

To Councillors: A Baker, S Compton (Vice-Chairwoman), M Gemmell Smith, C Jacques, A Layland, S McGregor, A Read, M Stockdale, S Sumner (Chairman).

A Finance Committee Meeting will be held at 7:30 pm on 18 November 2024 in Rickards Hall.

Notice is hereby given Councillors who are Members of the Finance Committee are summonsed to attend this meeting.

Members of the public are welcome to observe this meeting.

Caroline Leet, Town Clerk
14 November 2024

To assist in the speedy and efficient dispatch of business members wishing to obtain factual information on items included on the Agenda are asked to enquire of the Town Clerk prior to the day of the meeting. Council Meetings may be recorded.

Agenda

1	Apologies for Absence	3
2	Declarations of Interests, or Predeterminations	3
3	To Confirm the Minutes of Finance Committee Held on 7 October 066/1-3; and 14 October 067/1-2	3
4	Matters Arising from the Minutes for Report and Not Covered Elsewhere (for Information Only)	3
5	Financial Statement and Analysis of Receipts and Payments up to 31 October 2024 (financial Report Pack)	3
5.1	To ratify the expenditure up to 31 October 2024	3
5.2	To approve the list of expenditure for payment	3
5.3	To review Expenditure over £500	3
5.4	To receive the income report	3
5.5	To receive the Financial I&E Budget Comparisons report	3
5.6	To confirm the I&E Accounts summary	3
5.7	To receive and confirm the Consolidated Balance Sheet	3
5.8	To receive and confirm the Financial Summary Cashbook	4
5.9	To confirm the Bank Reconciliation statements and Procurement Card	4
5.10	To receive and confirm transfers into, out of and between bank accounts	4
5.11	To note and advise on invoices outstanding over 3 months	4
6	Other Financial Business	4
6.1	Lloyds Bank: Update	4
6.2	To review fees and charges for 2025	4
6.3	To confirm the Service Level Agreements (SLA) for 2025	4
6.4	To confirm the Lease rents for 2025	4
7	Draft budgets 2025-26	5
7.1	To consider the draft budget for 2025-26	5

7.1.1	To receive the recommendations from the following committees for budget 2025-26	5
7.1.1.1	Personel Committee	5
7.1.1.2	Open Spaces budgets cost centres (300s/3000s)	5
7.1.2	To receive recommendations on the other budget cost centres	6
7.1.2.1	Council (100s/1000s)	6
7.1.2.2	Central Services (200s/2000s)	6
7.1.2.3	Community Warden (400s/4000s)	6
7.1.2.4	Emergency Planning (500s/5000s)	6
7.2	To receive update on Council's Earmarked Reserves and General Reserves	6
7.3	To consider the full draft budget for 2025-26 and make recommendations to full Council	6
8	To consider the Precept for 2025-26 and make recommendation to full Council	6
9	Date of next meeting - 27 January 2025	7
Annex 1	5.1 Expenditure to 30 10 21c.pdf	8
Annex 2	5.3 Expenditure over £500.pdf	12
Annex 3	5.4 Accepted income transactions 31 10 24 c.pdf	13
Annex 4	Financial Comparison 31 10 24.pdf	17
Annex 5	5.6 i and e account period 10 24.pdf	24
Annex 6	Consolidated Balance Sheet 10-24	25
Annex 7	Financial Summary 31 10 24.pdf	27
Annex 8	5.9 Bank Reconciliation.pdf	28
Annex 9	5.9 Barclaycard 31 10 24.pdf	29
Annex 10	5.10 Bank Account transfers 31 10 24.pdf	30
Annex 11	Outstanding Sales Invoices.pdf	31

Meeting Papers & Report


1 **Apologies for Absence**

2 **Declarations of Interests, or Predeterminations**

The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of a meeting that has not been disclosed under this item, the member must immediately disclose it.

3 **To Confirm the Minutes of Finance Committee Held on 7 October 066/1-3; and 14 October 067/1-2**


 Finance and Governance | 07 October 2024 v.1 - Minutes (Pages 2023-066/1-3)

 Finance and Governance | 14 October 2024 v.1 - Minutes (Pages 2023-067/1-2)

4 **Matters Arising from the Minutes for Report and Not Covered Elsewhere (for Information Only)**

5 **Financial Statement and Analysis of Receipts and Payments up to 31 October 2024 (financial Report Pack)**

5.1 **To ratify the expenditure up to 31 October 2024**

 Annex 1: 5.1 Expenditure to 30 10 21c.pdf

5.2 **To approve the list of expenditure for payment**

Payments have been made to the end of October which are to ratify (item 5.1). Next payments due are end of November.

5.3 **To review Expenditure over £500**

 Annex 2: 5.3 Expenditure over £500.pdf


5.4 **To receive the income report**

 Annex 3: 5.4 Accepted income transactions 31 10 24 c.pdf

5.5 **To receive the Financial I&E Budget Comparisons report**

 Annex 4: Financial Comparison 31 10 24.pdf

5.6 **To confirm the I&E Accounts summary**

 Annex 5: 5.6 i and e account period 10 24.pdf

5.7 **To receive and confirm the Consolidated Balance Sheet**

The Balance sheet and I&E report will not cross balance as it is mid-period; last period lock was September and presented to October Committee. This is because the VAT doesn't reconcile until processed at the end of a quarter period.

5.8 **To receive and confirm the Financial Summary Cashbook**

Transfers of funds from Barclays accounts to the CCLA accounts are outstanding, once done this should help to increase council interest returns.

Annex 7: Financial Summary 31 10 24.pdf

5.9 **To confirm the Bank Reconciliation statements and Procurement Card**

Annex 8: 5.9 Bank Reconciliation.pdf

Annex 9: 5.9 Barclaycard 31 10 24.pdf

5.10 **To receive and confirm transfers into, out of and between bank accounts**

Annex 10: 5.10 Bank Account transfers 31 10 24.pdf

5.11 **To note and advise on invoices outstanding over 3 months**

Annex 11: Outstanding Sales Invoices.pdf

6 **Other Financial Business**

The Internal Auditor attend for the interim audit in October and the report will be presented to Council. Overall, it was a positive meeting which Council was praised and said there were no issues were found that required attention. There was some advice on earmarked reserves and a full review will be carried out in 2025, for 2025-26 interim audit.

6.1 **Lloyds Bank: Update**

Negotiations are still on going

6.2 **To review fees and charges for 2025**

The fees and charges increase each year, usually in line with inflation measured by the Retail Prices Index (RPI). The RPI for September 2024 is 2.7%, but October RPI is not published until the date of the meeting which is 18th. Last year the October rate was used (and was the lower rate, September 2023 was 8.9%; October 6.1%). October's rate will be presented at the meeting, but the attached (confidential) has assumed 2.7%.

How do Members want to proceed, confirming the increase rate for 2025-26?

Confidential Annex 12 (omitted from public documents):

6.3 **To confirm the Service Level Agreements (SLA) for 2025**

The current SLAs: HOUSE £9,000; The Eden Valley Museum £6,500.

Do Members confirm the recommendation to Council to continue with the two SLAs and same levels?

6.4 **To confirm the Lease rents for 2025**

Leases for each Club differ slightly. Actual invoicing changes are effective from 1 April due to the invoicing dates in two equal payments:


Cricket – annually on review date (1 January) by RPI at the rent review date (so if lower on 1st January this would need to be changed)

Nomads – two yearly review February (month agreement made) by RPI published in the month preceding the review date – last increase was 2023, so increase 2025

Rugby – increase annually by RPI at the rent review date

Market pitches - these have not been reviewed for four-years and is being proposed to now be included for annual ongoing reviews. (Discounts are offered traders that pay in advance monthly. A pitch is sized at approx. 3sqm.

Do Members recommend to the full Council the lease rents for 2025?

 Confidential Annex 13 (omitted from public documents):

7

Draft budgets 2025-26

A presentation will be provided at the meeting and papers circulated prior to meeting are confidential until the budget is confirmed by Council at its December meeting, after which the draft budget will be published and confirmed at Council January meeting. Members are asked to review the reports and considerations for the new draft budget proposal.

The Forward Planning Steering Working Group October meeting made the following recommendation having considered the Strategic Plan and any additional increases to the budget and Precept to cover any proposals or projects in the Strategic Plan. Extract from the minutes:

Members received a presentation from the Town Clerk looking at the 10-and-30-year maintenance plans including projects which were scheduled for 2025-26. They also received a reminder of Council's closing position 31 March 2024, total assets £953,946: General Reserve £320,058; allocated reserves £477,794; CIL funds 156,094.

Members discussed at length the impact that projects can have on budgets and the Precept, and how planning for projects over a period of time could help to lessen any future impacts and stabilise future budget planning. It was also mentioned that without raising the Precept, Council would be restricted on what it could provide for the community. Members noted that the Council had previously agreed and set its goal to ensure stable General Reserves, noting that closing financial year was £320,058 and ideally this should be closer £350-400k, 6-months (50%) of annual expenditure. Members, noted the 2025-26 projects in the 10-and-30 year maintenance plans did not look to exceed previous budgets, and these would be considered by the Finance Committee in its budget preparations. They also referenced the CIL funds, and that bids should be submitted for infrastructure and maintenance projects, this could help to reduce budgeting pressures. Members unanimously,

Resolved: to create a new allocated reserves for 'strategic projects' to help towards future delivery of projects in the new Strategy and Objectives Plan.

Resolved: to instruct the Finance Committee in its draft budget preparations to consider including £10k for the new 'strategic projects' reserves.

7.1 **To consider the draft budget for 2025-26**

7.1.1 **To receive the recommendations from the following committees for budget 2025-26**

7.1.1.1 **Personel Committee**

Do Members confirm to support the salaries and costs budget recommendations from the Personnel Committee?

7.1.1.2 **Open Spaces budgets cost centres (300s/3000s)**

Do Members confirm to support the budget recommendations from the Open Spaces Committee for cost centres 300s/3000s?

7.1.2 **To receive recommendations on the other budget cost centres**

7.1.2.1 **Council (100s/1000s)**

Do Members confirm to support the budget recommendations for Council, cost centres 100s/1000s?

7.1.2.2 **Central Services (200s/2000s)**

Do Members confirm to support the budget recommendations for Central Services, cost centres 200s/2000s?

7.1.2.3 **Community Warden (400s/4000s)**

Do Members confirm to support the budget recommendations for Community Warden, cost centres 400s/4000s?

7.1.2.4 **Emergency Planning (500s/5000s)**

Do Members confirm to support the budget recommendations for Emergency Planning cost centres 500s/5000s?

7.2 **To receive update on Council's Earmarked Reserves and General Reserves**

A view of the Council's Earmarked Reserves (EMR) and General Reserves (GR) will be presented to the Committee to provide an overview of the Council's financial position as well as the CIL funds. The guide for GR does depend on the size of council, its assets, and its risks but should be in the region of approximately 50% of annual precept/expenditure, and a council should be able to explain its rationale for its reserves (EMR and GR).

Do Members have any questions on the current update and forecast for Council's Earmarked and General Reserves?

7.3 **To consider the full draft budget for 2025-26 and make recommendations to full Council**

Having received the draft proposed budgets and considered each cost centre's income and expenditure for a draft budget proposal to Council, Members are asked to confirm a draft budget to recommend to Council for its December meeting?

Referring back to the Forward Planning Steering Group's recommendations (see item 7 notes) for a 'strategic project' EMR, and to included £10k in the budget to start building this reserves for future projects.

Do Members confirm to included £10k for Strategic Reserves?

Are Members satisfied with the budget review and proposals for the draft budget 2025-26, and confirm recommendation to Council?

8 **To consider the Precept for 2025-26 and make recommendation to full Council**

Having confirmed the draft budget recommendations for 2025-26, Members are asked to consider the Precept and any potential future increase. The Precept for 2024-25 is £745,185.

Members are asked to look at the budget, income and Precept needed to support the draft budget as well as the Council's overall financial position with its Earmarked reserves and General reserves.

How do Members want to proceed, confirming the amount of Precept needed for the budget and financial year 2025-26, and its recommendation to Council?

9

Date of next meeting - 27 January 2025

Paid Expenditure Transactions

Start of year 01/04/24

paid between 01/10/24 and 31/10/24

Payment Reference	Paid date	Tn no	Order no	Gross	Vat	Net	Cttee	Details	Heading
Izettle-September	01/10/24	45136		£8.87	£0.00	£8.87	CS	Izettle	Izettle Charges September 2070/1
DD011024SD C4	01/10/24	45138		£369.00	£0.00	£369.00	OS	Sevenoaks District Council	Rates Depot 3010/1/1
DD011024SD C2	01/10/24	45139		£449.00	£0.00	£449.00		Sevenoaks District Council	Rates Market Yard Car Park and Toiltes 3010/1/4
DD011024SD C1	01/10/24	45140		£222.00	£0.00	£222.00	OS	Sevenoaks District Council	Rates Mowshurst Barn 3010/1/2
DD011024SD C3	01/10/24	45141		£484.00	£0.00	£484.00	CS	Sevenoaks District Council	Rates Doggetts Barn 2010/1
DD031024VAT	03/10/24	45137		£51.84	£0.00	£51.84	CS	Vatix	Lone Worker Alarms 2005/7
DD041024Aviv a	04/10/24	45142		£1,069.63	£0.00	£1,069.63		Aviva	Medical Insurance 2000/7
DD241007BA RC	07/10/24	45153		£23.04	£0.00	£23.04	CS	Barclays	Bank Charges 15/08 to 12/09 2070/1
DDOCT PST	08/10/24	45184		£1,195.57	£199.26	£996.31		PS Technology	IT Services and Support October 2010/6/1
DDOct MILL	15/10/24	45181		£90.83	£15.14	£75.69	OS	Mill Hill Garage (Petrocell Holdings Ltd)	Fuel 3070/5
DDOctober SAGE	16/10/24	45159		£50.40	£8.40	£42.00	CS	Sage Software Limited	Sage Software - October 2020/6
DD Oct Barclaycard	16/10/24	45208		£1,277.30	£152.54	£1,124.76		Barclaycard	September Barclaycard Spend 1171/3
DD24Oct NP	17/10/24	45180		£1,896.64	£316.11	£1,580.53	OS	N Power	Street Lighting 01/09 to 30/09 3130
DD221024SE S2	22/10/24	45144		£8.00	£0.00	£8.00	OS	SES Business Water	Water Supplu S/P Cemetery 155111 3010/4/2
DD221024SE S6	22/10/24	45145		£6.00	£0.00	£6.00	OS	SES Business Water	Water Supply Cemetery 155112 3010/4/2
DD221024SE S3	22/10/24	45146		£19.00	£0.00	£19.00	CS	SES Business Water	Water Supply Rickards Hall 156644 2220/1/4
DD221024SE S4	22/10/24	45147		£25.34	£0.00	£25.34	CS	SES Business Water	Water Supply Public Toilets 156785 2210/1/3
DD221024SE S5	22/10/24	45148		£10.00	£0.00	£10.00	CS	SES Business Water	Water supply Doggetts Barn 156804 2010/4
DD221024SE S7	22/10/24	45149		£10.96	£0.00	£10.96	OS	SES Business Water	Water supply Blossoms Park Toilets 3010/4/5
DD221024SE S1	22/10/24	45150		£14.00	£0.00	£14.00	OS	SES Business Water	Water supply Swan Lane Allotments 1 3010/4/4/1

Paid Expenditure Transactions

Start of year 01/04/24

paid between 01/10/24 and 31/10/24

Payment Reference	Paid date	Tn no	Order no	Gross	Vat	Net	Cttee	Details	Heading
DD24OctTG2	22/10/24	45165		£28.87	£1.37	£27.50	CS	Total Gas & Power	Electricity - Market Yard - Public 2210/1/2
DD24OctTG4	22/10/24	45166		£62.69	£2.99	£59.70	CS	Total Gas & Power	Electricity - Doggetts Barn - 01/0 2010/2
DD24OctTG1	22/10/24	45167		£53.95	£2.57	£51.38	CS	Total Gas & Power	Electricity - Rickards Hall - 01/0 2220/1/2
DD Oct SDC7	23/10/24	45151		£90.00	£0.00	£90.00	OS	Sevenoaks District Council	Rates Market Yard 3011/1
DDOct SDC6	23/10/24	45152		£145.00	£0.00	£145.00	CS	Sevenoaks District Council	Rates Rickards Hall 2220/1/1
BACSOct BS	23/10/24	45193		£166.98	£0.00	£166.98	CS	Business Stream	Waste Service Market Yar Toilets 30 2210/1/4
BACS231024S AL	23/10/24	45214		£31,518.90	£0.00	£31,518.90		Salaries	Salaries October 2024 2000/1
DD24OctTG3	24/10/24	45164		£23.93	£1.14	£22.79	OS	Total Gas & Power	Electricity - Depot -01/09 to 30/09 3010/2/1
DD24Octoberr O2	28/10/24	45155		£49.28	£8.21	£41.07	OS	O2	Ground Staff Mobile - October 3010/6/1
DDAugustPTA	31/10/24	45053		£344.00	£48.33	£295.67		PTA Motoring Centres , Petrocell Holdings	MOT and Service for VW Caddy 3070/2
BACSOct BLM	31/10/24	45154		£16.20	£2.70	£13.50	OS	BLM Building Supplies	Heavy Duty Gloves 3050/15
BACSOct SDC	31/10/24	45156		£137.60	£0.00	£137.60	OS	Sevenoaks District Council	2 x 1100ltr Bins Market Yard 09/09 3013
BACSOct EDGE	31/10/24	45157		£297.60	£49.60	£248.00	CS	Edge IT Systems Ltd	Upgrade for Finance , Income over £ 2020/15
BACSOct KCPF	31/10/24	45158		£20.00	£0.00	£20.00	OS	Kent County Playing Fields Association	Membership for Kent County Playing 3090/1
BACSOct SDC	31/10/24	45160		£40.30	£0.00	£40.30	OS	Sevenoaks District Council	1100ltr Bin Market Yard 16/07 to 12 3013
BACSOct SDC	31/10/24	45161		£468.00	£78.00	£390.00	OS	Sevenoaks District Council	Emptying of Dog Bins July - Sept 3030/1
BACSOct SDC	31/10/24	45162		£57.00	£0.00	£57.00		Sevenoaks District Council	360Ltr Bin 09/09 to 06/10 2020/3
BACSOct Brad	31/10/24	45163		£14.15	£2.36	£11.79	OS	Bradford Electrical	Sealent 3050/15
BACSOct BLM	31/10/24	45168		£13.18	£2.20	£10.98	OS	BLM Building Supplies	Postcrete Concrete 3050/4
BACSOct AES	31/10/24	45169		£480.00	£80.00	£400.00	OS	Automated Environmental Systems Ltd	Service of Pavillion Pump 3141
BACSOct KID	31/10/24	45170		£144.47	£24.08	£120.39	OS	Kidmans	HLA86Fault repair and service 3040/2
BACSOct KID	31/10/24	45171		£142.20	£23.70	£118.50	OS	Kidmans	Stihl HP oil 3050/15
BACSOct KID	31/10/24	45172		£162.56	£27.09	£135.47	OS	Kidmans	Assorted Materials 3050/15
BACSOct KID	31/10/24	45173		£120.05	£20.01	£100.04	OS	Kidmans	Spearhead flail belt 3040/2
BACSOct S&N	31/10/24	45174		£48.00	£0.00	£48.00	OS	S&N Machinery	Straighten and sharpen Hedge Cutter 3040/2

Paid Expenditure Transactions

Start of year 01/04/24

paid between 01/10/24 and 31/10/24

Payment Reference	Paid date	Tn no	Order no	Gross	Vat	Net	Cttee	Details	Heading
BACSOct RWE	31/10/24	45175		£360.00	£60.00	£300.00	OS	RWE Rural Services Works at Blossoms Park	3140/9/6
BACSOct RWE	31/10/24	45176		£360.00	£60.00	£300.00	OS	RWE Rural Services Works on Lime Trees in The Rec	3140/1
BACSOct ORI	31/10/24	45177		£827.88	£137.98	£689.90	OS	Origin Amenity Solutions Paint for Line Marking	3050/2
BACSOct PRO	31/10/24	45178		£80.16	£13.36	£66.80	OS	Proludic Ltd Swing Shackles , replacements	3080/1
BACSOct CHAMP	31/10/24	45179		£23.93	£3.99	£19.94	OS	Champion Ltd Staple Gun	3040/1
	31/10/24	45182		£501.00	£0.00	£501.00		The Edenbridge Magazine Advertising Nov/Dec	3011/2
BACSOct MAZ	31/10/24	45183		£2,016.00	£336.00	£1,680.00	CS	Forvis Mazars LLP External Audit 2023/24	2075
BACSOctGOO D	31/10/24	45185		£40.00	£0.00	£40.00	CS	D Goodwin Window Cleaning	2020/1
BACSOct SL	31/10/24	45186		£4,262.35	£710.39	£3,551.96	OS	Streetlights Part 2 Street Light Maintenance Con	3135
BACSOct TRI	31/10/24	45187		£92.98	£15.50	£77.48		Trichem Hand Towels and Toilet Rolls	2210/4
BACSOct SLCC	31/10/24	45188		£18.00	£3.00	£15.00	CS	SLCC Enterprises Ltd Chat GPT Meeting CL	2005/4
BACSOct SLCC	31/10/24	45189		£72.00	£12.00	£60.00	OS	SLCC Enterprises Ltd Water Compliance and Legionella Cont	3016/1
BACSOct SLCC	31/10/24	45190		£42.00	£7.00	£35.00	CS	SLCC Enterprises Ltd How to Market your Parish/Town/Comm	2005/4
BACSOct TRI	31/10/24	45191		£34.74	£5.80	£28.94		Trichem Toilet Cleaning	2220/2/3
BACSOct COB	31/10/24	45192		£49.00	£0.00	£49.00	OS	The Cobblers Shop Keys and Padlocks	3050/15
BACSOct BLM	31/10/24	45194		£98.82	£16.47	£82.35	OS	BLM Building Supplies Postmix	3050/15
BACSOct BLM	31/10/24	45195		£1.46	£0.24	£1.22	OS	BLM Building Supplies Coach Screws	3050/15
BACSOcr Fair	31/10/24	45196		£86.95	£14.49	£72.46		Fairalls Ronseal, Bungee set and Winter gloves and hats	3050/1
BACSOct CHEM	31/10/24	45197		£252.00	£42.00	£210.00	OS	Chemassist International Ltd Hard Surface Moss Control	3050/7
DDOOct Mill	31/10/24	45198		£92.38	£15.40	£76.98	OS	Mill Hill Garage (Petrocell Holdings Ltd) Fuel for Landrover	3070/5
BACSOct Can	31/10/24	45199		£181.62	£30.27	£151.35	CS	Canon (uk) Ltd Photocopier Contract 01/10 to 31/12	2030/1
BACSOct Can	31/10/24	45200		£99.30	£16.55	£82.75	CS	Canon (uk) Ltd Photocopies 01/07 to 30/09	2030/3

Paid Expenditure Transactions

Start of year 01/04/24

paid between 01/10/24 and 31/10/24

Payment Reference	Paid date	Tn no	Order no	Gross	Vat	Net	Cttee	Details	Heading	
BACSOct DC	31/10/24	45201		£136.27	£22.71	£113.56	CS	Dave Cole Electrical Installations Ltd	Replacement of Emergency Light in R	2061
BACSOct SDC	31/10/24	45202		£57.00	£0.00	£57.00		Sevenoaks District Council	360Ltr Bin 12/08 to 08/09	2020/3
BACSOct MEDICAL PRAC	31/10/24	45204		£6,416.44	£0.00	£6,416.44	CIL	Edenbridge Medical Practice	CIL Funds for Medical Centre	6001
BACSOct SDC	31/10/24	45206		£600.00	£0.00	£600.00	CS	Sevenoaks District Council	30 x Bundles of Garden Waste Bags	2085
BACSOct KD	31/10/24	45207		£49.65	£0.00	£49.65	OS		Travel Expenses	3016/2
BACSOct GLAS	31/10/24	45209		£901.70	£150.28	£751.42	OS	Glasdon U K Ltd	New Life Buoy and Houseing	3040/1
BACSOct KCS	31/10/24	45210		£28.60	£4.77	£23.83	CS	KCS Educational Supplies	Stationery	2040/2
BACSOct King	31/10/24	45211		£213.60	£35.60	£178.00	CS	Kingdom Cleaning Ltd	Roickards Hall Cleaning - October	2220/2/3
BACSOct COB	31/10/24	45212		£16.00	£0.00	£16.00	CS	The Cobblers Shop	2 Keys for Doggetts Door	2065
BACSOct COB	31/10/24	45213		£64.00	£0.00	£64.00	CS	The Cobblers Shop	7 Keys and one Mortice Lock for Dog	2065
Total				£60,002.16	£2,779.60	£57,222.56				

Paid Expenditure over £500.00 Oct 2024 - Oct 2024

Edenbridge Town Council

Payment Reference	Paid date	Tn no	Net	Vat	Cttee	Details	Heading	137
DD041024Aviva	04/10/24	45142	£1,069.63	£0.00		Aviva	Medical Insurance	3016/8 <input type="checkbox"/>
DDOCT PST	08/10/24	45184	£996.31	£199.26		PS Technology	IT Services and Support October	2010/6/1 <input type="checkbox"/>
DD Oct Barclaycard	16/10/24	45208	£1,124.76	£152.54		Barclaycard	September Barclaycard Spend	1171/3 <input type="checkbox"/>
DD24Oct NP	17/10/24	45180	£1,580.53	£316.11	OS	N Power	Street Lighting 01/09 to 30/09	3130 <input type="checkbox"/>
BACS231024SAL	23/10/24	45214	£31,518.90	£0.00		Salaries	Salaries October 2024	3000/4 <input type="checkbox"/>
BACSOct ORI	31/10/24	45177	£689.90	£137.98	OS	Origin Amenity Solutions	Paint for Line Marking	3050/2 <input type="checkbox"/>
	31/10/24	45182	£501.00	£0.00		The Edenbridge Magazine	Advertising Nov/Dec	3011/2 <input type="checkbox"/>
BACSOct MAZ	31/10/24	45183	£1,680.00	£336.00	CS	Forvis Mazars LLP	External Audit 2023/24	2075 <input type="checkbox"/>
BACSOct SL	31/10/24	45186	£3,551.96	£710.39	OS	Streetlights	Part 2 Street Light Maintenance Contract	3135 <input type="checkbox"/>
BACSOct MEDICAL PRAC	31/10/24	45204	£6,416.44	£0.00	CIL	Edenbridge Medical Practice	CIL Funds for Medical Centre	6001 <input type="checkbox"/>
BACSOct SDC	31/10/24	45206	£600.00	£0.00	CS	Sevenoaks District Council	30 x Bundles of Garden Waste Bags	2085 <input type="checkbox"/>
BACSOct GLAS	31/10/24	45209	£751.42	£150.28	OS	Glasdon U K Ltd	New Life Buoy and Houseing	3040/1 <input type="checkbox"/>

Received Income Transactions

Start of year 01/04/24

received between 01/10/24 and 31/10/24

Paying ref.	Received date	Tn no	Invoice	Gross	Vat	Net	Cttee	Heading	Details
Paid in Jan 2024 LG	01/10/24	34719	1314	£0.00	£0.00	£0.00	OS	305	Cemetery Fee - GoR and Ashes inerment
DP-011024 S - FP	01/10/24	34934		£76.52	£0.00	£76.52	OS	305	S Smith & Sons Funeral Directors Memorial Application - additon to an existing memorial
Izettle-September	01/10/24	35135	RH-1592 C	£100.00	£0.00	£100.00	CS	240/1	Rickards Hall Customer Facilities Income, Rickards Hall, 05/10/24, 2871
		35177/1		£557.00	£0.00	£557.00	CS	285/1	Izettle Till Takings Garden Sacks September
		35177/2		£74.00	£0.00	£74.00	CS	285/3	Izettle Till Takings Clear Sacks September
		35177/4		£605.00	£0.00	£605.00	OS	311	Izettle Till Takings Market Stalls September
		35177/6		£100.00	£0.00	£100.00	CS	285/4	Izettle Till Takings Waste Bin
Izettle-September	01/10/24	35177	September	£1,336.00	£0.00	£1,336.00		285/1	Izettle Till Takings September Taking for Izettle
		35178/1		£70.00	£0.00	£70.00	CS	240/1	Rickards Hall Customer BookID = 2871, Rickards Hall, 05/10/24, 2871
		35178/2		£100.00	£0.00	£100.00	CS	240/2	Rickards Hall Customer BookID = 2871, Refundable Deposit
		35178/3		-£100.00	£0.00	-£100.00	CS	240/1	Rickards Hall Customer Payments previously received.
Izettle-September	01/10/24	35178	RH-1592	£70.00	£0.00	£70.00		240/1	Rickards Hall Customer Facilities Booking Invoice
Izettle-September	01/10/24	35179	Photocopyi	£0.80	£0.00	£0.80	CS	220/1	Sundry Receipt Photocopying
		35180/1		£44.80	£0.00	£44.80	CS	240/1	Rickards Hall Customer BookID = 2869, Rickards Hall, 27/09/24, 2869
Izettle-September	01/10/24	35180	RH-1591	£44.80	£0.00	£44.80		240/1	Rickards Hall Customer Facilities Booking Invoice
DP-011024	01/10/24	35184	October	£103.49	£17.25	£86.24	OS	310/14	Mopwshurst Garage Rent October
DPCCLA 0210	02/10/24	35185	September	£821.13	£0.00	£821.13	CS	226	CCLA Septembert Interest CCLA
CIL INTEREST Sept	02/10/24	35206	September	£718.49	£0.00	£718.49	CIL	605	CCLA CIL Interest CIL Interest September 2024
DP-031024 AJ	03/10/24	35162	1402	£125.98	£0.00	£125.98	OS	305	Alex Jones Funeral Directors Interment of Ashes
DP03/10/24BC C	03/10/24	35186	1405	£22.50	£0.00	£22.50	OS	311	The British Cheese Company Market Pitch 03/10/24 Paid with Thanks

11/11/24 11:26 AM Vs: 9.03.01

Edenbridge Town Council

Page 1

Received Income Transactions

Start of year 01/04/24

received between 01/10/24 and 31/10/24

Paying ref.	Received date	Tn no	Invoice	Gross	Vat	Net	Cttee	Heading	Details
DP-071024 MH	07/10/24	35127	1387	£1,000.00	£0.00	£1,000.00	CW	405	Moat Housing Group Ltd Grant for the Community Warden 2024/25
DP-071024FFG	07/10/24	35181	071024	£5,332.00	£0.00	£5,332.00	OS	326	Football Foundation Football Foundation Grant
DP-071024 GST	07/10/24	35182	CW Grant	£8,000.00	£0.00	£8,000.00	CW	430	Great Stone Bridge Trust CW Grant
		35183/1		£143.22	£0.00	£143.22	CS	240/1	Rickards Hall Customer BookID = 2870, Rickards Hall, 26/10/24, 2870
		35183/2		£100.00	£0.00	£100.00	CS	240/2	Rickards Hall Customer BookID = 2870, Refundable Deposit
R-1593	07/10/24	35183	RH-1593	£243.22	£0.00	£243.22		240/1	Rickards Hall Customer Facilities Booking Invoice -
RH-1595 Grace	08/10/24	35194	1595	£60.45	£0.00	£60.45	CS	240/1	Grace Community Church Facilities Income, Rickards Hall, bookings 2874
CQ100423	10/10/24	35163	1403	£25.20	£0.00	£25.20	CS	220/1	Historical Society 180 x A4 Coloured Copies x 14p
DP101024 Fearn	10/10/24	35198	Fearn	£23.83	£0.00	£23.83	OS	310/3/1	Allotment Holders Plot 29 Swan Lane - Fearn
DP101024 English Che	10/10/24	35199	1422	£22.50	£0.00	£22.50	OS	311	The British Cheese Company Market Pitch 10/10/24 Paid with Thanks
DP10/10/24 SCC	10/10/24	35201	1424	£22.50	£0.00	£22.50	OS	311	Sevenoaks Clothes House Market Pitch 10/10/24 Paid with Thanks
		35203/1		£44.36	£0.00	£44.36	CS	240/1	Historical Society BookID = 2168, Rickards Hall, 03/10/24, 2168
CQ100423	10/10/24	35203	RH-1584	£44.36	£0.00	£44.36		240/1	Historical Society Facilities Booking Invoice
RH-1582 SW	11/10/24	35197	1582	£354.88	£0.00	£354.88	CS	240/1	Rickards Hall Customer Facilities Income, Rickards Hall, bookings
DP151024HM RC	15/10/24	35176		£20,417.62	£0.00	£20,417.62	CS	215	HM Customs & Excise VAT refund 01/07/24 - 30/09/24
RH-1598	15/10/24	35195	1598	£266.16	£0.00	£266.16	CS	240/1	Evolution Dance Academy Facilities Income, Rickards Hall, bookings 2188, 2187, 2186, 2185
DP161024FW G	16/10/24	35054	1355	£1,050.91	£175.15	£875.76	OS	315/1	Freshwater Group of Companies Leather Market Maintenance of flower bed and cleaning of the area April 2024 to June 2024
DP161024ER C	16/10/24	35187	1401	£2,815.42	£469.24	£2,346.18	OS	310/2	Edenbridge Rugby Football Club 6 months Rent for the Recreation Ground 09/10/24 to 08/04/24
RH-1598 Guides	17/10/24	35196	1597	£146.64	£0.00	£146.64	CS	240/1	1st Edenbridge Guides Facilities Income, Rickards Hall, bookings 1859, 1858, 1857, 1856

11/11/24 11:26 AM Vs: 9.03.01

Received Income Transactions

Start of year 01/04/24

received between 01/10/24 and 31/10/24

Paying ref.	Received date	Tn no	Invoice	Gross	Vat	Net	Cttee	Heading	Details
DP171024Engl ish Chee	17/10/24	35200	1423	£22.50	£0.00	£22.50	OS	311	The British Cheese Company Market Pitch 17/10/24 Paid with Thanks
DP171024SC C	17/10/24	35202	1425	£22.50	£0.00	£22.50	OS	311	Sevenoaks Clothes House Market Pitch 17/10/24 Paid with Thanks
DP CIL 18/10	18/10/24	35205	CIL/P19	£8,635.08	£0.00	£8,635.08	CIL	600	Sevenoaks District Council CIL Funds
RH-1600 BB	22/10/24	35213	1600	£146.64	£0.00	£146.64	CS	240/1	Bizzy Bees Facilities Income, Rickards Hall, bookings 2863, 2860, 2859, 2858
DP221024CA B	22/10/24	35214	1419	£280.80	£46.80	£234.00	CS	220/2	Citizens Advice Bureau Sage Payroll Licence Fee - Financial Year 24/25
DP231024TBA ND	23/10/24	35190	1416	£90.72	£0.00	£90.72	OS	310/9	Edenbridge Town Band Annual Rent 2024-2025
DP241024FRE D	24/10/24	35208	1427	£22.50	£0.00	£22.50	OS	311	The British Cheese Company Market Pitch 24/10/24 Paid with Thanks
DP251024	25/10/24	35193	1420	£377.94	£0.00	£377.94	OS	305	Interment of Ashes.
DP251024	25/10/24	35207	1426	£229.56	£0.00	£229.56	OS	305	Yew Tree Stone Replacing a headstone,
RH-1603	25/10/24	35209	1603	£195.98	£0.00	£195.98	CS	240/1	Rickards Hall Customer Facilities Income, Extra Invoices, bookings 2943
DP281024NO M	28/10/24	35191	1415	£702.85	£0.00	£702.85	OS	310/7	Nomads Football Club Nomads Rent - first of two annual invoices 2024/25
DP291024	29/10/24	35138	1392	£106.92	£0.00	£106.92	OS	305	Yew Tree Stone New Memorial Application.
CQ100424	29/10/24	35143	1396	£106.92	£0.00	£106.92	OS	305	Alex Jones Funeral Directors Memorial application -
DP291024	29/10/24	35192	1414	£125.98	£0.00	£125.98	OS	305	S Smith & Sons Funeral Directors PAID WITH THANKS Interment - e
		35210/1		£100.00	£0.00	£100.00	CS	240/2	Rickards Hall Customer Hall Deposit , paid twice in error
		35210/2		£88.72	£0.00	£88.72	CS	240/1	Rickards Hall Customer Hall Booking
RH-1594	30/10/24	35210	1594	£188.72	£0.00	£188.72		240/2	Rickards Hall Customer Facilities Income, Rickards Hall, bookings 2872
DP311024CH EESE	31/10/24	35211	1429	£22.50	£0.00	£22.50	OS	311	The British Cheese Company Market Pitch 31/10/24 Paid with Thanks

Received Income Transactions

Start of year 01/04/24

received between 01/10/24 and 31/10/24

Paying ref.	Received date	Tn no	Invoice	Gross	Vat	Net	Cttee	Heading	Details
DP311024BAK ER	31/10/24	35215	1428	£67.50	£0.00	£67.50	OS	311	The Baker Market Pitch November 2024 £22.50 Inc Discount per week 07/11, 14/11, 21/11, 28/11 4 weeks 1 week credit re 31/10
DR	31/10/24	35216	1594	-£200.00	£0.00	-£200.00	CS	240/1	Rickards Hall Customer Facilities Income, Rickards Hall, bookings 2872
DR	1/10/24	35217	1593	-£100.00	£0.00	-£100.00	CS	240/1	Rickards Hall Customer Facilities Income, Rickards Hall, bookings 2870
DR NEDRA	31/10/24	35218	1580	-£100.00	£0.00	-£100.00	CS	240/1	Rickards Hall Customer Facilities Income, Rickards Hall, bookings 2291
DR Players	31/10/24	35219	1577	-£100.00	£0.00	-£100.00	CS	240/1	Rickards Hall Customer Facilities Income, Rickards Hall, bookings 2295
DR	31/10/24	35220	Refund Dep	-£100.00	£0.00	-£100.00	CS	240/2	Rickards Hall Customer Deposit returned
Total				£53,991.01	£708.44	£53,282.57			

Financial Budget Comparison

Comparison between 01/04/24 and 31/10/24 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/24

		Previous Year's Net	2024/25	Actual Net	Balance	
INCOME						
Council						
100	C Precept	£64,700.00	£75,950.00	£75,950.00	£0.00	
115	C Grants	£2,525.00	£0.00	£500.00	£500.00	
116	Receipts - misc	£4,680.00	£0.00	£111.10	£111.10	
135	C Neighbourhood Planning	£0.00	£0.00	£0.00	£0.00	
160	C Strategic Projects EMR	£0.00	£0.00	£0.00	£0.00	
170	C Events	£0.00	£0.00	£1,500.00	£1,500.00	
Total Council		£71,905.00	£75,950.00	£78,061.10	£2,111.10	
Open Spaces						
300	OS Allocation from Precept	£351,498.00	£386,564.00	£386,564.00	£0.00	
305	OS Cemetery Fees	£12,818.64	£17,000.00	£10,134.88	-£6,865.12	
310	OS Rents	£12,664.57	£11,500.00	£12,012.45	£512.45	
311	OS Market Rents	£8,484.69	£9,000.00	£4,994.00	-£4,006.00	
313	OS Market Waste Services	£0.00	£0.00	£0.00	£0.00	
315	OS Maintenance Services	£6,080.99	£7,000.00	£2,878.27	-£4,121.73	
320	OS Solar Panels	£0.00	£500.00	£0.00	-£500.00	
325	OS Sundry Receipts	£6,145.90	£1,000.00	£51.68	-£948.32	
326	OS-Grass Pitch Grant	£3,520.00	£3,520.00	£5,332.00	£1,812.00	
Total Open Spaces		£401,212.79	£436,084.00	£421,967.28	-£14,116.72	Additional 2nd grant; Dec 25 expecting also 3250
Central Services						
200	CS Allocation from Precept	£274,890.00	£271,671.00	£271,671.00	£0.00	
220	CS Sundry Receipts	£811.06	£4,000.00	£1,858.56	-£2,141.44	
226	CCLA Interest	£9,775.33	£9,000.00	£6,043.68	-£2,956.32	Utilising CCLA account hence higher interest
227	Bank Interest - Council Barclays	£4,486.51	£70.00	£49.96	-£20.04	
228	Barclay Reserve Interest	£1,948.30	£4,500.00	£4,050.72	-£449.28	
235	Church House	£4,587.50	£6,800.00	£3,801.00	-£2,999.00	
240	Rickards Hall Lettings	£14,666.18	£10,000.00	£7,755.99	-£2,244.01	Expected to exceed budget, increase of regular highers

Financial Budget Comparison

Comparison between 01/04/24 and 31/10/24 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/24

		Previous Year's Net	2024/25	Actual Net	Balance	
285	Refuse bags & other sales	£15,210.10	£15,000.00	£7,702.50	-£7,297.50	Loss of black bag sales; less gardening bags
290	CS Insurance Claim Payments	£0.00	£0.00	£5,444.27	£5,444.27	Mill incident 2023
Total Central Services		£326,374.98	£321,041.00	£308,377.68	-£12,663.32	
Emergency Planning Committee						
500	EP Allocation from Precept	£345.00	£445.00	£445.00	£0.00	
505	EP Sundry Receipts	£0.00	£0.00	£0.00	£0.00	
Total Emergency Planning Committee		£345.00	£445.00	£445.00	£0.00	
Community Warden						
400	CW Precept (ETC Cont)	£10,784.00	£10,555.00	£10,555.00	£0.00	
405	CW Moat Housing	£1,000.00	£1,000.00	£1,000.00	£0.00	
410	CW West Kent Housing	£3,500.00	£3,500.00	£3,500.00	£0.00	
415	CW Westerham	£0.00	£0.00	£0.00	£0.00	
420	CW John Coldman Trust	£0.00	£2,000.00	£0.00	-£2,000.00	Grant not expected
425	CW Police	£0.00	£0.00	£0.00	£0.00	
430	CW Great Stonebridge Trust	£8,000.00	£8,000.00	£8,000.00	£0.00	
435	CW KCC	£0.00	£0.00	£0.00	£0.00	
450	Sundry Receipts	£0.00	£0.00	£0.00	£0.00	
Total Community Warden		£23,284.00	£25,055.00	£23,055.00	-£2,000.00	
CIL						
600	CIL	£15,353.01	£0.00	£87,225.09	£87,225.09	
605	CIL Interest	£1,019.37	£0.00	£4,243.48	£4,243.48	
606	XXX CIL CCLA Interest	£5,180.76	£0.00	£0.00	£0.00	
Total CIL		£21,553.14	£0.00	£91,468.57	£91,468.57	
Total Income		£844,674.91	£858,575.00	£923,374.63	£64,799.63	

Financial Budget Comparison

Comparison between 01/04/24 and 31/10/24 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/24

		Previous Year's Net	2024/25	Actual Net	Balance	
EXPENDITURE						
Council						
1010	C Contingencies	£0.00	£10,200.00	£0.00	£10,200.00	
1011	C Projects	£0.00	£7,400.00	£0.00	£7,400.00	
1012	C Projects from reserves	£11,400.00	£0.00	£0.00	£0.00	
1020	Miscellaneous Items	£921.87	£1,200.00	£743.99	£456.01	
1030	C Grants	£9,290.00	£8,000.00	£0.00	£8,000.00	
1040	C Replacement Equipment and Tools	£1,783.85	£4,000.00	£0.00	£4,000.00	
1050	C EdenbridgeTwinning Association	£0.00	£0.00	£0.00	£0.00	
1060	C Eden Valley Museum Trust	£6,500.00	£6,500.00	£6,500.00	£0.00	
1070	C House Project	£8,000.00	£9,000.00	£0.00	£9,000.00	
1080	C Membership KALC	£1,695.00	£2,000.00	£1,765.00	£235.00	
1081	C Other Subscriptions	£0.00	£0.00	£0.00	£0.00	
1090	Tourism	£127.92	£0.00	£0.00	£0.00	
1100	Community Assets	£0.00	£0.00	£15.00	£-15.00	
1120	C Summer Playscheme	£3,062.00	£3,300.00	£2,579.00	£721.00	
1130	C Bonfire Clean Up	£0.00	£1,350.00	£0.00	£1,350.00	
1150	Legal & Professional fees	£12,014.65	£5,000.00	£5,279.20	£-279.20	
1160	Election Costs	£863.51	£10,000.00	£0.00	£10,000.00	
1170	C Covid/Emergency	£0.00	£0.00	£0.00	£0.00	
1171	C Events	£12,068.22	£5,000.00	£2,228.43	£2,771.57	Yet to include ATM 2025
Total Council		£67,727.02	£72,950.00	£19,110.62	£53,839.38	
Open Spaces						
3000	OS Staff Costs	£209,554.08	£235,048.00	£114,558.37	£120,489.63	
3010	OS Utilities	£10,892.38	£14,000.00	£7,835.54	£6,164.46	

Financial Budget Comparison

Comparison between 01/04/24 and 31/10/24 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/24

		Previous Year's Net	2024/25	Actual Net	Balance	
3011	OS Market 1	£1,936.81	£4,600.00	£1,400.95	£3,199.05	
3012	OS Market 2	£7,755.97	£8,114.00	£4,549.58	£3,564.42	
3013	OS Market Waste Services	£0.00	£0.00	£370.20	-£370.20	
3014	OS Rates Market Yard Car Park	£0.00	£0.00	£0.00	£0.00	
3015	OS Rates Depot- Mowshurst Barn	£0.00	£0.00	£0.00	£0.00	
3016	OS Other Staff Expenses	£3,177.62	£3,000.00	£1,543.34	£1,456.66	
3020	OS	£0.00	£0.00	£0.00	£0.00	
3026	OS Sports Pitch Improvements (re grant 326)	£876.00	£3,520.00	£2,875.00	£645.00	Will increase with external works & pitch works (see grant income also)
3029	OS Bulky Waste Collection	£1,440.24	£2,000.00	£970.00	£1,030.00	
3030	OS External Services Costs	£4,951.50	£7,000.00	£1,880.00	£5,120.00	
3040	OS Replacement Equipment and Tools	£3,970.37	£7,000.00	£4,299.85	£2,700.15	
3050	OS Materials	£5,938.07	£7,000.00	£5,499.67	£1,500.33	
3055	OS Hanging Baskets & Plants	£6,008.81	£6,300.00	£6,336.25	-£36.25	
3060	OS Buildings Insurance	£3,566.43	£3,923.00	£3,887.41	£35.59	
3065	OS Cemetery Expenditure	£1,718.05	£500.00	£422.35	£77.65	
3070	OS Vehicles/Costs/Fuel	£8,736.67	£9,000.00	£34,327.13	-£25,327.13	Includes new Kunota £25,100 not budgeted for; released £3572 from EMR
3075	OS Asset/Recoup/Kubota	£0.00	£0.00	£0.00	£0.00	
3080	OS Contingencies & Unexpected Maitnenace	£129.00	£3,000.00	£839.30	£2,160.70	
3090	OS Subs/Misc	£486.68	£1,000.00	£505.69	£494.31	
3100	OS Small Projects	£8,383.15	£2,500.00	£0.00	£2,500.00	
3110	OS Vandalism	£7,193.49	£3,000.00	£771.00	£2,229.00	
3115	OS Unplanned Maintenance	£0.00	£0.00	£680.00	-£680.00	
3130	OS Public Street Lighting Electricity	£18,412.15	£20,000.00	£11,009.92	£8,990.08	

Financial Budget Comparison

Comparison between 01/04/24 and 31/10/24 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/24

		Previous Year's Net	2024/25	Actual Net	Balance	
3135	OS Public Street Light Contract Maintenance	£7,103.89	£8,000.00	£7,103.92	£896.08	
3136	OS Public Lighting Repairs	£3,865.75	£2,500.00	£688.75	£1,811.25	
3140	OS 10 Yr Maintenance Plan	£4,220.43	£19,244.00	£14,531.00	£4,713.00	released £890 from EMR for Doggetts courtyard
3141	OS Annual and Inspection Costs	£6,677.90	£14,835.00	£4,686.00	£10,149.00	
3145	OS 30 Yr Maintenance Plan	£33,325.00	£51,000.00	£33,942.29	£17,057.71	
Total Open Spaces		£360,320.44	£436,084.00	£265,513.51	£170,570.49	
Central Services						
2000	CS Staff Costs	£181,943.03	£190,263.00	£112,537.55	£77,725.45	
2005	CS Other staff/Cllr costs	£3,689.25	£7,600.00	£1,333.95	£6,266.05	
2010	CS Doggetts - Utilities,Rates, Phones	£13,024.02	£13,862.00	£7,603.32	£6,258.68	
2015	Professional HR/ H&S& Risk	£4,295.50	£2,815.00	£651.44	£2,163.56	
2020	CS Service/IT/Cleaning/Misc	£12,392.91	£13,637.00	£8,960.82	£4,676.18	
2030	CS Photocopier Rental/printing	£988.30	£1,238.00	£729.87	£508.13	
2040	CS Materials/Stationery	£2,010.02	£1,400.00	£695.50	£704.50	
2050	CS Doggetts, Office and Council Insurance	£8,369.90	£9,380.00	£8,482.31	£897.69	
2060	CS 10 Year Buildings Maintenance Plan	£5,047.00	£8,770.00	£1,516.67	£7,253.33	
2061	CS Annual Maintenance	£330.62	£5,549.00	£113.56	£5,435.44	
2062	CS 30 Yr Building Maintenance Plan	£3,000.00	£6,500.00	£18,508.00	-£12,008.00	Includes repairs to Rickards (£9k was release from reserves)
2065	CS Buildings Materials and Repair Costs	£2,457.51	£2,500.00	£3,515.36	-£1,015.36	Fire Shutter Rickards Hall (reserves released from resrves £1524)
2070	CS Subs/Bank Costs/Sundries	£918.68	£5,283.00	£2,929.37	£2,353.63	
2075	CS Audit Fee External/IA	£2,367.60	£3,300.00	£2,100.00	£1,200.00	
2085	CS Garden sacks	£7,953.00	£10,000.00	£4,525.00	£5,475.00	EOY should be less due to lower sales & purchases

Financial Budget Comparison

Comparison between 01/04/24 and 31/10/24 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/24

		Previous Year's Net	2024/25	Actual Net	Balance
2090	CS Insurance Claims	£1,775.27	£0.00	£0.00	£0.00
2200	CS Church House	£4,327.70	£6,897.00	£4,127.93	£2,769.07
2210	CS Public Toilets 1 (incl rates)	£5,249.54	£8,209.00	£3,728.28	£4,480.72
2211	CS Public Toilets 2	£10,272.83	£10,528.00	£5,992.49	£4,535.51
2220	CS Rickards Hall (incl rates & insurance)	£9,479.21	£13,310.00	£6,258.02	£7,051.98
Total Central Services		£279,891.89	£321,041.00	£194,309.44	£126,731.56
Emergency Planning Committee					
5000	EP Equipment/Tools	£30.00	£110.00	£20.99	£89.01
5010	EP Licences	£112.50	£235.00	£0.00	£235.00
5011	EP Training	£0.00	£100.00	£0.00	£100.00
Total Emergency Planning Committee		£142.50	£445.00	£20.99	£424.01
Community Warden					
4000	CW Salary	£14,289.55	£20,655.00	£11,446.42	£9,208.58
4030	CW DBS Check	£0.00	£50.00	£105.00	-£55.00
4040	CW Sundries	£538.92	£200.00	£20.49	£179.51
4050	CW Clothing & Supplies	£159.25	£200.00	£34.99	£165.01
4060	CW Vehicle Running Costs	£274.20	£800.00	£560.15	£239.85
4070	CW Vehicle Reserve	£0.00	£1,000.00	£0.00	£1,000.00
4080	CW Training	£49.50	£150.00	£0.00	£150.00
Total Community Warden		£15,311.42	£23,055.00	£12,167.05	£10,887.95
CIL					
6000	CIL Payments For ETC Projects	£0.00	£0.00	£62,429.15	-£62,429.15
6001	CIL Grants	£148,243.28	£0.00	£9,416.44	-£9,416.44
Total CIL		£148,243.28	£0.00	£71,845.59	-£71,845.59
Total Expenditure		£871,636.55	£853,575.00	£562,967.20	£290,607.80

Financial Budget Comparison

Comparison between 01/04/24 and 31/10/24 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/24

	Previous Year's Net	2024/25	Actual Net	Balance
Total Income	£844,674.91	£858,575.00	£923,374.63	£64,799.63
Total Expenditure	£871,636.55	£853,575.00	£562,967.20	£290,607.80
Total Net Balance	-£26,961.64	£5,000.00	£360,407.43	

Budget less CIL I&E

	Budget	Actual (7 months)
Income	£858,575.00	£831,906.06
Expenditure	£853,575.00	£491,121.61
Total Net Balance	£5,000.00	£340,784.45

Info on waste sacks

	Income	Expenditure	Net +/-
Garden Sacks			
2023/24	£11,491.10	£7,953.00	£3,538.10
2024/25 (6months)	£5,919.00	£4,525.00	£1,394.00
Clear bags			
2023/24	£903.50		£903.50
2024/25 (6months)	£438.50		£438.50
Waste bags			
2023/24	£2,360.50		£2,360.50
2024/25 (6months)	£780.00		£780.00

Income and Expenditure Account

31/03/24 £		31/10/24 £
	INCOME	
702,217.00	Precept	745,185.00
21,701.20	Other Income	19,058.29
12,818.64	Cemetery Income	9,724.21
25,157.83	Open Spaces Income	15,204.53
8,484.69	Market Income	4,969.00
6,045.00	Grants Income	5,832.00
4,565.00	Church House Income	3,602.50
14,863.11	Rickards Hall Income	7,914.17
15,210.10	Bag Sales	7,702.50
12,500.00	Community Warden Support Grants	12,500.00
21,553.14	CIL Receipts	91,468.57
845,115.71	TOTAL INCOME	923,160.77
	EXPENDITURE	
423,815.46	Salaries	249,084.41
11,371.12	Staff Other Costs	3,668.72
92,228.00	Other Expenditure	48,651.15
9,290.00	Grants	0.00
14,500.00	SLA's	6,500.00
69,250.69	Open Spaces Expenditure	75,392.84
29,381.79	Street Lighting	18,802.59
1,936.81	Market	1,771.15
37,545.43	Open Spaces 10/30 YR Maintenance Plan	48,473.29
4,327.70	Church House Expenditure	4,127.93
9,717.21	Rickards Hall Expenditure	6,258.02
5,249.54	Public Toilets	3,728.28
7,953.00	Garden Bags	4,525.00
8,377.62	10/30YR Maintenance Plan	20,138.23
148,243.28	CIL Awards	71,845.59
	Capital reduction long term borrowing	0.00
873,187.65	TOTAL EXPENDITURE	562,967.20
287,346.98	Balance as at 01/04/24	320,058.08
845,115.71	Add Total Income	923,160.77
1,132,462.69		1,243,218.85
873,187.65	Deduct Total Expenditure	562,967.20
0.00	Stock Adjustment	0.00
60,783.04	Transfer to/ from reserves	-10,774.81
320,058.08	Balance as at 31/10/24	669,476.84

Consolidated Balance Sheet

31/03/24		31/10/24
£		£
	Long Term assets	
0.00	Investments	0.00
0.00	Long Term Debts	0.00
0.00	LONG TERM Investment Accounts	0.00
0.00	TOTAL LONG TERM ASSETS	0.00
	Current assets	
300,000.00	Investments	375,000.00
0.00	Loans Made	0.00
0.00	Investments	0.00
0.00	Stocks	0.00
9,131.47	VAT Recoverable	0.00
11,767.74	Debtors	3,723.12
0.00	Payment in Advance	0.00
636,592.53	Cash in Hand & at Bank	934,417.98
957,491.74	TOTAL CURRENT ASSETS	1,313,141.10
957,491.74	TOTAL ASSETS	1,313,141.10
	Current liabilities	
0.00	Loans Received	0.00
0.00	Temporary Borrowing	0.00
0.00	VAT Payable	0.00
3,083.49	Creditors	1,072.57
462.13	Receipts in Advance	0.00
3,545.62	TOTAL CURRENT LIABILITIES	1,072.57
953,946.12	TOTAL ASSETS LESS CURRENT LIABILITIES	1,312,068.53
0.00	Deferred Liabilities	0.00
0.00	Deferred Credits	0.00
0.00		0.00
953,946.12	NET ASSETS	1,312,068.53
	Represented by	
320,058.08	General Fund	669,476.84
29,171.59	CIL Funds	120,361.55
3,296.00	Cemetery	3,296.00
19,636.49	Election	19,636.49
15,000.00	Neighbourhood Plan	15,000.00
12,272.00	Depreciation Equipment & Tools & Vehicles	8,700.00
106,497.00	10/30 Year Building Plan	95,973.00
280,200.00	10/30 Year Plan Open Spaces	279,310.00
3,771.00	Community Warden	3,771.00
17,600.00	Staff Reserves	17,600.00
126,921.96	Allocated CIL Funds	61,492.81

Consolidated Balance Sheet

31/03/24		31/10/24
£		£
2,644.00	Grants FA	2,644.00
10,678.00	Project Carried Over	10,678.00
1,500.00	Tourism	1,500.00
3,000.00	Land/Asset Review	3,000.00
1,200.00	Council Grant / Community Commitments	1,200.00
500.00	Deposit Held for Rickards Hall	500.00
0.00	LONG TERM Investment Accounts	0.00
0.00	Liability Reserves e.g. deposits	0.00
953,946.12		1,314,139.69
633,888.04	Reserves total excluding general fund and liabilities	644,662.85
0.00	Reserves total of liabilities e.g. deposits	0.00
320,058.08	General fund total	669,476.84
953,946.12		1,314,139.69
	Notes:	
0.00	Long Term Borrowing	0.00

Signed _____
 Chairman
 Date _____

 Responsible Financial Officer

Financial Summary - Cashbook

Summary of receipts and payments between 01/04/24 and 31/10/24 inclusive. This may include transactions with ledger dates outside this period.

Balances at the start of the year

Ordinary Accounts

Barclays CIL	£99,336.83
Barclays General Account	£12,539.08
Barclays General Reserves	£395,849.22
Lloyds General Account	£128,667.40
Petty Cash	£200.00

Short Term Investment Accounts

CCLA Council Reserves	£200,000.00
CCLA CIL	£100,000.00
Total	<u>£936,592.53</u>

RECEIPTS	Net	Vat	Gross
Council	£78,061.10	£0.00	£78,061.10
Open Spaces	£421,706.63	£1,936.22	£423,642.85
Central Services	£365,241.73	£653.30	£365,895.03
Emergency Planning Committee	£445.00	£0.00	£445.00
Community Warden	£27,555.00	£0.00	£27,555.00
CIL	£91,468.57	£0.00	£91,468.57
Total Receipts	<u>£984,478.03</u>	<u>£2,589.52</u>	<u>£987,067.55</u>

PAYMENTS	Net	Vat	Gross
Council	£19,268.42	£1,973.26	£21,241.68
Open Spaces	£266,553.47	£25,935.04	£292,488.51
Central Services	£195,122.60	£8,938.51	£204,061.11
Emergency Planning Committee	£20.99	£4.20	£25.19
Community Warden	£12,167.05	£70.34	£12,237.39
CIL	£71,845.59	£12,342.63	£84,188.22
Total Payments	<u>£564,978.12</u>	<u>£49,263.98</u>	<u>£614,242.10</u>

Closing Balances

Ordinary Accounts

Barclays CIL	£7,132.97
Barclays General Account	£9,547.16
Barclays General Reserves	£788,870.45
Lloyds General Account	£128,667.40
Petty Cash	£200.00
	<u>£934,417.98</u>

Short Term Investment Accounts

CCLA Council Reserves	£200,000.00
CCLA CIL	£175,000.00
	<u>£375,000.00</u>
Total	<u>£1,309,417.98</u>

Bank Reconciliation

Financial period ending 31/10/24

Balance per bank statements as at 31/10/24	£	£
Barclays CIL	£7,132.97	
Barclays General Account	£9,547.16	
Barclays General Reserves	£788,870.45	
CCLA Council Reserves	£200,000.00	
CCLA CIL	£175,000.00	
Lloyds General Account	£128,667.40	
Petty Cash	£200.00	
	<hr/>	£1,309,417.98
Petty cash (no balance)		£0.00
Less: any unrepresented cheques		£0.00
Add: any uncleared effects		£0.00
Net balances as at 31/10/24		£1,309,417.98

Expenditure between 01/10/24 and 31/10/24

Tn no	Net	Vat	Gross Invoice date	Supplier	Details
45208	£1,124.76	£152.54	£1,277.30 02/10/24	Barclaycard	September Barclaycard Spend
	£1,124.76	£152.54	£1,277.30	Total for October 2024	
Total	£1,124.76	£152.54	£1,277.30		

Bank Account Transfers

Start of year 01/04/24

Date	Amount	Debit	Credit	Cheque Ref.	Reason
03/10/24	£372,592.00	Barclays General Account	Barclays General Reserves	Precept part 2	Precept Part 2
15/10/24	£20,000.00	Barclays General Account	Barclays General Reserves	Transfer of Funds 2	Transfer of Funds 2
15/10/24	£20,000.00	Barclays General Account	Barclays General Reserves	Transfer of Funds 1	Transfer of Funds 1
23/10/24	£31,500.00	Barclays General Reserves	Barclays General Account	October Payroll	October Payroll
29/10/24	£10,000.00	Barclays General Reserves	Barclays General Account	October Invoices	October Invoices
29/10/24	£3,000.00	Barclays CIL	Barclays General Account	Hever School CIL Fun	Hever School CIL Funds
31/10/24	£6,416.44	Barclays General Account	Barclays CIL		Tn 45204 paid out of Barclays General Account

Due Income Transactions

Start of year 01/04/24

Sales invoices due over 3 months

Tn no	Gross	Vat	Net Cttee	Accrual ?	Invoiced Date	Details	Heading
34717	£90.00	£0.00	£90.00 OS	<input checked="" type="checkbox"/>	19/12/23	Ktreatz	Market Pitches November & December 23/11, 30/11, 07/12 Market Pitch December 07/12, 21/12 4 sessions @ £22.50
Total	£90.00	£0.00	£90.00				

Signature _____

Signature _____

Date _____

14/11/24 04:56 PM Vs: 9.03.01

Edenbridge Town Council

Page 1