

**To Councillors: J Aldridge, A Baker, S Compton, B Cummings, M Gemmell Smith, C Jacques, A Layland, M McArthur, S McGregor, V Parker, A Read, M Stockdale, J Streets, S Sumner, B Todd.**

Notice is hereby given of a Council Meeting of Edenbridge Town Council's Charities & Grants Committees to be held in Rickards Hall on 25 November 2024 at 7:00 pm, which Councillors are summonsed to attend.

Members of the public are welcome to observe this meeting.

*Caroline Leet, Town Clerk*  
20 November 2024

To assist in the speedy and efficient dispatch of business members wishing to obtain factual information on items included on the Agenda are asked to enquire of the Town Clerk prior to the day of the meeting. Council Meetings may be recorded.

Any person intending to make recordings is advised to notify the Clerk in advance so that appropriate arrangements can be made.

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## Agenda

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# Meeting Papers & Report

## 1 **To Receive Apologies for Absence**

## 2 **Declaration of Interests or Predetermination**

The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of a meeting that has not been disclosed under this item, the member must immediately disclose it.

## 3 **Public Questions and Statements**

Members of the public, and members with prejudicial interests on items on the Agenda, may make representations, answer, ask questions and give evidence at this meeting in respect of items on the Agenda. (This is the only opportunity for members of the public to make a contribution during the meeting.) Both public and members are limited to three minutes per person to speak and the total time designated for public questions shall not exceed fifteen minutes unless directed by the Chairman of the meeting.

## 4 **To receive, adopt and sign the minutes of the meeting for the Charities and Grants held on 13 November 2023 027-01-03**

**Do Members confirm the minutes of the meeting 13 November 2023 for the Charities no; 302732 The Public Recreation Ground., 302733 The Recreation Ground and 307544 The Norman Foundation and the Grants 2023?**

 Charities & Grants | 13 November 2023 v.1 - Minutes (Pages 2023-027/1-3)

## 5 **THE PUBLIC RECREATION GROUND CHARITY - BLOSSOMS PARK (302732)**

### 5.1 **To approve the accounts for Charity no 302732; Public Recreation Ground - Blossoms Park**

The Charity end-of-year accounts 2023/24 and the Annual Report are presented for approval. The accounts recorded 'nil' return as all expenditure is managed through Council's I&E accounts, therefore 'nil' return. All activity is reported through the Open Spaces Committee as managed by the Council (sole managing trustee) and registered land owner.

**Are Members happy to confirm the charity annual return for charity no 302732 as 'nil'?**

## 6 **THE RECREATION GROUND CHARITY-LINGFIELD ROAD (302733)**

### 6.1 **To approve the accounts for Charity no 302733; Recreation Ground - Lingfield Road**

The Charity end-of-year accounts 2023/24 and the Annual Report are presented for approval. The accounts recorded 'nil' return as all expenditure is managed through Council's I&E accounts, therefore 'nil' return. All activity is reported through the Open Spaces Committee as managed by the Council (sole managing trustee) and registered land owner.

**Are Members happy to confirm the charity annual return for charity no 302733 as 'nil'?**

## 7 **NORMAN FOUNDATION (307544) - TRUSTEES**

## 7.1 **To approve the accounts for Charity no 307544: The Norman Foundation (as Trustees)**

The Charity end-of-year accounts 2023/24 and the Annual Report are presented for approval.


Last year's (2022-23) year-end balance was £49,447.67.

An award was approved by the Trustees in July 2023, of £2,137.98. The award was paid out on 1 December 2023, and has been included in the attached accounts. The accounts also include the interest earned from the CCLA /COIF accounts and the Scottish Widows account. The CCLA/COIF shares value has increased and been accounted for.

The closing Balance as of the 31 March 2024 is £52,167.33.

The Chairman of the Council, on behalf of the trustees, will sign the accounts as a true record of the Charity's financial position before submitting to the Charities Commissions.

### **Are Members happy to confirm the charity annual return for charity no 307544 ?**


 [Annex 1: Norman Foundation Return 2024 c.pdf](#)

## 8 **EDENBRIDGE TOWN COUNCIL GRANTS FUND**

A link to the Council's grants policy is below. This year, Council has received 14 applications. Total amount requested is £12,880.00. *(Summary attached, confidential; full applications are available to view in the office or Sharepoint folder.)* Total Budgeted Grant fund for 2024 is £8,000.

A copy of previous awards made is available of the website, link below.

**Members are asked to view the applications, and consider how it would like to award this year's available funds.**

 <https://www.edenbridgetowncouncil.gov.uk/wp-content/uploads/2024/08/Grants-Policy-2024.pdf>

 <https://www.edenbridgetowncouncil.gov.uk/wp-content/uploads/2024/08/ETC-Grant-history-Chart-2023.pdf>

 Confidential Annex 2 (omitted from public documents):

## 9 **Press releases**

## 10 **Date of next meeting - 01 December 2025**

**Norman Foundation Accounts**  
**Charity Commission Registered Number 307544**

**1<sup>st</sup> April 2023 to 31<sup>st</sup> March 2024**

**OPENING ASSETS as of 01/04/2024** **£49,447.67**

**NATWEST**

Opening Balance 01/04/23	<u><b>£2,738.81</b></u>
COIF fixed interest Fund paid in	£477.60
COIF Charities Investment paid in	£1,222.25
Payment to House	-£2,137.98
Closing Balance 31/03/24	<u><b>£2,300.68</b></u>

**Scottish Widows**

Opening Balance 01/04/23	<b>£16,607.62</b>
Interest	£747.43
Closing Balance 31/03/24	<u><b>£17,355.05</b></u>

**ASSETS Balances as of 31st March 2024**

**Cash in Hand**

National Westminster Bank	£2,300.68
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**Investment Accounts**

Scottish Widows Account	£17,355.05
CCLA/COIF 5,768.44 income units - Interest Fund	£7,093.45
CCLA/COIF 1244 income units - COIF Charities Investment Fund	£25,418.15

**Total Assets Valued at 31<sup>st</sup> March 2024** **£52,167.33**

The value of the shares has risen for the CCLA/COIF Shares by £2,410.36 this year

Signed .....	Signed .....
Chairman	Responsible Finance Officer
Date .....	.....