

To Councillors: A Baker, S Compton (Vice-Chairwoman), M Gemmell Smith, C Jacques, A Layland, S McGregor, A Read, M Stockdale, S Sumner (Chairman).

A Finance and Governance Committee Meeting will be held at 7:30 pm on 27 January 2025 in Rickards Hall.

Members of the public are welcome to observe this meeting

Lorraine Ganney RFO
23 January 2025

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Meeting Papers & Report

1 **Apologies for Absence**

2 **Declaration of Interests or Predetermination**


The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of a meeting that has not been disclosed under this item, the member must immediately disclose it.

3 **Public Questions and Statements**

Members of the public, and members with prejudicial interests on items on the Agenda, may make representations, answer, ask questions and give evidence at this meeting in respect of items on the Agenda. (This is the only opportunity for members of the public to make a contribution during the meeting.)

Both public and members are limited to three minutes per person to speak and the total time designated for public questions shall not exceed fifteen minutes unless directed by the Chairman of the meeting.

4 **To confirm the minutes of the Finance Committee held on 18 November 074/01-5**

 Finance and Governance | 18 November 2024 v.1 - Minutes (Pages 2023-074/1-5)

5 **Matters arising from the minutes for report and not covered elsewhere (for Information Only)**

5.1 **Business Stream dispute re billing for Blossoms Park toilets: to receive an update**


The RFO has contacted the Cricket Club, who are now in the process of completing the forms with SES Water to arrange the transfer of the meters for the water and waste.

6 **Financial Statement and Analysis of Receipts and Payments (financial Report Pack)**

To approve the third quarter of the financial year 01 October - 31 December 2024.

6.1 **To ratify the expenditure up to 31 December 2024**

Do Members ratify the expenditure report?

 Annex 1: 6.1 Expenditure transactions 31 12 24.pdf

6.2 **To approve the list of expenditure for payment**

Payments have been made up to the end of December 2024 which are to ratify (item 6.1). Next payments are due at the end of January.

6.3 **To review expenditure over £500 up to 31 December 2024**

Expenditure over £500 is published on the website under Financial & Transparency. Link Below.

Do Members accept the expenditure over £500 report?

6.4 **To receive the income up to 31 December 2024**

Do Members receive the the income report?

 Annex 2: 6.4 Accepted income transactions 31 12 24.pdf

6.5 **To receive the Financial I&E Budget Comparisons report**

Do Members have any questions about the Budget Comparison Report?


Do Members receive the Budget Comparison report?

 Annex 3: Financial Comparison 31 12 24.pdf

6.6 **To confirm the I&E Accounts summary**

Do Members have any questions about the I&E Accounts?

Do Members confirm the I&E Accounts summary?

 Annex 4: 6.6 i and e account period 30 12 24.pdf

6.7 **To receive and confirm the Consolidated Balance Sheet**

To Note: The Audit return for the Football Foundation Grant has been approved, so the funds in the Earmarked Reserves of £2644.00 will be moved back to General Reserves in the next quarter.

Do Members have any questions about the Consolidated Balance sheet?

Do Members receive and confirm the above report?

 Annex 5: 6.7 Consolidated Balance Sheet Period 31 12 24.pdf

6.8 **To receive and confirm the Financial Summary Cashbook**

Do Members have any questions about the Financial Summary Cashbook?

Do Members receive and confirm the Financial Summary Cashbook?

 Annex 6: Cashbook Summary 31 12 24.pdf


6.9 **To confirm the Bank reconciliation statements and Procurement Card for October, November and December 2024**

The Bank Statements and procurement card reconciliations for October, November and December have been checked by Cllr Layland. They are available for Members to view anytime.

Do Members have any questions about the Bank reconciliations and Procurement Card reconciliations?


Do Members confirm and accept the Bank reconciliations and Procurement Card reconciliations?

 Annex 7: 6.9 Bank Rec 31 12 24.pdf

 Annex 8: 6.9 Barclaycard 31 12 24.pdf

6.10 **To approve and accept the transfers into, out of and between bank accounts**

Do Members approve and accept the transfers to and from bank accounts?

 Annex 9: 6.10 Account transfers 31 12 24 b.pdf

6.11 **To note and advise on invoices outstanding over 3 months**

Nothing to report.

7 **Other Financial Business**

7.1 **Charities Accounts**

To Note all the Charities Accounts have been submitted to the Charities Commission Website.

7.2 **Lloyds Bank: to receive an update on issues with closing and transferring the funds**

A full update will be given at the meeting.

7.3 **To note: The Precept 2025/26 submitted to SDC following full Council resolution (January) confirming and approving the budget**

The Precept request for 2025-26 for £804,054.00, as presented to and supported by Council at its December meeting and after publication over December formally resolved at its Council meeting 20 January 2025. With the tax base figures provided in December, this is a 7.9% increase on a Band D equivalent increase to £12.76 annually. The Precept has been submitted to SDC.

It was noted on the Council Minutes 078/05 item 10.3, that the Finance Committee had considered and increase of 6.75% but there was actually a calculation error and the actual increase should have shown 7.9%. The actual Band D increase is slightly lower than the original prediction of £13.95 per annually.

The Draft Budget press release link is below.

Do members have any questions or comments?

<https://www.edenbridgetowncouncil.gov.uk/councils-budget-will-maintain-high-standard-of-services-and-facilities-for-edenbridge/>

7.4 **To note: Projects in the current budget year to move in to Earmarked Reserves**

Some projects budgeted for may not have been completed and require the funds to be moved on to the earmarked reserves to ensure they can be completed. A report will be presented at meeting.

Members to note the projects and potential funds from budgets to Earmarked Reserves at the end of the financial year.

7.5 **To review the consolidated budget and predicted year-end (31 March 2025)**

Presented at meeting, a report showing the I&E from the budget comparisons report, a predicted year-end view and the budget for 2025-26.

Do Members have any comments?

8 **Governance**

8.1 **To receive new and updated policies and strategies and consider recommendation to**

council for adoption

It has been on the agenda for a few years to review and update the communications policies (2018). Working with the communications officer we have been working through the documents to reflect current practice, procedures and to meet Accessibility. When looking at the existing social media and electronic communications policy it was felt there was some confusion as to what is policy (set of rules and procedures) and strategy (what we are trying to achieve) hence why there are now separate documents. When looking at the communications, it was felt there should also be a style guide which would sit with the council's branding guide, as well as having separate IT and cyber security policy and strategy.

In some cases the documents presented are first drafts so may need some further tweaking. Committee is asked to confirm the documents in principle with any changes to be made with final documents present to council March meeting for adoption.


- 8.1.1 **Digital Communications and Social Media Policy**
Members are asked to confirm the recommendation to council the Digital Communications and Social Media Policy?
🔒 Confidential Annex 10 (omitted from public documents):
- 8.1.2 **Digital Communications and Social Media Strategy**
Members are asked to confirm the recommendation to council the Digital Communications and Social Media Strategy?
🔒 Confidential Annex 11 (omitted from public documents):
- 8.1.3 **Communications and Community Engagement Strategy**
Members are asked to confirm the recommendation to council the Communications and Community Engagement Strategy?
🔒 Confidential Annex 12 (omitted from public documents):
- 8.1.4 **Recording and Filming of Council and Committee Meetings Policy**
Members are asked to confirm the recommendation to council the Recording and Filming of Council and Committee Meetings Policy?
🔒 Confidential Annex 13 (omitted from public documents):
- 8.1.5 **Digital IT and Cyber Security Policy**
Members are asked to confirm the recommendation to council Digital IT and Cyber Security Policy? It is noted that there may be some amendments to the draft to be presented to council March meeting.
🔒 Confidential Annex 14 (omitted from public documents):
- 8.1.6 **Digital IT and Cyber Security Strategy**
Members are asked to confirm the recommendation to council Digital IT and Cyber Security Security? It is noted that there may be some amendments to the draft to be presented to council March meeting.
🔒 Confidential Annex 15 (omitted from public documents):
- 8.1.7 **Market Gazebos and Structures including in Adverse Weather Policy**
A copy of this is to be forwarded separately to members. The market Ricks Assessment already identifies and has procedures for adverse weather and gazebos. However, it is felt that a policy setting council procedures would provide better guidance and

procedures.

Members are asked to confirm recommendation to council for the Market Gazebos and Structures including in Adverse Weather Policy?

8.2 **To confirm a council written style guide**

Members are asked to confirm the recommendation to council of a written style guide, with any amendments to the first draft to be suggested to the town clerk with a final draft present to council at its March meeting?

 Confidential Annex 16 (omitted from public documents):

8.3 **Leases**

8.3.1 **To receive and confirm the renewal draft lease for the Eden Valley Museum**

The lease renewal for Eden Valley Museum as tenants of Church House has been being reported to council. The lease negotiation group and the town clerk has reviewed the draft lease renewal and liaised with the council's solicitor over some of the points in the lease.

Council has raised the question of considering a peppercorn rent. As far as establishing best rental value, the advice received back from the solicitor is that provided Council can show that it has considered all aspects of the letting and not just monetary income (things such as added community value, etc.) then it can show a peppercorn rent and would be considered suitable in this instance. If this was to be considered the Service Level Agreement amount would need to be reduced commensurate. For now, the draft lease has assumed an annual rent based on current rental charges.

Members are asked:

To confirm issuing the draft lease (a clean version of the attached) in its current form so that the EVM trustees can view and consider, and then report back to the Lease Negotiating Group?

To consider proposing a peppercorn rent and to ask the Museum if they would prefer this or to maintain an annual rent?

To confirm if a peppercorn rent is considered, that the SLA agreement grant to be reduced commensurately?

 Confidential Annex 17 (omitted from public documents):

8.3.2 **To receive update on the Forge Musical Theatre (formally Forge Singers) draft lease**

Details of the Forge Musical Theatre (FMT) lease arrangements has been being reported to council since May 2023. A meeting took place with members from the FMT, Cllr Baker and the town clerk recently and it was agreed to revisit the draft lease to address some of its language and terms, with a new draft to be issued and a follow-up meeting to discuss any questions that may arise. Members of the lease negotiation group will review the versions of the lease from the solicitor. The final draft will be presented to governance committee to confirm.

Do members have any questions?

8.4 **Health and Safety Audit Report**

WorkNest attended on 17 January for another Health and Safety (H&S) audit. The July audit

focused on the council's buildings and sites with several recommendations which are working through including legionella assessments for five of the council's buildings. Overall the July audit had no urgent actions and was pleased to see that the H&S standards were good, and that there was a good understanding for H&S requirements. Last week's audit, the clerk had asked for this audit to focus on the council's administration and record keeping which had slipped following new online systems and staff changes. All open spaces monitoring is well maintained with appropriate weekly, monthly and quarterly checks; it is the office monitoring records which has slipped and council buildings monitoring. During the audit time was spent on updating the monitoring forms with more pertinent questions. There is still work to be done on this area and developing monitoring forms for other areas (for example, community warden and market recording moving to online). At the time of this meeting the full audit report is yet to be received.

Familiarisation and training has been given to all staff over the past week. Some new monitoring forms are being prepared including for the buildings. We will now work to ensuring more consistent use of the system. In addition the E-learning portal has several. This is quite a considerable project which requires specific time allocated to it.

Do members have any questions?

8.5

Internal auditor: To confirm and recommend to council to continue with the current auditor Keith Robinson for the next 3-years

February 2020 Keith Robertson was appointed as the internal auditor, initially for one year with a further 3-years if satisfied. Full council confirms the appointment annually as part of its annual contracts confirmation. Both the town clerk and deputy clerk have found Keith to be extremely helpful and has helped to developed improved controls and governance, and recommend the council continue with the current auditor. It is good practice for council to review its internal audit arrangements as a minimum 3-yearly.

Do Members confirm to continue with Keith Robertson as internal auditor for a further 3-years, and recommend to council?

Paid Expenditure Transactions

Start of year 01/04/24

paid between 01/10/24 and 31/12/24

Payment Reference	Paid date	Tn no	Order no	Gross	Vat	Net	Cttee	Details	Heading
Izettle-September	01/10/24	45136		£8.87	£0.00	£8.87	CS	Izettle	Izettle Charges September 2070/1
DD011024SD C4	01/10/24	45138		£369.00	£0.00	£369.00	OS	Sevenoaks District Council	Rates Depot 3010/1/1
DD011024SD C2	01/10/24	45139		£449.00	£0.00	£449.00		Sevenoaks District Council	Rates Market Yard Car Park and Toiltes 3010/1/4
DD011024SD C1	01/10/24	45140		£222.00	£0.00	£222.00	OS	Sevenoaks District Council	Rates Mowshurst Barn 3010/1/2
DD011024SD C3	01/10/24	45141		£484.00	£0.00	£484.00	CS	Sevenoaks District Council	Rates Doggetts Barn 2010/1
DD031024VAT	03/10/24	45137		£51.84	£0.00	£51.84	CS	Vatix	Lone Worker Alarms 2005/7
DD041024Aviv a	04/10/24	45142		£1,069.63	£0.00	£1,069.63		Aviva	Medical Insurance 2000/7
DD241007BA RC	07/10/24	45153		£23.04	£0.00	£23.04	CS	Barclays	Bank Charges 15/08 to 12/09 2070/1
DDOCT PST	08/10/24	45184		£1,195.57	£199.26	£996.31		PS Technology	IT Services and Support October 2010/6/1
DDOct MILL	15/10/24	45181		£90.83	£15.14	£75.69	OS	Mill Hill Garage (Petrocell Holdings Ltd)	Fuel 3070/5
DDOctober SAGE	16/10/24	45159		£50.40	£8.40	£42.00	CS	Sage Software Limited	Sage Software - October 2020/6
DD Oct Barclaycard	16/10/24	45208		£1,277.30	£152.54	£1,124.76		Barclaycard	September Barclaycard Spend 1171/3
DD24Oct NP	17/10/24	45180		£1,896.64	£316.11	£1,580.53	OS	N Power	Street Lighting 01/09 to 30/09 3130
DD221024SE S2	22/10/24	45144		£8.00	£0.00	£8.00	OS	SES Business Water	Water Supplu S/P Cemetery 155111 3010/4/2
DD221024SE S6	22/10/24	45145		£6.00	£0.00	£6.00	OS	SES Business Water	Water Supply Cemetery 155112 3010/4/2
DD221024SE S3	22/10/24	45146		£19.00	£0.00	£19.00	CS	SES Business Water	Water Supply Rickards Hall 156644 2220/1/4
DD221024SE S4	22/10/24	45147		£25.34	£0.00	£25.34	CS	SES Business Water	Water Supply Public Toilets 156785 2210/1/3
DD221024SE S5	22/10/24	45148		£10.00	£0.00	£10.00	CS	SES Business Water	Water supply Doggetts Barn 156804 2010/4
DD221024SE S7	22/10/24	45149		£10.96	£0.00	£10.96	OS	SES Business Water	Water supply Blossoms Park Toilets 3010/4/5
DD221024SE S1	22/10/24	45150		£14.00	£0.00	£14.00	OS	SES Business Water	Water supply Swan Lane Allotments 1 3010/4/4/1

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Edenbridge Town Council

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Paid Expenditure Transactions

Start of year 01/04/24

paid between 01/10/24 and 31/12/24

Payment Reference	Paid date	Tn no	Order no	Gross	Vat	Net	Cttee	Details	Heading
DD24OctTG2	22/10/24	45165		£28.87	£1.37	£27.50	CS	Total Gas & Power	Electricity - Market Yard - Public 2210/1/2
DD24OctTG4	22/10/24	45166		£62.69	£2.99	£59.70	CS	Total Gas & Power	Electricity - Doggetts Barn - 01/0 2010/2
DD24OctTG1	22/10/24	45167		£53.95	£2.57	£51.38	CS	Total Gas & Power	Electricity - Rickards Hall - 01/0 2220/1/2
DD Oct SDC7	23/10/24	45151		£90.00	£0.00	£90.00	OS	Sevenoaks District Council	Rates Market Yard 3011/1
DDOct SDC6	23/10/24	45152		£145.00	£0.00	£145.00	CS	Sevenoaks District Council	Rates Rickards Hall 2220/1/1
BACSOct BS	23/10/24	45193		£166.98	£0.00	£166.98	CS	Business Stream	Waste Service Market Yar Toilets 30 2210/1/4
BACS231024S AL	23/10/24	45214		£31,518.90	£0.00	£31,518.90		Salaries	Salaries October 2024 2000/1
DD24OctTG3	24/10/24	45164		£23.93	£1.14	£22.79	OS	Total Gas & Power	Electricity - Depot -01/09 to 30/09 3010/2/1
DD24Octoberr O2	28/10/24	45155		£49.28	£8.21	£41.07	OS	O2	Ground Staff Mobile - October 3010/6/1
DDAugustPTA	31/10/24	45053		£344.00	£48.33	£295.67		PTA Motoring Centres , Petrocell Holdings	MOT and Service for VW Caddy 3070/2
BACSOct BLM	31/10/24	45154		£16.20	£2.70	£13.50	OS	BLM Building Supplies	Heavy Duty Gloves 3050/15
BACSOct SDC	31/10/24	45156		£137.60	£0.00	£137.60	OS	Sevenoaks District Council	2 x 1100ltr Bins Market Yard 09/09 3013
BACSOct EDGE	31/10/24	45157		£297.60	£49.60	£248.00	CS	Edge IT Systems Ltd	Upgrade for Finance , Income over £ 2020/15
BACSOct KCPF	31/10/24	45158		£20.00	£0.00	£20.00	OS	Kent County Playing Fields Association	Membership for Kent County Playing 3090/1
BACSOct SDC	31/10/24	45160		£40.30	£0.00	£40.30	OS	Sevenoaks District Council	1100ltr Bin Market Yard 16/07 to 12 3013
BACSOct SDC	31/10/24	45161		£468.00	£78.00	£390.00	OS	Sevenoaks District Council	Emptying of Dog Bins July - Sept 3030/1
BACSOct SDC	31/10/24	45162		£57.00	£0.00	£57.00		Sevenoaks District Council	360Ltr Bin 09/09 to 06/10 2020/3
BACSOct Brad	31/10/24	45163		£14.15	£2.36	£11.79	OS	Bradford Electrical	Sealent 3050/15
BACSOct BLM	31/10/24	45168		£13.18	£2.20	£10.98	OS	BLM Building Supplies	Postcrete Concrete 3050/4
BACSOct AES	31/10/24	45169		£480.00	£80.00	£400.00	OS	Automated Environmental Systems Ltd	Service of Pavillion Pump 3141
BACSOct KID	31/10/24	45170		£144.47	£24.08	£120.39	OS	Kidmans	HLA86Fault repair and service 3040/2
BACSOct KID	31/10/24	45171		£142.20	£23.70	£118.50	OS	Kidmans	Stihl HP oil 3050/15
BACSOct KID	31/10/24	45172		£162.56	£27.09	£135.47	OS	Kidmans	Assorted Materials 3050/15
BACSOct KID	31/10/24	45173		£120.05	£20.01	£100.04	OS	Kidmans	Spearhead flail belt 3040/2
BACSOct S&N	31/10/24	45174		£48.00	£0.00	£48.00	OS	S&N Machinery	Straighten and sharpen Hedge Cutter 3040/2

Paid Expenditure Transactions

Start of year 01/04/24

paid between 01/10/24 and 31/12/24

Payment Reference	Paid date	Tn no	Order no	Gross	Vat	Net	Cttee	Details	Heading
BACSOct RWE	31/10/24	45175		£360.00	£60.00	£300.00	OS	RWE Rural Services Works at Blossoms Park	3140/9/6
BACSOct RWE	31/10/24	45176		£360.00	£60.00	£300.00	OS	RWE Rural Services Works on Lime Trees in The Rec	3140/1
BACSOct ORI	31/10/24	45177		£827.88	£137.98	£689.90	OS	Origin Amenity Solutions Paint for Line Marking	3050/2
BACSOct PRO	31/10/24	45178		£80.16	£13.36	£66.80	OS	Proludic Ltd Swing Shackles , replacements	3080/1
BACSOct CHAMP	31/10/24	45179		£23.93	£3.99	£19.94	OS	Champion Ltd Staple Gun	3040/1
	31/10/24	45182		£501.00	£0.00	£501.00		The Edenbridge Magazine Advertising Nov/Dec	3011/2
BACSOct MAZ	31/10/24	45183		£2,016.00	£336.00	£1,680.00	CS	Forvis Mazars LLP External Audit 2023/24	2075
BACSOctGOO D	31/10/24	45185		£40.00	£0.00	£40.00	CS	D Goodwin Window Cleaning	2020/1
BACSOct SL	31/10/24	45186		£4,262.35	£710.39	£3,551.96	OS	Streetlights Part 2 Street Light Maintenance Con	3135
BACSOct TRI	31/10/24	45187		£92.98	£15.50	£77.48		Trichem Hand Towels and Toilet Rolls	2210/4
BACSOct SLCC	31/10/24	45188		£18.00	£3.00	£15.00	CS	SLCC Enterprises Ltd Chat GPT Meeting CL	2005/4
BACSOct SLCC	31/10/24	45189		£72.00	£12.00	£60.00	OS	SLCC Enterprises Ltd Water Compliane and Legionella Cont	3016/1
BACSOct SLCC	31/10/24	45190		£42.00	£7.00	£35.00	CS	SLCC Enterprises Ltd How to Market your Parish/Town/Comm	2005/4
BACSOct TRI	31/10/24	45191		£34.74	£5.80	£28.94		Trichem Toilet Cleaning	2220/2/3
BACSOct COB	31/10/24	45192		£49.00	£0.00	£49.00	OS	The Cobblers Shop Keys and Padlocks	3050/15
BACSOct BLM	31/10/24	45194		£98.82	£16.47	£82.35	OS	BLM Building Supplies Postmix	3050/15
BACSOct BLM	31/10/24	45195		£1.46	£0.24	£1.22	OS	BLM Building Supplies Coach Screws	3050/15
BACSOcr Fair	31/10/24	45196		£86.95	£14.49	£72.46		Fairalls Ronseal, Bungee set and Winter gloves and hats	3050/1
BACSOct CHEM	31/10/24	45197		£252.00	£42.00	£210.00	OS	Chemassist International Ltd Hard Surface Moss Control	3050/7
DDOct Mill	31/10/24	45198		£92.38	£15.40	£76.98	OS	Mill Hill Garage (Petrocell Holdings Ltd) Fuel for Landrover	3070/5
BACSOct Can	31/10/24	45199		£181.62	£30.27	£151.35	CS	Canon (uk) Ltd Photocopier Contract 01/10 to 31/12	2030/1
BACSOct Can	31/10/24	45200		£99.30	£16.55	£82.75	CS	Canon (uk) Ltd Photocopies 01/07 to 30/09	2030/3

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Payment Reference	Paid date	Tn no	Order no	Gross	Vat	Net	Cttee	Details	Heading	
BACSOct DC	31/10/24	45201		£136.27	£22.71	£113.56	CS	Dave Cole Electrical Installations Ltd	Replacement of Emergency Light in R	2061
BACSOct SDC	31/10/24	45202		£57.00	£0.00	£57.00		Sevenoaks District Council	360Ltr Bin 12/08 to 08/09	2020/3
BACSOct MEDICAL PRAC	31/10/24	45204		£6,416.44	£0.00	£6,416.44	CIL	Edenbridge Medical Practice	CIL Funds for Medical Centre	6001
BACSOct SDC	31/10/24	45206		£600.00	£0.00	£600.00	CS	Sevenoaks District Council	30 x Bundles of Garden Waste Bags	2085
BACSOct KD	31/10/24	45207		£49.65	£0.00	£49.65	OS		Travel Expenses to College	3016/2
BACSOct GLAS	31/10/24	45209		£901.70	£150.28	£751.42	OS	Glasdon U K Ltd	New Life Buoy and Houseing	3040/1
BACSOct KCS	31/10/24	45210		£28.60	£4.77	£23.83	CS	KCS Educational Supplies	Stationery	2040/2
BACSOct King	31/10/24	45211		£213.60	£35.60	£178.00	CS	Kingdom Cleaning Ltd	Roickards Hall Cleaning - October	2220/2/3
BACSOct COB	31/10/24	45212		£16.00	£0.00	£16.00	CS	The Cobblers Shop	2 Keys for Doggetts Door	2065
BACSOct COB	31/10/24	45213		£64.00	£0.00	£64.00	CS	The Cobblers Shop	7 Keys and one Mortice Lock for Dog	2065
DDSeptSES	01/11/24	45107		£0.00	£0.00	£0.00	OS	SES Business Water	Water supply Forge Croft Allotments	3010/4/4/2
DD211101VAT	01/11/24	45216		£51.84	£0.00	£51.84	CS	Vatix	Lone Worker Alarms	2005/7
DD241101SD C4	01/11/24	45217		£369.00	£0.00	£369.00	OS	Sevenoaks District Council	Rates Depot	3010/1/1
DD241101SD C2	01/11/24	45218		£449.00	£0.00	£449.00		Sevenoaks District Council	Rates Market Yard Car Park and Toiltes	3010/1/4
DD241101SD C1	01/11/24	45219		£222.00	£0.00	£222.00	OS	Sevenoaks District Council	Rates Mowshurst Barn	3010/1/2
DD241101SD C3	01/11/24	45220		£484.00	£0.00	£484.00	CS	Sevenoaks District Council	Rates Doggetts Barn	2010/1
DD011124GM	01/11/24	45282		£176.40	£0.00	£176.40	OS	Grounds Management Association	Annual Membership	3090/1
DD241104BA RC	04/11/24	45278		£25.83	£0.00	£25.83	CS	Barclays	Bank Charges 15/08 to 12/09	2070/1
Izettel-October	05/11/24	45232		£11.67	£0.00	£11.67	CS	IZettle	Izettel Charges October	2070/1
BACS Alan 051124	05/11/24	45267		£281.60	£0.00	£281.60	CW	Alans Plants	Bulbs for CW from GST Grant	4040
DDNOV PST	06/11/24	45215		£1,250.09	£208.35	£1,041.74		PS Technology	IT Services and Support November	2010/6/1

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Payment Reference	Paid date	Tn no	Order no	Gross	Vat	Net	Cttee	Details	Heading
DD241106AVI VA	06/11/24	45221		£1,069.63	£0.00	£1,069.63		Aviva	Medical Insurance 2005/6
DD241111OF FCOM	11/11/24	45281		£112.50	£0.00	£112.50	EPC	Ofcom	Radio Licence for Emergency Plannin 5010/1
DDMill Nov	15/11/24	45256		£157.20	£26.20	£131.00	OS	Mill Hill Garage (Petrocell Holdings Ltd)	Fuel for VW Caddy 3070/5
DDOct OS	18/11/24	45203		£45.00	£0.00	£45.00	OS	Open Spaces Society	Membership 24/25 3090/1
DDSAGE Nov	18/11/24	45258		£50.40	£8.40	£42.00	CS	Sage Software Limited	November Payroll 2020/8
Nov Barclaycard	18/11/24	45283		£902.82	£149.65	£753.17		Barclaycard	October Barclaycard spend 2065
DD24NovNP	19/11/24	45260		£1,921.68	£320.28	£1,601.40	OS	N Power	Street Lighting 01/10 to 31/10 3130
BACS201124A ES	20/11/24	45233		£5,756.40	£959.40	£4,797.00	OS	Automated Environmental Systems Ltd	New Pump at Pavillion 3080/1
BACS201124 D&T	20/11/24	45234		£384.00	£64.00	£320.00	CS	The Damp and Timber Company	Damp Survey for Church House 2065
DP November UK POWER	21/11/24	45279		£502.80	£83.80	£419.00	OS	UK Power Networks Ltd	Credit Re Quote 3700026599 3135
DD221124SE S3	22/11/24	45143		£7.94	£0.00	£7.94	OS	SES Business Water	Water supply Forge Croft Allotments 3010/4/4/2
DD221124SD C2	22/11/24	45223		£8.00	£0.00	£8.00	OS	SES Business Water	Water Supplu S/P Cemetery 155111 3010/4/2
DD221124SS ES22	22/11/24	45224		£6.00	£0.00	£6.00	OS	SES Business Water	Water Supply Cemetery 155112 3010/4/2
VV221124SES 21	22/11/24	45225		£19.00	£0.00	£19.00	CS	SES Business Water	Water Supply Rickards Hall 156644 2220/1/4
DD221124SE S1	22/11/24	45226		£27.14	£0.00	£27.14	CS	SES Business Water	Water Supply Public Toilets 156785 2210/1/3
DD221124SE S20	22/11/24	45227		£10.00	£0.00	£10.00	CS	SES Business Water	Water supply Doggetts Barn 156804 2010/4
DD221124SE S5	22/11/24	45228		£10.96	£0.00	£10.96	OS	SES Business Water	Water supply Blossoms Park Toilets 3010/4/5
DD221124SE S4	22/11/24	45229		£14.00	£0.00	£14.00	OS	SES Business Water	Water supply Swan Lane Allotments 1 3010/4/4/1
BACS221124S AL	22/11/24	45280		£46,554.97	£0.00	£46,554.97		Salaries	Salaries November 2024 2000/1
DDSDC20	25/11/24	45230		£90.00	£0.00	£90.00	OS	Sevenoaks District Council	Rates Market Yard 3011/1
DDSDC21	25/11/24	45231		£145.00	£0.00	£145.00	CS	Sevenoaks District Council	Rates Rickards Hall 2220/1/1

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DD2NovTG1	25/11/24	45263		£124.77	£5.94	£118.83	CS	Total Gas & Power	Electricity - Rickards Hall - 01/1 2220/1/2
DDNOVtTG4	25/11/24	45264		£70.94	£3.38	£67.56	CS	Total Gas & Power	Electricity - Doggetts Barn - 01/1 2010/2
DDNOVTG2	25/11/24	45265		£48.39	£2.30	£46.09	OS	Total Gas & Power	Electricity - Depot - 01/10 to 31/1 3010/2/1
DDNOVTG3	25/11/24	45266		£29.19	£1.39	£27.80	CS	Total Gas & Power	Electricity - Market Yard - Public 2210/1/2
DD Nov ICO	26/11/24	45205		£55.00	£0.00	£55.00	CS	Information Commissioner	GDPR Data Protection 2070/7
DD2NovTG6	27/11/24	45268		£58.88	£2.80	£56.08	CS	Total Gas & Power	Gas - Doggetts Barn - 07/08 to 31/ 2010/3
DDNov O2	27/11/24	45270		£48.80	£8.13	£40.67	OS	O2	Ground Staff Mobile - November 3010/6/1
BACS241126K R	28/11/24	45235		£226.50	£0.00	£226.50	CS	Keith Robertson	internal Audit November 2024 2075
BACS241126 RWE	28/11/24	45236		£720.00	£120.00	£600.00	OS	RWE Rural Services	Work to Oak Tree in Stangrove Park 3140/16
BACS241126T RI	28/11/24	45238		£61.06	£10.18	£50.88	OS	Trichem	Refuse Sack for Depot 3050/11
BACS241126S URE	28/11/24	45239		£45.00	£0.00	£45.00		Surekill Pest Control Services	Pest Control Visit for Rickards and Museum 2220/2/1
BACS241126S L	28/11/24	45240		£140.10	£23.35	£116.75	OS	Streetlights	Repairs, Column 218 Stangrove and 1 3136
BACS241126S L	28/11/24	45241		£3,120.00	£520.00	£2,600.00	OS	Streetlights	Repalcement Column 110 Market Yard 3145
BACS241126S L	28/11/24	45242		£1,560.00	£260.00	£1,300.00	OS	Streetlights	Repalcement Column 122 March Green 3145
BACS241126S L	28/11/24	45243		£1,560.00	£260.00	£1,300.00	OS	Streetlights	Repalcement Column 120 Marsh Green 3145
BACS241126K ING	28/11/24	45244		£213.60	£35.60	£178.00	CS	Kingdom Cleaning Ltd	Roickards Hall Cleaning - November 2220/2/3
BACS241126 COLE	28/11/24	45245		£86.82	£14.47	£72.35	CS	Dave Cole Electrical Installations Ltd	Repair switch for Boiler in Rickard 2220/8
	28/11/24	45246		£69.99	£11.67	£58.32		Trichem	Hand Towels, toilet rolls and soap dispenser 2220/8
BACS241126K ID	28/11/24	45247		£539.07	£89.84	£449.23	OS	Kidmans	First Service for New Kubota 3070/3
BACS241126K ID	28/11/24	45248		£73.47	£12.25	£61.22		Kidmans	Cooper Pegler regulator, leaf grabbers and 5ltr Engine oil 3050/15
BACS241126P B	28/11/24	45249		£85.80	£14.30	£71.50	CS	ParkerBell	Calibration of PAT machine 2061

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BACS241126 Norris	28/11/24	45250		£330.00	£55.00	£275.00	OS	Norris Skips	Skip Hire 3030/4
BACS241126 CC	28/11/24	45251		£1,077.60	£179.60	£898.00	OS	County Clean Environmental Services Ltd	Gully Cleaning 3141
BACS241126 GREEN	28/11/24	45252		£1,741.30	£290.22	£1,451.08	OS	GreenTek Solutions Ltd	Slitter tines, Quick Brush 3040/2
BACS241126P oick	28/11/24	45253		£1,906.56	£317.76	£1,588.80	CS	Pickering Lifts	Repair of Lift in Doggetts 2065
BACS241126S DC	28/11/24	45254		£57.00	£0.00	£57.00		Sevenoaks District Council	360Ltr Bin 07/10 to 03/11 2020/3
BACS241126S DC	28/11/24	45255		£1,200.00	£200.00	£1,000.00	CNCL	Sevenoaks District Council	Clear up after Bonfire Night 1130
BACS241126 RBL	28/11/24	45257		£20.00	£0.00	£20.00	CNCL	Royal British Legion (E/B Branch)	Wreath for Remembrance 1020
BACS241126S DC	28/11/24	45259		£137.60	£0.00	£137.60	OS	Sevenoaks District Council	2 x 1100ltr Bins Market Yard 07/10 3013
BACS241126B S	28/11/24	45261		£24.35	£0.00	£24.35	OS	Business Stream	Waste Water - 2792057 - Cemetery 3010/5/4
BACS241126S DC	28/11/24	45262		£137.60	£0.00	£137.60	OS	Sevenoaks District Council	2 x 1100ltr Bins Market Yard 012/08 3013
BACS241126 ORI	28/11/24	45269		£61.50	£10.25	£51.25	OS	Origin Amenity Solutions	New Nozzels 3040/2
BACS241126 MFP	28/11/24	45272		£240.00	£40.00	£200.00		MFP&H Plumbing and Heating	Service of Gas Boiler, Doggetts barn and Chrch House 2061
BACS241126E MAG	28/11/24	45273		£191.25	£0.00	£191.25	CS	The Edenbridge Magazine	Jan/Feb Double page Advert 2070/8
BACS241126S DC	28/11/24	45274		£582.00	£97.00	£485.00	OS	Sevenoaks District Council	Bulky Waste Collection 16/11/24 x 4 3029
BACS241126 WICK	28/11/24	45275		£570.36	£95.06	£475.30	OS	Wicksteed Leisure Ltd	Playground Inspections 3141
BACS241126 MM	28/11/24	45276		£64.80	£0.00	£64.80	CS		Travel Expenses for Awards Ceremony 2005/5
BACS241126 CPRE	28/11/24	45277		£36.00	£0.00	£36.00	OS	Campaign to Protect Rural England (CPRE)	Annual Membership 3090/1
DDNOV Mill	29/11/24	45237		£188.28	£31.38	£156.90	OS	Mill Hill Garage (Petrocell Holdings Ltd)	Fuel for Land Rover 3070/5
Izettel- November	01/12/24	45363		£6.36	£0.00	£6.36	CS	IZettle	Izettle Charges November 2070/1

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Payment Reference	Paid date	Tn no	Order no	Gross	Vat	Net	Cttee	Details	Heading
DD241202SD C1	02/12/24	45285		£369.00	£0.00	£369.00	OS	Sevenoaks District Council Rates Depot	3010/1/1
DD241202SD C2	02/12/24	45286		£449.00	£0.00	£449.00		Sevenoaks District Council Rates Market Yard Car Park and Toiltes	3010/1/4
DD241202SD C3	02/12/24	45287		£222.00	£0.00	£222.00	OS	Sevenoaks District Council Rates Mowshurst Barn	3010/1/2
DD241202SD C4	02/12/24	45288		£484.00	£0.00	£484.00	CS	Sevenoaks District Council Rates Doggetts Barn	2010/1
DD041224+VA T	04/12/24	45284		£51.84	£0.00	£51.84	CS	Vatix Lone Worker Alarms	2005/7
DD241204AVI VA	04/12/24	45289		£1,069.63	£0.00	£1,069.63		Aviva Medical Insurance	2005/6
DD241205BA RC	05/12/24	45362		£9.70	£0.00	£9.70	CS	Barclays Bank Charges 14/10 to 12/11	2070/1
BACS06/11 CAB	06/12/24	45300		£2,000.00	£0.00	£2,000.00	CNCL	E/B & Westerham Citizens Advice Bureau Grant Application - Granted 25/11/2	1030
BACS0612 ECCA	06/12/24	45301		£1,000.00	£0.00	£1,000.00	CNCL	Edenbridge Community Christmas Association Grant Application - Granted 25/11/2	1030
BACS06/12 Guides	06/12/24	45302		£500.00	£0.00	£500.00	CNCL	1st Edenbridge Guides Grant Application - Granted 25/11/2	1030
BACS06/12 Players	06/12/24	45303		£250.00	£0.00	£250.00	CNCL	Edenbridge Amateur Dramatis Society Grant Application - Granted 25/11/2	1030
BACS06/12 Volunteers	06/12/24	45304		£1,000.00	£0.00	£1,000.00	CNCL	E/B Voluntary Transport Service Grant Application - Granted 25/11/2	1030
BACS06/12 Mediation	06/12/24	45305		£900.00	£0.00	£900.00	CNCL	West Kent Mediation Grant Application - Granted 25/11/2	1030
BACS06/12 ECT	06/12/24	45306		£500.00	£0.00	£500.00	CNCL	The Eden Christian Trust Grant Application - Granted 25/11/2	1030
BACS06/12 Marsh	06/12/24	45307		£250.00	£0.00	£250.00	CNCL	Marsh Green Pre School Grant Application - Granted 25/11/2	1030
BACS06/12 Hi Kent	06/12/24	45308		£400.00	£0.00	£400.00	CNCL	Hi Kent Grant Application - Granted 25/11/2	1030
BACS06/12 Twin	06/12/24	45309		£50.00	£0.00	£50.00	CNCL	Eden Twinning Grant Application - Granted 25/11/2	1030
BACS0612 Brownies	06/12/24	45310		£500.00	£0.00	£500.00	CNCL	1st Edenbridge Brownies Grant Application - Granted 25/11/2	1030
BACS06/12 Um,brella	06/12/24	45311		£400.00	£0.00	£400.00	CNCL	Baby Umbrella Grant Application - Granted 25/11/2	1030

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BACS06/12 Hygiene	06/12/24	45312		£250.00	£0.00	£250.00	CNCL	The Hygiene Bank	Grant Application - Granted 25/11/2	1030
BACS061224 WORK	06/12/24	45313		£305.50	£13.00	£292.50		WorkNest Ltd	Insurance for Professionand and HR Services	2015
BACS061224 WORK	06/12/24	45314		£3,130.79	£521.80	£2,608.99	CS	WorkNest Ltd	Professional and HR	2015
BACS061224 Gill	06/12/24	45315		£318.00	£53.00	£265.00	OS	Gillett & Johnston (Croydon) Ltd	Annual Service for the Town Clock	3141
DDDecember HA	09/12/24	45366		£67.20	£11.20	£56.00	CS	Health Assured Ltd	Health Assured App Monthly Charge	2015
DDDEC PST	11/12/24	45345		£1,354.08	£225.68	£1,128.40		PS Technology	IT Services and Support December	2010/6/1
DD B'Card Dec	16/12/24	45316		£854.17	£135.71	£718.46		Barclaycard	November Barclays Card Spend	1171/1
DDSNov Sage	16/12/24	45343		£67.20	£11.20	£56.00	CS	Sage Software Limited	December Payroll	2020/8
DD Dec MILL	16/12/24	45359		£80.90	£13.48	£67.42	OS	Mill Hill Garage (Petrocell Holdings Ltd)	De Icer and Fuel	3070/5
DD24DecNP	18/12/24	45331		£2,170.19	£361.70	£1,808.49	OS	N Power	Street Lighting 01/11 to 30/11	3130
BACSDec Brad	19/12/24	45317		£29.70	£4.95	£24.75	OS	Bradford Electrical	Gaffa Tape, Gorilla spray glue, Kur	3050/15
BACSDec BRAD	19/12/24	45318		£27.97	£4.66	£23.31	OS	Bradford Electrical	Pruner, Durston	3050/15
BACSDec SLCC	19/12/24	45319		£60.00	£10.00	£50.00	OS	SLCC Enterprises Ltd	Practicle Advise for Owners/Opereat	3016/1
BACSDec SLCC	19/12/24	45320		£84.00	£14.00	£70.00	OS	SLCC Enterprises Ltd	Agenda and Minutes (2 Part) - DS	3016/1
BACSDec SLCC	19/12/24	45321		£72.00	£12.00	£60.00	OS	SLCC Enterprises Ltd	Water Compliance and Legionella Con	3016/1
BACSDec SLCC	19/12/24	45322		£36.00	£6.00	£30.00	CS	SLCC Enterprises Ltd	Managing losed Chuirchyards - CL	2005/4
BACSDec SLCC	19/12/24	45323		£84.00	£14.00	£70.00	OS	Kent Association Of Local Councils	Burial Law and Management Workshop	3016/1
BACSDec SLCC	19/12/24	45324		£84.00	£14.00	£70.00	OS	Kent Association Of Local Councils	Intro Alloments Law and Management	3016/1
BACSDec Kid	19/12/24	45325		£2,253.11	£375.52	£1,877.59	OS	Kidmans	Repairs to Trailer	3040/2
BACSDec Kid	19/12/24	45326		£135.82	£22.64	£113.18	OS	Kidmans	Felco Secateurs and Oil Cap	3050/15
BACSDec BACSDec BL	19/12/24	45327		£26.35	£0.00	£26.35	OS	BLM Building Supplies	Postmix	3050/4

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BACSDec DC	19/12/24	45328		£318.00	£53.00	£265.00	CS	Dave Cole Electrical Installations Ltd	Four new light in the Court Yar	2065
BACSDec CHAMP	19/12/24	45329		£53.68	£8.95	£44.73	OS	Champion Ltd	Screws and Treated Timber	3050/15
BACSDec CHAMP	19/12/24	45330		£27.73	£4.62	£23.11	OS	Champion Ltd	Planed Timber	3050/15
BACSDec CSG	19/12/24	45332		£1,109.63	£184.94	£924.69	OS	Cleansing Services Group Ltd	Interceptor Clearing Market Yard	3141
BACSDec Green	19/12/24	45333		£244.04	£40.67	£203.37	OS	GreenTek Solutions Ltd	Bars, Carrier support, Clevis pions	3040/2
BACSDec sglaze	19/12/24	45334		£396.00	£66.00	£330.00	OS	Sevenoaks Glazing	Repair of Museum Window	3110/1
BACSDec SDC	19/12/24	45339		£157.75	£0.00	£157.75	OS	Sevenoaks District Council	2 x 1100ltr Bins Market Yard 04/11	3013
BACSDec SDC	19/12/24	45340		£57.00	£0.00	£57.00		Sevenoaks District Council	360Ltr Bin 04/11 to 01/12	2020/3
BACSDec Street	19/12/24	45341		£126.30	£21.05	£105.25	OS	Streetlights	Light Repair - Column 45, Fairmead	3136
BACSDec Pallet	19/12/24	45342		£172.08	£28.68	£143.40	OS	Pallet Handling Penshurst Ltd	Fencing Materials	3050/4
BACSDec KCS	19/12/24	45344		£34.30	£5.72	£28.58	CS	KCS Educational Supplies	Stationery	2040/2
BACSDec BLM	19/12/24	45346		£34.31	£5.72	£28.59	OS	BLM Building Supplies	Softwood Posts , Post Mix, Arris Br	3050/15
BACSDec Orig	19/12/24	45347		£570.00	£95.00	£475.00	OS	Origin Amenity Solutions	Rootzone Bulk Bag	3026/1
BACSDec Norris	19/12/24	45348		£330.00	£55.00	£275.00	OS	Norris Skips	Skip Hire	3030/4
BACSDec Shred	19/12/24	45349		£90.00	£15.00	£75.00	CS	Shred First UK	Confidential Paper Collection 27/11	2020/9
BACSDec BLM	19/12/24	45350		£5.75	£0.96	£4.79	OS	BLM Building Supplies	Stanley Blades	3050/15
BACSDec Orig	19/12/24	45351		£457.92	£76.32	£381.60	OS	Origin Amenity Solutions	White paint, Impact pro, Impact Pre	3026/1
BACSDec KM	19/12/24	45352		£97.49	£0.00	£97.49	CS	Kevin McGovern	Expense for Games Club Christmas Pa	2040/3
BACSDFec Tri	19/12/24	45353		£19.06	£3.18	£15.88	CS	Trichem	Toilet rolls for Public Toilets	2210/4
BACSDec BS	19/12/24	45356		£46.11	£7.68	£38.43	CS	Business Stream	Waste Collection - Doggetts Barn -	2010/5
BACSDec Day	19/12/24	45357		£88.09	£0.00	£88.09	OS		Travel Expenses for College	3016/2

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Edenbridge Town Council

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Paid Expenditure Transactions

Start of year 01/04/24

paid between 01/10/24 and 31/12/24

Payment Reference	Paid date	Tn no	Order no	Gross	Vat	Net	Cttee	Details	Heading	
BACSDec BESURE	19/12/24	45358		£1,650.00	£275.00	£1,375.00	CS	Besure Security Systems	Upgrade of Church House Fire Alarm	2200/5
BACS Dec Glas	19/12/24	45360		£82.21	£13.70	£68.51	OS	Glasdon U K Ltd	Replacement Lifebouy for Millenium	3110/1
BACSDec COB	19/12/24	45361		£44.00	£0.00	£44.00	CS	The Cobblers Shop	5 New Keys for Doggetts Barn and ba	2065
BACS201224S AL	20/12/24	45364		£35,850.78	£0.00	£35,850.78		Salaries	Salaries December 2024	2000/1
BACS201224S ES9	20/12/24	45367		£393.37	£0.00	£393.37	OS	SES Business Water	Water at the Depot and Cemetery 155	3010/4/1
241223SES1	23/12/24	45290		£60.15	£0.00	£60.15	OS	SES Business Water	Water supply Forge Croft Allotments	3010/4/4/2
DD241223SE S3	23/12/24	45291		£8.00	£0.00	£8.00	OS	SES Business Water	Water Supplu S/P Cemetery 155111	3010/4/2
DD241223SE S2	23/12/24	45292		£6.00	£0.00	£6.00	OS	SES Business Water	Water Supply Cemetery 155112	3010/4/2
DD241223SE S4	23/12/24	45293		£19.00	£0.00	£19.00	CS	SES Business Water	Water Supply Rickards Hall 156644	2220/1/4
DD241223SE S5	23/12/24	45294		£25.34	£0.00	£25.34	CS	SES Business Water	Water Supply Public Toilets 156785	2210/1/3
DD241223SE S6	23/12/24	45295		£10.00	£0.00	£10.00	CS	SES Business Water	Water supply Doggetts Barn 156804	2010/4
DD241223SE S7	23/12/24	45296		£10.96	£0.00	£10.96	OS	SES Business Water	Water supply Blossoms Park Toilets	3010/4/5
DD241223SE S8	23/12/24	45297		£14.00	£0.00	£14.00	OS	SES Business Water	Water supply Swan Lane Allotments 1	3010/4/4/1
DD241223SD C6	23/12/24	45298		£90.00	£0.00	£90.00	OS	Sevenoaks District Council	Rates Market Yard	3011/1
DD241223SD C5	23/12/24	45299		£145.00	£0.00	£145.00	CS	Sevenoaks District Council	Rates Rickards Hall	2220/1/1
DDDec TG1	23/12/24	45335		£263.90	£12.57	£251.33	CS	Total Gas & Power	Electricity - Rickards Hall - 01/1	2220/1/2
DDDec TG2	23/12/24	45336		£72.84	£3.47	£69.37	CS	Total Gas & Power	Electricity - Doggetts Barn - 01/1	2010/2
DDDec TG3	23/12/24	45337		£45.04	£2.14	£42.90	OS	Total Gas & Power	Electricity - Depot - 01/11 to 30/1	3010/2/1
DDDec TG4	23/12/24	45338		£71.61	£3.41	£68.20	CS	Total Gas & Power	Electricity - Market Yard - Public	2210/1/2
DDDec O2	30/12/24	45355		£48.80	£8.13	£40.67	OS	O2	Ground Staff Mobile - December	3010/6/1
DD311224MIL L2	31/12/24	45365		£100.20	£16.70	£83.50	OS	Mill Hill Garage (Petrocell Holdings Ltd)	Fuel - Land Rver	3070/5

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Edenbridge Town Council

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Paid Expenditure Transactions

Start of year 01/04/24

paid between 01/10/24 and 31/12/24

Payment Reference	Paid date	Tn no	Order no	Gross	Vat	Net	Cttee	Details	Heading
Total				£202,965.96	£9,976.10	£192,989.86			

Received Income Transactions

Start of year 01/04/24

received between 01/10/24 and 31/10/24

Paying ref.	Received date	Tn no	Invoice	Gross	Vat	Net	Heading	Details
Paid in Jan 2024 LG	01/10/24	34719	1314	£0.00	£0.00	£0.00	305	Cemetery Fee - GoR and Ashes inerment 27 Feb 2024
DP-011024 S - FP	01/10/24	34934		£76.52	£0.00	£76.52	305	S Smith & Sons Funeral Directors Cem2 A542 Memorial Application - additon to an existing memorial
Izettle-September	01/10/24	35135	RH-1592 C	£100.00	£0.00	£100.00	240/1	Rickards Hall Customer Facilities Income, Rickards Hall, 05/10/24, 2871
Izettle-September	01/10/24	35177	September	£1,336.00	£0.00	£1,336.00	285/1	IZettle Till Takings September Taking for Izettle
Izettle-September	01/10/24	35178	RH-1592	£70.00	£0.00	£70.00	240/1	Rickards Hall Customer Facilities Booking Invoice
Izettle-September	01/10/24	35179	Photocopyi	£0.80	£0.00	£0.80	220/1	Sundry Receipt Photocopying
Izettle-September	01/10/24	35180	RH-1591	£44.80	£0.00	£44.80	240/1	Rickards Hall Customer Facilities Booking Invoice
DP-011024Haimes	01/10/24	35184	October	£103.49	£17.25	£86.24	310/14	Mopwshurst Garage Rent October
DPCCLA 0210	02/10/24	35185	September	£821.13	£0.00	£821.13	226	CCLA Septembert Interest CCLA
CIL INTEREST Sept	02/10/24	35206	Sepember	£718.49	£0.00	£718.49	605	CCLA CIL Interest CIL Interest September 2024
DP-031024 AJ	03/10/24	35162	1402	£125.98	£0.00	£125.98	305	Alex Jones Funeral Directors Interment of Ashes Joan Eileen Mary Pocock Cem3 a21
DP03/10/24BC C	03/10/24	35186	1405	£22.50	£0.00	£22.50	311	The British Cheese Company Market Pitch 03/10/24 Paid with Thanks
DP-071024 MH	07/10/24	35127	1387	£1,000.00	£0.00	£1,000.00	405	Moat Housing Group Ltd Grant for the Community Warden 2024/25
DP-071024FFG	07/10/24	35181	071024	£5,332.00	£0.00	£5,332.00	326	Football Foundation Football Foundation Grant
DP-071024 GST	07/10/24	35182	CW Grant	£8,000.00	£0.00	£8,000.00	430	Great Stone Bridge Trust CW Grant
R-1593 Pars	07/10/24	35183	RH-1593	£243.22	£0.00	£243.22	240/1	Rickards Hall Customer Facilities Booking Invoice - Parsonage
RH-1595 Grace	08/10/24	35194	1595	£60.45	£0.00	£60.45	240/1	Grace Community Church Facilities Income, Rickards Hall, bookings 2874
CQ100423	10/10/24	35163	1403	£25.20	£0.00	£25.20	220/1	Historical Society 180 x A4 Coloured Copies x 14p
DP101024 Fearn	10/10/24	35198	Fearn	£23.83	£0.00	£23.83	310/3/1	Allotment Holders Plot 29 Swan Lane -

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Received Income Transactions

Start of year 01/04/24

received between 01/10/24 and 31/10/24

Paying ref.	Received date	Tn no	Invoice	Gross	Vat	Net	Heading	Details
DP101024 English Che	10/10/24	35199	1422	£22.50	£0.00	£22.50	311	The British Cheese Company Market Pitch 10/10/24 Paid with Thanks
DP10/10/24 SCC	10/10/24	35201	1424	£22.50	£0.00	£22.50	311	Sevenoaks Clothes House Market Pitch 10/10/24 Paid with Thanks
CQ100423	10/10/24	35203	RH-1584	£44.36	£0.00	£44.36	240/1	Historical Society Facilities Booking Invoice
RH-1582 SW	11/10/24	35197	1582	£354.88	£0.00	£354.88	240/1	Rickards Hall Customer Facilities Income, Rickards Hall, bookings 2097, 1959, 1958, 1955
DP151024HM RC	15/10/24	35176		£20,417.62	£0.00	£20,417.62	215	HM Customs & Excise VAT refund 01/07/24 - 30/09/24
RH-1598 DANCE	15/10/24	35195	1598	£266.16	£0.00	£266.16	240/1	Evolution Dance Academy Facilities Income, Rickards Hall, bookings 2188, 2187, 2186, 2185
DP161024FW G	16/10/24	35054	1355	£1,050.91	£175.15	£875.76	315/1	Freshwater Group of Companies Leather Market Maintenance of flower bed and cleaning of the area April 2024 to June 2024
DP161024ER C	16/10/24	35187	1401	£2,815.42	£469.24	£2,346.18	310/2	Edenbridge Rugby Football Club 6 months Rent for the Recreation Ground 09/10/24 to 08/04/24
RH-1598 Guides	17/10/24	35196	1597	£146.64	£0.00	£146.64	240/1	1st Edenbridge Guides Facilities Income, Rickards Hall, bookings 1859, 1858, 1857, 1856
DP171024Engl ish Chee	17/10/24	35200	1423	£22.50	£0.00	£22.50	311	The British Cheese Company Market Pitch 17/10/24 Paid with Thanks
DP171024SC C	17/10/24	35202	1425	£22.50	£0.00	£22.50	311	Sevenoaks Clothes House Market Pitch 17/10/24 Paid with Thanks
DP CIL 18/10	18/10/24	35205	CIL/P19	£8,635.08	£0.00	£8,635.08	600	Sevenoaks District Council CIL Funds
RH-1600 BB	22/10/24	35213	1600	£146.64	£0.00	£146.64	240/1	Bizzy Bees Facilities Income, Rickards Hall, bookings 2863, 2860, 2859, 2858
DP221024CA B	22/10/24	35214	1419	£280.80	£46.80	£234.00	220/2	Citizens Advice Bureau Sage Payroll Licence Fee - Financial Year 24/25
DP231024TBA ND	23/10/24	35190	1416	£90.72	£0.00	£90.72	310/9	Edenbridge Town Band Annual Rent 2024-2025
DP241024FRE D	24/10/24	35208	1427	£22.50	£0.00	£22.50	311	The British Cheese Company Market Pitch 24/10/24 Paid with Thanks
DP251024RO B	25/10/24	35193	1420	£377.94	£0.00	£377.94	305	Interment of Ashes. Cem2-555

Received Income Transactions

Start of year 01/04/24

received between 01/10/24 and 31/10/24

Paying ref.	Received date	Tn no	Invoice	Gross	Vat	Net	Heading	Details
DP251024TH OM	25/10/24	35207	1426	£229.56	£0.00	£229.56	305	Yew Tree Stone Replacing a headstone,
RH-1603DUNN	25/10/24	35209	1603	£195.98	£0.00	£195.98	240/1	Rickards Hall Customer Facilities Income, Extra Invoices, bookings 2943
DP281024NO M	28/10/24	35191	1415	£702.85	£0.00	£702.85	310/7	Nomads Football Club Nomads Rent - first of two annual invoices 2024/25
DP291024SMI TH	29/10/24	35138	1392	£106.92	£0.00	£106.92	305	Yew Tree Stone New Memorial Application.
CQ100424	29/10/24	35143	1396	£106.92	£0.00	£106.92	305	Alex Jones Funeral Directors Memorial application -
DP291024SMI TH	29/10/24	35192	1414	£125.98	£0.00	£125.98	305	S Smith & Sons Funeral Directors - Interment - Cem4 710 opening fee
RH-1594 Sly	30/10/24	35210	1594	£188.72	£0.00	£188.72	240/2	Rickards Hall Customer Facilities Income, Rickards Hall, bookings 2872
DP311024CH EESE	31/10/24	35211	1429	£22.50	£0.00	£22.50	311	The British Cheese Company Market Pitch 31/10/24 Paid with Thanks
DP311024BAK ER	31/10/24	35215	1428	£67.50	£0.00	£67.50	311	The Baker Market Pitch November 2024 £22.50 Inc Discount per week 07/11, 14/11, 21/11, 28/11 4 weeks 1 week credit re 31/10
DR Sly	31/10/24	35216	1594	-£200.00	£0.00	-£200.00	240/1	Rickards Hall Customer Facilities Income, Rickards Hall, bookings 2872
DR Parsonage	31/10/24	35217	1593	-£100.00	£0.00	-£100.00	240/1	Rickards Hall Customer Facilities Income, Rickards Hall, bookings 2870
DR NEDRA	31/10/24	35218	1580	-£100.00	£0.00	-£100.00	240/1	Rickards Hall Customer Facilities Income, Rickards Hall, bookings 2291
DR Players	31/10/24	35219	1577	-£100.00	£0.00	-£100.00	240/1	Rickards Hall Customer Facilities Income, Rickards Hall, bookings 2295
DR Crouch	31/10/24	35220	Refund Dep	-£100.00	£0.00	-£100.00	240/2	Rickards Hall Customer Deposit returned
Total				£53,991.01	£708.44	£53,282.57		

Financial Budget Comparison

Comparison between 01/04/24 and 31/12/24 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/24

		Previous Year's Net	2024/25	Actual Net	Balance	2025/26
INCOME						
Council						
100	C Precept	£64,700.00	£75,950.00	£75,950.00	£0.00	£0.00
115	C Grants	£2,525.00	£0.00	£500.00	£500.00	£0.00
116	Receipts - misc	£4,680.00	£0.00	£111.10	£111.10	£0.00
135	C Neighbourhood Planning	£0.00	£0.00	£0.00	£0.00	£0.00
160	C Strategic Projects EMR	£0.00	£0.00	£0.00	£0.00	£0.00
170	C Events	£0.00	£0.00	£1,500.00	£1,500.00	£0.00
999	Suspense	£0.00	£0.00	£0.00	£0.00	£0.00
Total Council		£71,905.00	£75,950.00	£78,061.10	£2,111.10	£0.00
Open Spaces						
300	OS Allocation from Precept	£351,498.00	£386,564.00	£386,564.00	£0.00	£0.00
305	OS Cemetery Fees	£12,818.64	£17,000.00	£11,640.33	£-5,359.67	£17,000.00
310	OS Rents	£12,664.57	£11,500.00	£12,184.93	£684.93	£12,587.12
311	OS Market Rents	£8,484.69	£9,000.00	£6,956.50	£-2,043.50	£9,000.00
313	OS Market Waste Services	£0.00	£0.00	£690.00	£690.00	£1,700.00
315	OS Maintenance Services	£6,080.99	£7,000.00	£4,500.78	£-2,499.22	£7,488.00
320	OS Solar Panels	£0.00	£500.00	£0.00	£-500.00	£0.00
325	OS Sundry Receipts	£6,145.90	£1,000.00	£57.43	£-942.57	£500.00
326	OS-Grass Pitch Grant	£3,520.00	£3,520.00	£5,332.00	£1,812.00	£7,680.00
Total Open Spaces		£401,212.79	£436,084.00	£427,925.97	£-8,158.03	£55,955.12
Central Services						
200	CS Allocation from Precept	£274,890.00	£271,671.00	£271,671.00	£0.00	£0.00
220	CS Sundry Receipts	£811.06	£4,000.00	£2,358.56	£-1,641.44	£4,000.00
226	CCLA Interest	£9,775.33	£9,000.00	£7,672.68	£-1,327.32	£15,000.00
227	Bank Interest - Council Barclays	£4,486.51	£70.00	£49.96	£-20.04	£80.00
228	Barclay Reserve Interest	£1,948.30	£4,500.00	£6,572.17	£2,072.17	£3,500.00
235	Church House	£4,587.50	£6,800.00	£5,576.00	£-1,224.00	£6,716.00

Financial Budget Comparison

Comparison between 01/04/24 and 31/12/24 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/24

		Previous Year's Net	2024/25	Actual Net	Balance	2025/26
240	Rickards Hall Lettings	£14,666.18	£10,000.00	£8,795.42	-£1,204.58	£15,000.00
285	Refuse bags & other sales	£15,210.10	£15,000.00	£8,451.50	-£6,548.50	£11,200.00
290	CS Insurance Claim Payments	£0.00	£0.00	£5,444.27	£5,444.27	£0.00
Total Central Services		£326,374.98	£321,041.00	£316,591.56	-£4,449.44	£55,496.00
Emergency Planning Committee						
500	EP Allocation from Precept	£345.00	£445.00	£445.00	£0.00	£0.00
505	EP Sundry Receipts	£0.00	£0.00	£0.00	£0.00	£0.00
Total Emergency Planning Committee		£345.00	£445.00	£445.00	£0.00	£0.00
Community Warden						
400	CW Precept (ETC Cont)	£10,784.00	£10,555.00	£10,555.00	£0.00	£0.00
405	CW Moat Housing	£1,000.00	£1,000.00	£1,000.00	£0.00	£1,000.00
410	CW West Kent Housing	£3,500.00	£3,500.00	£3,500.00	£0.00	£3,500.00
415	CW Westerham	£0.00	£0.00	£0.00	£0.00	£0.00
420	CW John Coldman Trust	£0.00	£2,000.00	£0.00	-£2,000.00	£0.00
425	CW Police	£0.00	£0.00	£0.00	£0.00	£0.00
430	CW Great Stonebridge Trust	£8,000.00	£8,000.00	£8,000.00	£0.00	£8,000.00
435	CW KCC	£0.00	£0.00	£0.00	£0.00	£0.00
450	Sundry Receipts	£0.00	£0.00	£0.00	£0.00	£0.00
Total Community Warden		£23,284.00	£25,055.00	£23,055.00	-£2,000.00	£12,500.00
CIL						
600	CIL	£15,353.01	£0.00	£87,225.09	£87,225.09	£0.00
605	CIL Interest	£1,019.37	£0.00	£5,683.29	£5,683.29	£0.00
606	XXX CIL CCLA Interest	£5,180.76	£0.00	£0.00	£0.00	£0.00
Total CIL		£21,553.14	£0.00	£92,908.38	£92,908.38	£0.00
Total Income		£844,674.91	£858,575.00	£938,987.01	£80,412.01	£123,951.12

Financial Budget Comparison

Comparison between 01/04/24 and 31/12/24 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/24

		Previous Year's Net	2024/25	Actual Net	Balance	2025/26
EXPENDITURE						
Council						
1010	C Contingencies	£0.00	£10,200.00	£0.00	£10,200.00	£10,200.00
1011	C Projects	£0.00	£7,400.00	£0.00	£7,400.00	£0.00
1012	C Projects from reserves	£11,400.00	£0.00	£0.00	£0.00	£0.00
1020	Miscellaneous Items	£921.87	£1,200.00	£20.00	£1,180.00	£500.00
1030	C Grants	£9,290.00	£8,000.00	£8,000.00	£0.00	£8,000.00
1040	C Replacement Equipment and Tools	£1,783.85	£4,000.00	£0.00	£4,000.00	£4,000.00
1050	C EdenbridgeTwinning Association	£0.00	£0.00	£0.00	£0.00	£0.00
1060	C Eden Valley Museum Trust	£6,500.00	£6,500.00	£6,500.00	£0.00	£6,500.00
1070	C House Project	£8,000.00	£9,000.00	£0.00	£9,000.00	£9,000.00
1080	C Membership KALC	£1,695.00	£2,000.00	£1,765.00	£235.00	£2,000.00
1081	C Other Subscriptions	£0.00	£0.00	£0.00	£0.00	£200.00
1090	Tourism	£127.92	£0.00	£0.00	£0.00	£0.00
1100	Community Assets	£0.00	£0.00	£15.00	£-15.00	£2,500.00
1120	C Summer Playscheme	£3,062.00	£3,300.00	£2,579.00	£721.00	£3,300.00
1130	C Bonfire Clean Up	£0.00	£1,350.00	£1,000.00	£350.00	£1,400.00
1150	Legal & Professional fees	£12,014.65	£5,000.00	£5,279.20	£-279.20	£7,500.00
1160	Election Costs	£863.51	£10,000.00	£0.00	£10,000.00	£5,000.00
1170	C Strategic Projects EMR	£0.00	£0.00	£0.00	£0.00	£0.00
1171	C Events	£12,068.22	£5,000.00	£2,505.57	£2,494.43	£5,600.00
Total Council		£67,727.02	£72,950.00	£27,663.77	£45,286.23	£65,700.00
Open Spaces						
3000	OS Staff Costs	£209,554.08	£235,048.00	£155,621.91	£79,426.09	£265,867.45
3010	OS Utilities	£10,892.38	£14,000.00	£10,056.80	£3,943.20	£3,692.00

Financial Budget Comparison

Comparison between 01/04/24 and 31/12/24 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/24

		Previous Year's Net	2024/25	Actual Net	Balance	2025/26
3011	OS Market 1	£1,936.81	£4,600.00	£1,701.10	£2,898.90	£3,250.00
3012	OS Market 2	£7,755.97	£8,114.00	£6,161.71	£1,952.29	£9,328.05
3013	OS Market Waste Services	£0.00	£0.00	£803.15	-£803.15	£1,700.00
3014	OS Rates Market Yard Car Park	£0.00	£0.00	£0.00	£0.00	£2,090.00
3015	OS Rates Depot- Mowshurst Barn	£0.00	£0.00	£0.00	£0.00	£6,150.00
3016	OS Other Staff Expenses	£3,177.62	£3,000.00	£2,071.93	£928.07	£4,950.00
3020	OS	£0.00	£0.00	£0.00	£0.00	£0.00
3026	OS Sports Pitch Improvements (re grant 326)	£876.00	£3,520.00	£3,731.60	-£211.60	£7,680.00
3029	OS Bulky Waste Collection	£1,440.24	£2,000.00	£1,455.00	£545.00	£2,500.00
3030	OS External Services Costs	£4,951.50	£7,000.00	£2,430.00	£4,570.00	£4,705.00
3040	OS Replacement Equipment and Tools	£3,970.37	£7,000.00	£8,202.87	-£1,202.87	£7,000.00
3050	OS Materials	£5,938.07	£7,000.00	£6,906.15	£93.85	£8,100.00
3055	OS Hanging Baskets & Plants	£6,008.81	£6,300.00	£6,336.25	-£36.25	£7,200.00
3060	OS Buildings Insurance	£3,566.43	£3,923.00	£3,887.41	£35.59	£4,276.00
3065	OS Cemetery Expenditure	£1,718.05	£500.00	£422.35	£77.65	£650.00
3070	OS Vehicles/Costs/Fuel	£8,736.67	£9,000.00	£35,236.43	-£26,236.43	£12,200.00
3075	OS Asset/Recoup/Kubota	£0.00	£0.00	£0.00	£0.00	£5,820.00
3080	OS Contingencies & Unexpected Maintenance	£129.00	£3,000.00	£5,636.30	-£2,636.30	£3,000.00
3090	OS Subs/Misc	£486.68	£1,000.00	£763.09	£236.91	£925.00
3100	OS Small Projects	£8,383.15	£2,500.00	£0.00	£2,500.00	£2,500.00
3110	OS Vandalism	£7,193.49	£3,000.00	£1,271.50	£1,728.50	£3,000.00
3115	OS Unplanned Maintenance	£0.00	£0.00	£680.00	-£680.00	£0.00
3130	OS Public Street Lighting Electricity	£18,412.15	£20,000.00	£14,419.81	£5,580.19	£24,600.00

Financial Budget Comparison

Comparison between 01/04/24 and 31/12/24 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/24

		Previous Year's Net	2024/25	Actual Net	Balance	2025/26
3135	OS Public Street Light Contract Maintenance	£7,103.89	£8,000.00	£6,684.92	£1,315.08	£8,000.00
3136	OS Public Lighting Repairs	£3,865.75	£2,500.00	£910.75	£1,589.25	£2,500.00
3140	OS 10 Yr Maintenance Plan	£4,220.43	£19,244.00	£17,281.00	£1,963.00	£10,110.00
3141	OS Annual and Inspection Costs	£6,677.90	£14,835.00	£7,248.99	£7,586.01	£15,418.00
3145	OS 30 Yr Maintenance Plan	£33,325.00	£51,000.00	£39,142.29	£11,857.71	£30,000.00
Total Open Spaces		£360,320.44	£436,084.00	£339,063.31	£97,020.69	£457,211.50
Central Services						
2000	CS Staff Costs	£181,943.03	£190,263.00	£147,198.13	£43,064.87	£205,803.44
2005	CS Other staff/Cllr costs	£3,689.25	£7,600.00	£2,541.67	£5,058.33	£8,472.00
2010	CS Doggetts - Utilities,Rates, Phones	£13,024.02	£13,862.00	£9,215.08	£4,646.92	£14,200.00
2015	Professional HR/ H&S& Risk	£4,295.50	£2,815.00	£3,552.93	-£737.93	£4,000.00
2020	CS Service/IT/Cleaning/Misc	£12,392.91	£13,637.00	£10,228.16	£3,408.84	£16,656.00
2030	CS Photocopier Rental/printing	£988.30	£1,238.00	£729.87	£508.13	£1,010.00
2040	CS Materials/Stationery	£2,010.02	£1,400.00	£801.04	£598.96	£1,000.00
2050	CS Doggetts, Office and Council Insurance	£8,369.90	£9,380.00	£8,482.31	£897.69	£10,185.00
2060	CS 10 Year Buildings Maintenance Plan	£5,047.00	£8,770.00	£1,516.67	£7,253.33	£10,085.00
2061	CS Annual Maintenance	£330.62	£5,549.00	£285.06	£5,263.94	£5,300.00
2062	CS 30 Yr Building Maintenance Plan	£3,000.00	£6,500.00	£18,508.00	-£12,008.00	£21,000.00
2065	CS Buildings Materials and Repair Costs	£2,457.51	£2,500.00	£5,911.41	-£3,411.41	£2,500.00
2070	CS Subs/Bank Costs/Sundries	£918.68	£5,283.00	£3,405.26	£1,877.74	£4,548.00
2075	CS Audit Fee External/IA	£2,367.60	£3,300.00	£2,326.50	£973.50	£3,300.00
2085	CS Garden sacks	£7,953.00	£10,000.00	£4,525.00	£5,475.00	£9,000.00

Financial Budget Comparison

Comparison between 01/04/24 and 31/12/24 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/24

		Previous Year's Net	2024/25	Actual Net	Balance	2025/26
2090	CS Insurance Claims	£1,775.27	£0.00	£0.00	£0.00	£0.00
2200	CS Church House	£4,327.70	£6,897.00	£5,625.43	£1,271.57	£6,830.00
2210	CS Public Toilets 1(incl rates)	£5,249.54	£8,209.00	£4,346.84	£3,862.16	£7,935.00
2211	CS Public Toilets 2	£10,272.83	£10,528.00	£8,168.63	£2,359.37	£12,244.76
2220	CS Rickards Hall (incl rates & insurance)	£9,479.21	£13,310.00	£7,349.56	£5,960.44	£11,057.00
Total Central Services		£279,891.89	£321,041.00	£244,717.55	£76,323.45	£355,126.20
Emergency Planning Committee						
5000	EP Equipment/Tools	£30.00	£110.00	£20.99	£89.01	£232.50
5010	EP Licences	£112.50	£235.00	£112.50	£122.50	£112.50
5011	EP Training	£0.00	£100.00	£0.00	£100.00	£100.00
Total Emergency Planning Committee		£142.50	£445.00	£133.49	£311.51	£445.00
Community Warden						
4000	CW Salary	£14,289.55	£20,655.00	£15,504.80	£5,150.20	£23,319.92
4030	CW DBS Check	£0.00	£50.00	£35.00	£15.00	£0.00
4040	CW Sundries	£538.92	£200.00	£302.09	-£102.09	£200.00
4050	CW Clothing & Supplies	£159.25	£200.00	£34.99	£165.01	£200.00
4060	CW Vehicle Running Costs	£274.20	£800.00	£560.15	£239.85	£800.00
4070	CW Vehicle Reserve	£0.00	£1,000.00	£0.00	£1,000.00	£1,000.00
4080	CW Training	£49.50	£150.00	£0.00	£150.00	£250.00
Total Community Warden		£15,311.42	£23,055.00	£16,437.03	£6,617.97	£25,769.92
CIL						
6000	CIL Payments For ETC Projects	£0.00	£0.00	£62,429.15	-£62,429.15	£0.00
6001	CIL Grants	£148,243.28	£0.00	£9,416.44	-£9,416.44	£0.00
Total CIL		£148,243.28	£0.00	£71,845.59	-£71,845.59	£0.00
Total Expenditure		£871,636.55	£853,575.00	£699,860.74	£153,714.26	£904,252.62

Financial Budget Comparison

Comparison between 01/04/24 and 31/12/24 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/24

	Previous Year's Net	2024/25	Actual Net	Balance	2025/26
Total Income	£844,674.91	£858,575.00	£938,987.01	£80,412.01	£123,951.12
Total Expenditure	£871,636.55	£853,575.00	£699,860.74	£153,714.26	£904,252.62
Total Net Balance	-£26,961.64	£5,000.00	£239,126.27		-£780,301.50

Income and Expenditure Account

31/03/24 £		31/12/24 £
	INCOME	
702,217.00	Precept	745,185.00
21,701.20	Other Income	23,708.74
12,818.64	Cemetery Income	11,229.66
25,157.83	Open Spaces Income	17,005.27
8,484.69	Market Income	7,499.00
6,045.00	Grants Income	5,832.00
4,565.00	Church House Income	5,377.50
14,863.11	Rickards Hall Income	8,949.70
15,210.10	Bag Sales	8,214.00
12,500.00	Community Warden Support Grants	12,500.00
21,553.14	CIL Receipts	92,908.38
845,115.71	TOTAL INCOME	938,409.25
	EXPENDITURE	
423,815.46	Salaries	332,655.18
11,371.12	Staff Other Costs	8,292.52
92,228.00	Other Expenditure	55,679.99
9,290.00	Grants	8,000.00
14,500.00	SLA's	6,500.00
69,250.69	Open Spaces Expenditure	93,842.39
29,381.79	Street Lighting	22,015.48
1,936.81	Market	2,504.25
37,545.43	Open Spaces 10/30 YR Maintenance Plan	56,423.29
4,327.70	Church House Expenditure	5,625.43
9,717.21	Rickards Hall Expenditure	7,349.56
5,249.54	Public Toilets	4,346.84
7,953.00	Garden Bags	4,525.00
8,377.62	10/30YR Maintenance Plan	20,309.73
148,243.28	CIL Awards	71,845.59
	Capital reduction long term borrowing	0.00
873,187.65	TOTAL EXPENDITURE	699,915.25
287,346.98	Balance as at 01/04/24	320,058.08
845,115.71	Add Total Income	938,409.25
1,132,462.69		1,258,467.33
873,187.65	Deduct Total Expenditure	699,915.25
0.00	Stock Adjustment	0.00
60,783.04	Transfer to/ from reserves	-10,774.81
320,058.08	Balance as at 31/12/24	547,777.27

Consolidated Balance Sheet

31/03/24		31/12/24
£		£
Long Term assets		
0.00	Investments	0.00
0.00	Long Term Debts	0.00
0.00	LONG TERM Investment Accounts	0.00
0.00	TOTAL LONG TERM ASSETS	0.00
Current assets		
300,000.00	Investments	375,000.00
0.00	Loans Made	0.00
0.00	Investments	0.00
0.00	Stocks	0.00
9,131.47	VAT Recoverable	8,776.66
11,767.74	Debtors	1,208.91
0.00	Payment in Advance	0.00
636,592.53	Cash in Hand & at Bank	809,707.87
957,491.74	TOTAL CURRENT ASSETS	1,194,693.44
957,491.74	TOTAL ASSETS	1,194,693.44
Current liabilities		
0.00	Loans Received	0.00
0.00	Temporary Borrowing	0.00
0.00	VAT Payable	0.00
3,083.49	Creditors	2,253.32
462.13	Receipts in Advance	0.00
3,545.62	TOTAL CURRENT LIABILITIES	2,253.32
953,946.12	TOTAL ASSETS LESS CURRENT LIABILITIES	1,192,440.12
0.00	Deferred Liabilities	0.00
0.00	Deferred Credits	0.00
0.00		0.00
953,946.12	NET ASSETS	1,192,440.12
Represented by		
320,058.08	General Fund	547,777.27
29,171.59	CIL Funds	120,361.55
3,296.00	Cemetery	3,296.00
19,636.49	Election	19,636.49
15,000.00	Neighbourhood Plan	15,000.00
12,272.00	Depreciation Equipment & Tools & Vehicles	8,700.00
106,497.00	10/30 Year Building Plan	95,973.00
280,200.00	10/30 Year Plan Open Spaces	279,310.00
3,771.00	Community Warden	3,771.00
17,600.00	Staff Reserves	17,600.00
126,921.96	Allocated CIL Funds	61,492.81

Consolidated Balance Sheet

31/03/24		31/12/24
£		£
2,644.00	Grants FA	2,644.00
10,678.00	Project Carried Over	10,678.00
1,500.00	Tourism	1,500.00
3,000.00	Land/Asset Review	3,000.00
1,200.00	Council Grant / Community Commitments	1,200.00
500.00	Deposit Held for Rickards Hall	500.00
0.00	LONG TERM Investment Accounts	0.00
0.00	Liability Reserves e.g. deposits	0.00
953,946.12		1,192,440.12
633,888.04	Reserves total excluding general fund and liabilities	644,662.85
0.00	Reserves total of liabilities e.g. deposits	0.00
320,058.08	General fund total	547,777.27
953,946.12		1,192,440.12
	Notes:	
0.00	Long Term Borrowing	0.00

Signed _____
 Chairman
 Date _____

 Responsible Financial Officer

Financial Summary - Cashbook

Summary of receipts and payments between 01/04/24 and 31/12/24 inclusive. This may include transactions with ledger dates outside this period.

Balances at the start of the year

Ordinary Accounts

Barclays CIL	£99,336.83
Barclays General Account	£12,539.08
Barclays General Reserves	£395,849.22
Lloyds General Account	£128,667.40
Petty Cash	£200.00

Short Term Investment Accounts

CCLA Council Reserves	£200,000.00
CCLA CIL	£100,000.00
Total	<u>£936,592.53</u>

RECEIPTS	Net	Vat	Gross
Council	£78,061.10	£0.00	£78,061.10
Open Spaces	£429,557.03	£2,295.22	£431,852.25
Central Services	£373,714.21	£785.30	£374,499.51
Emergency Planning Committee	£445.00	£0.00	£445.00
Community Warden	£27,555.00	£0.00	£27,555.00
CIL	£92,908.38	£0.00	£92,908.38
Total Receipts	<u>£1,002,240.72</u>	<u>£3,080.52</u>	<u>£1,005,321.24</u>

PAYMENTS	Net	Vat	Gross
Council	£27,821.57	£2,228.69	£30,050.26
Open Spaces	£338,097.07	£30,903.58	£369,000.65
Central Services	£246,410.67	£10,911.04	£257,321.71
Emergency Planning Committee	£133.49	£4.20	£137.69
Community Warden	£16,437.03	£70.34	£16,507.37
CIL	£71,845.59	£12,342.63	£84,188.22
Total Payments	<u>£700,745.42</u>	<u>£56,460.48</u>	<u>£757,205.90</u>

Closing Balances

Ordinary Accounts

Barclays CIL	£2,156.34
Barclays General Account	£8,430.76
Barclays General Reserves	£670,253.37
Lloyds General Account	£128,667.40
Petty Cash	£200.00
	<u>£809,707.87</u>

Short Term Investment Accounts

CCLA Council Reserves	£200,000.00
CCLA CIL	£175,000.00
	<u>£375,000.00</u>
Total	<u>£1,184,707.87</u>

Signed _____
Chair

Clerk / Responsible Financial Officer

Bank Reconciliation

Financial period ending 31/12/24

Balance per bank statements as at 31/12/24	£	£
Barclays CIL	£2,156.34	
Barclays General Account	£8,430.76	
Barclays General Reserves	£670,253.37	
CCLA Council Reserves	£200,000.00	
CCLA CIL	£175,000.00	
Lloyds General Account	£128,667.40	
Petty Cash	£200.00	
	<hr/>	£1,184,707.87
Petty cash (no balance)		£0.00
Less: any unrepresented cheques		£0.00
Add: any uncleared effects		£0.00
Net balances as at 31/12/24		£1,184,707.87

Expenditure between 01/10/24 and 31/12/24

Tn no	Net	Vat	Gross Invoice date	Supplier	Details
45208	£1,124.76	£152.54	£1,277.30 02/10/24	Barclaycard	September Barclaycard Spend
	£1,124.76	£152.54	£1,277.30	Total for October 2024	
45283	£753.17	£149.65	£902.82 02/11/24	Barclaycard	October Barclaycard spend
	£753.17	£149.65	£902.82	Total for November 2024	
45316	£718.46	£135.71	£854.17 02/12/24	Barclaycard	November Barclays Card Spend
	£718.46	£135.71	£854.17	Total for December 2024	
Total	£2,596.39	£437.90	£3,034.29		

Bank Account Transfers

Start of year 01/04/24

Date	Amount	Debit	Credit	Cheque Ref.	Reason
03/10/24	£372,592.00	Barclays General Account	Barclays General Reserves	Precept part 2	Precept Part 2
15/10/24	£20,000.00	Barclays General Account	Barclays General Reserves	Transfer of Funds 2	Transfer of Funds 2
15/10/24	£20,000.00	Barclays General Account	Barclays General Reserves	Transfer of Funds 1	Transfer of Funds 1
23/10/24	£31,500.00	Barclays General Reserves	Barclays General Account	October Payroll	October Payroll
29/10/24	£10,000.00	Barclays General Reserves	Barclays General Account	October Invoices	October Invoices
29/10/24	£3,000.00	Barclays CIL	Barclays General Account	Hever School CIL Fun	Hever School CIL Funds
31/10/24	£6,416.44	Barclays General Account	Barclays CIL		Tn 45204 paid out of Barclays General Account
20/11/24	£7,000.00	Barclays General Reserves	Barclays General Account	November Invoices2	November Invoices2
21/11/24	£6,416.44	Barclays CIL	Barclays General Reserves	CIL Medical Centre	CIL payment Edenbridge Medical Centre
22/11/24	£46,554.97	Barclays General Reserves	Barclays General Account	November Payroll	November Payroll
27/11/24	£17,000.00	Barclays General Reserves	Barclays General Account	November Invoices	November Invoices
06/12/24	£8,000.00	Barclays General Reserves	Barclays General Account	ETC Grant Funds	ETC Grant Funds
09/12/24	£3,000.00	Barclays General Reserves	Barclays General Account	General Top Up	General Top Up
19/12/24	£36,000.00	Barclays General Reserves	Barclays General Account	Dec Payroll	Dec Payroll
19/12/24	£10,000.00	Barclays General Reserves	Barclays General Account	Dec Invoices	Dec Invoices