

To Councillors: J Aldridge, A Baker, S Compton, B Cummings, M Gemmell Smith, C Jacques, A Layland, M McArthur (Chair), S McGregor, V Parker, A Read, M Stockdale, J Streets, S Sumner, B Todd.

Notice is hereby given of a Community Infrastructure Board Committee Meeting to be held in Rickards Hall on 10 February 2025 at 7:30 pm, which Councillors are summonsed to attend.

Town Clerk
5 February 2025

To assist in the speedy and efficient dispatch of business members wishing to obtain factual information on items included on the Agenda are asked to enquire of the Town Clerk prior to the day of the meeting.

Council Meetings may be recorded. Any person intending to make recordings is advised to notify the Clerk in advance so that appropriate arrangements can be made

Agenda

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Meeting Papers & Report

1 To receive apologies for absence

2 Declarations of Interests or Predetermination

The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of a meeting that has not been disclosed under this item, the member must immediately disclose it.

A declaration has been granted to all members to enable them to discuss matters relating to Land and Buildings the Council owns and Council facilities

3 Public Questions and Statements

Members of the public, and members with prejudicial interests on items on the Agenda, may make representations, answer, ask questions and give evidence at this meeting in respect of items on the Agenda. (This is the only opportunity for members of the public to make a contribution during the meeting.)

Both public and members are limited to three minutes per person to speak and the total time designated for public questions shall not exceed fifteen minutes unless directed by the Chairman of the meeting.

Representations from CIL applicants will be received under item 7.

4 To receive, adopt and sign the report from the CIL Board Meeting held On 25 November 2024 pages 2023-76/01-03

 Community Infrastructure Board | 25 November 2024 v.1 - Minutes (Pages 2023-076/1-3)

5 To receive an update on the CIL funding and receipts


Summary 2024-25 (up to 31 January 2025):

- Total receipts received: £87,225.09 (from Skeynes Road; Wheatsheaf; King & Queen; Apex House)
- Total interest: £6389.51
- Total CIL awards paid out: £79,805.59

Balance of funds £177,862.56 of which £44,523.12 is allocated to other awards approved; **unallocated CIL funds £125,379.44.** (This includes funds released at the last meeting and bids awarded.)

SDC CIL portal shows £223,495.91 outstanding to receive (October-March 2025 receipts). This is £49.81 land off Farmstead drive; £45,663.75 4 Ridge Way; £177,782.35 Jewsons.

Do Members have any questions?

 Annex 1: 250131 2024-25 records CIL balances.pdf

6 To receive an update of approved CIL funding schemes **Awards waiting to claim update:**

Edenbridge Town Council: Promotional Infrastructure for Visit Edenbridge – balance £9890 (resolution February 2020 5.3 £12k)

Outstanding is the walks app/GPS and reproducing the walks leaflets. Progress update: The 10 walks map data and walks information is currently with the designer and we hope to go to print reasonably soon. It is not expected to use the full allocated funding.

Edenbridge Town Council: Contribution towards Electric Car Charging Points via KSTS for Edenbridge – £7,500 (October 2021 7.2.)
EVCs installed MYCP x 4. Awaiting invoice.

Edenbridge Town Council: Main Road 40mph buffer zone, addition of white gate contribution £2858.12. (February 2022 and November 2024)

Edenbridge Rugby Club – Pavilion Refurbishment - £8,275 (resolution February 2022 5.2.)
Details of the refurbishment schedule and works yet to be finalised to the Council, and claim by the Club to be made.

Hever PTA: Outdoor classroom £10,000. (November 2024 7.2)

St Paulinus Centre: Kitchen floor replacement £6,000. (November 2024 7.3)

Recent claims:

WI Hall: Floor repairs £7960. (awarded November 2024 7.4).

Do Members have any questions?

7 **To consider applications for funding from Edenbridge Town Council's CIL Fund**

Representation(s) will be received from the company/person/body submitting the Bid; (CIL Board Meeting Procedures and Speaking Protocol are published with the CIL guidelines and procedures on the Town Council's website; link below).

All applications received were submitted to SDC to confirm eligibility as part of the validation process.

7.1 **To note invalidated bids received**

NEDRA submitted two applications for projects but at this stage have not passed the validation stage as they do not have the legal right for the projects:

1. Additional waste bins and dog fouling campaign
2. Pelican or Zebra crossing outside Manor Care Home

Members are asked if they have any comments?

7.2 **Edenbridge Allotment and Garden Association: Garage door replacement to garage stores - £4,584**

How do Members want to proceed?

 Confidential Annex 2 (omitted from public documents):


7.3 **Edenbridge Town Council Council: Rickards Hall floor repairs - up to £5,000**

How do Members want to proceed?

 Confidential Annex 3 (omitted from public documents):


7.4 **Edenbridge Town Council: Pavilion gutters and downpipe repairs and repaint - up to £4,700**

How do Members want to proceed?

 Confidential Annex 4 (omitted from public documents):

7.5 **Edenbridge Town Council: Pavilion heating and boilers repairs (with potential replacement costs) - up to £100,000**

How do Members want to proceed?

 Confidential Annex 5 (omitted from public documents):

8 **Date of Next Meeting - 01 December 2025**

FINANCIAL SUMMARY
CIL updated Februaury 2025

INCOME

Date received	Comments	CIL Receipts	Payment A	Payment B
2016-31/03/2024	total receipts	£ 974,236.46	338,712.95	635,523.51
19/04/2024	P18 - Skynes Rd; Wheatsheaf; F;	£ 78,590.01	£ 28,292.01	£ 50,297.61
16/10/2024	P19 - King&Queen; Apex Hse	£ 8,635.08	£ 3,108.63	£ 5,526.45
SUB-TOTALS:		£ 1,061,461.55 ✓		

EXPENDITURE

EQY rtn	A/B rtn	CIL BID Awards	SDC cont A/	Date paid	Award to	Comments
		£ 828,242.85				CIL payments made up to 31 March 2024
		£ 62,429.15	A or B	Paid May/July 24	Rugby Club windows & shutters project	
		£ 6,416.44	A or B	Paid Oct 24	Edenbridge Medical Practice last of £25k award	
		£ 3,000.00	A or B	Paid Sept 2024	Hever School pta - sport surfacing	
		£ 7,960.00	A or B	Paid Jan 2025	WI Hall hall floor repairs 25.111.24	
		£ 908,048.44				

Total CIL remaining £ 153,413.11

Interest

2019 to 31/03/24	Interest	£ 10,099.94
April-July 24	CCLA Interest	£ 2,229.01
Sept-Oct 24	CCLA Interest	£ 1,606.89
June-Sept 24	Barclays Interest	£ 407.58
Nov 24 (int. oct)	CCLA Interest	£ 734.29
Dec&Jan (Nov&Dec)	CCLA Interest	£ 1,397.30
Oct-Dec 24	Barclays Interest	£ 14.44
		£ 16,489.45

ALLOCATED FUNDS SDC cont A/B

£ 9,890.00	A	Agreed Feb 2020	ETC - tourism
£ 7,500.00	A or B	Agreed 05/10/21	ETC - KCC KSTS Electric Car Charging points
£ 8,275.00	A or B	Agreed 28/02/22	Rugby Club - Pavilion Refurbishment
£ 2,858.12	A or B	Agreed 28/02/22	Kent Highways - 40mph buffer zone
£ 10,000.00	A or B?	Agreed 25/11/24	Hever PTA outdoor classroom
£ 6,000.00		Agreed 25/11/24	St Paulinus kitchen floor

£ 44,523.12 ✓ sub total Same as in the Allocated CIL Reserves

£ 952,571.56

TOTALS

£ 1,077,951.00	
Total CIL less interest	£ 1,061,461.55
Unallocated funds £ 125,379.44 ✓ Same in the CIL Reserves	
£ 169,902.56	
£ 1,077,951.00	
all, Spent & un All	

Summary	
Bank statements 31/01/54	
£2,862.56	Barclays CIL
£175,000.00	CCLA PSDF
£177,862.56	Total
£177,862.56 ✓	not yet in bank/Edge
£177,862.56	January balance
	<u>Difference (Yet to be transferred out CCLA)</u>
	£7,960.00

Received	£1,061,461.55
Spent	£908,048.44
CIL Fund (balance sheet)	£153,413.11
Interest	£ 16,489.45
CIL Fund & I (balance sheet)	£169,902.56