012,165.19	Deduct Total Expenditure	470,937.20
0.00	Stock Adjustment	0.00
220,239.63	Transfer to/ from reserves	3,150.00
287,346.98	Balance as at 30/09/23	573,919.31

## Consolidated Balance Sheet

31/03/23		30/09/23
£		£
<b>Long Term assets</b>		
0.00	Investments	0.00
0.00	Long Term Debts	0.00
0.00	LONG TERM Investment Accounts	0.00
0.00	<b>TOTAL LONG TERM ASSETS</b>	0.00
<b>Current assets</b>		
300,000.00	Investments	300,000.00
0.00	Loans Made	0.00
0.00	Investments	0.00
0.00	Stocks	0.00
11,337.37	VAT Recoverable	24,346.84
4,756.06	Debtors	5,676.21
1,551.10	Payment in Advance	0.00
668,433.60	Cash in Hand & at Bank	952,065.58
986,078.13	<b>TOTAL CURRENT ASSETS</b>	1,282,088.63
986,078.13	<b>TOTAL ASSETS</b>	1,282,088.63
<b>Current liabilities</b>		
0.00	Loans Received	0.00
0.00	Temporary Borrowing	0.00
0.00	VAT Payable	0.00
3,134.64	Creditors	4,474.82
925.43	Receipts in Advance	0.00
4,060.07	<b>TOTAL CURRENT LIABILITIES</b>	4,474.82
982,018.06	<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>	1,277,613.81
0.00	Long Term Borrowing	0.00
0.00	Deferred Liabilities	0.00
0.00	Deferred Credits	0.00
0.00		0.00
982,018.06	<b>NET ASSETS</b>	1,277,613.81
<b>Represented by</b>		
287,346.98	General Fund	573,919.31
7,618.45	CIL Funds	7,618.45
1,000.00	Cemetery	1,000.00
15,500.00	Election	15,500.00
15,000.00	Neighbourhood Plan	15,000.00
1,000.00	Depreciation Equipment & tools	1,000.00
92,797.00	10/30 Year Building Plan	92,797.00
255,166.00	10/30 Year Plan Open Spaces	255,166.00
3,771.00	Community Warden	3,771.00
6,000.00	Staff Reserves	6,000.00

## Consolidated Balance Sheet

31/03/23		30/09/23
£		£
275,165.24	Allocated CIL Funds	275,165.24
785.39	Grants KCC	785.39
14,578.00	Project Carried Over	11,428.00
1,500.00	Tourism	1,500.00
3,000.00	Land/Asset Review	3,000.00
1,290.00	Council Grant Carried Over	1,290.00
500.00	Deposit Held for Rickards Hall	500.00
0.00	LONG TERM Investment Accounts	0.00
0.00	Liability Reserves e.g. deposits	0.00
982,018.06		1,265,440.39
694,671.08	Reserves total excluding general fund and liabilities	691,521.08
0.00	Reserves total of liabilities e.g. deposits	0.00
287,346.98	General fund total	573,919.31
982,018.06		1,265,440.39

Signed \_\_\_\_\_  
 Chairman  
 Date \_\_\_\_\_

\_\_\_\_\_  
 Responsible Financial Officer  
 \_\_\_\_\_

## Bank Account Transfers

Start of year 01/04/23

Date	Amount	Debit	Credit	Cheque Ref.	Reason
01/08/23	£40,000.00	Barclays General Reserves	Barclays General Account	July Purchase Ledger	July Purchase Ledger
23/08/23	£31,000.00	Barclays General Reserves	Barclays General Account	August Payroll	August Payroll
23/08/23	£11,000.00	Barclays General Reserves	Barclays General Account	August Top Up	August Top Up
29/08/23	£7,000.00	Barclays General Reserves	Barclays General Account	August Invoices	August Invoices
29/08/23	£10,000.00	Barclays General Reserves	Barclays General Account	Top up to cover RFO	Top Up to cover RFO on Leave
22/09/23	£27,000.00	Barclays General Reserves	Barclays General Account	September Payroll	September Payroll
29/09/23	£11,000.00	Barclays General Reserves	Barclays General Account	September Invoices	September Invoices
29/09/23	£151,108.00	Barclays General Account	Barclays General Reserves	Precept Part 2	Precept Part 2
29/09/23	£200,000.00	Barclays General Account	Barclays General Reserves	Precept Part 2	Precept part 2
20/10/23	£30,000.00	Barclays General Reserves	Barclays General Account	October Payroll	October Payroll
31/10/23	£60,187.84	Barclays General Reserves	Barclays General Account	October Invoices	October Invoices