

**To Councillors:** A **Baker**, S **Compton** (*Vice-Chairwoman*), M **Gemmell Smith**, C **Jacques**, A **Layland**, S **McGregor**, A **Read**, M **Stockdale**, S **Sumner** (*Chairman*), B **Todd**.

A Finance Committee Meeting will be held at 7:30 pm on 27 July 2026 in Rickards Hall.

Members of the public are welcome to observe this meeting

Lorraine Ganney RFO

22 July 2026

## Agenda

|           |                                                                                                                                                                                              |          |
|-----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| <b>1</b>  | <b>Election of Chairman and Vice Chairman for the ensuing year</b>                                                                                                                           | <b>3</b> |
| 1.1       | Election of Chairman                                                                                                                                                                         | 3        |
| 1.2       | Election of Vice Chairman                                                                                                                                                                    | 3        |
| <b>2</b>  | <b>Apologies for Absence</b>                                                                                                                                                                 | <b>3</b> |
| <b>3</b>  | <b>Declaration of Interests or Predetermination</b>                                                                                                                                          | <b>3</b> |
| <b>4</b>  | <b>To receive, approve and sign the minutes of the Finance and Governance Meeting held on 16 March 2026 (pages 2023-131/1-8).</b>                                                            | <b>3</b> |
| <b>5</b>  | <b>Public Questions and Statements</b>                                                                                                                                                       | <b>3</b> |
| <b>6</b>  | <b>Matters Arising from The Minutes for Report and Not Covered Elsewhere (for Information Only)</b>                                                                                          | <b>3</b> |
| <b>7</b>  | <b>Financial Statement and Analysis of Receipts and Payments (financial Report Pack)</b>                                                                                                     | <b>3</b> |
| 7.1       | To ratify the expenditure report                                                                                                                                                             | 3        |
| 7.2       | To approve the list of expenditure for payment                                                                                                                                               | 3        |
| 7.3       | To review Expenditure over £500                                                                                                                                                              | 3        |
| 7.4       | To receive the income                                                                                                                                                                        | 3        |
| 7.5       | To review the Financial I&E Budget Comparisons report                                                                                                                                        | 3        |
| 7.6       | To confirm the I&E Accounts summary                                                                                                                                                          | 3        |
| 7.7       | To review the Consolidated Balance Sheet                                                                                                                                                     | 4        |
| 7.8       | To receive the Financial Summary Cashbook                                                                                                                                                    | 4        |
| 7.9       | To confirm the Bank Reconciliation statements and Procurement Card for February                                                                                                              | 4        |
| 7.10      | To approve and accept the transfers into, out of and between bank accounts                                                                                                                   | 4        |
| 7.11      | To note and advise on invoices outstanding over 3 months                                                                                                                                     | 4        |
| <b>8</b>  | <b>Other Financial Business</b>                                                                                                                                                              | <b>4</b> |
| 8.1       | Vehicles - to receive update on Council vehicles                                                                                                                                             | 4        |
| 8.2       | Asset Register Review                                                                                                                                                                        | 5        |
| <b>9</b>  | <b>To receive update for year-end 31 March 2026</b>                                                                                                                                          | <b>5</b> |
| 9.1       | To receive the end-of-year Comparison report confirming Council's net assets including the General and Earmarked Reserves                                                                    | 5        |
| 9.2       | To receive the Internal Auditor's report April 2026, for year-end                                                                                                                            | 5        |
| 9.3       | To note: The Annual Governance and Accountability Return (AGAR) has been submitted to the External Auditor and the Notice of Appointment of Date for the Exercise of Public Rights published | 6        |
| <b>10</b> | <b>Annual Investment Strategy Policy - review and investment rates</b>                                                                                                                       | <b>6</b> |

|                 |                                                                          |           |
|-----------------|--------------------------------------------------------------------------|-----------|
| <b>11</b>       | <b>Current Bank and Investment Accounts</b>                              | <b>7</b>  |
| <b>12</b>       | <b>Governance - polices &amp; other matters</b>                          | <b>8</b>  |
| 12.1            | Standing Orders - Review and proposed amendment                          | 8         |
| 12.2            | Financial Regulations - updated section 13                               | 9         |
| 12.3            | Terms of Reference - Review and proposed amendments                      | 9         |
| 12.4            | Biodiversity and Nature Recovery Policy - to receive new policy          | 9         |
| 12.5            | Retention and Disposal Policy - Proposed updates                         | 10        |
| 12.6            | Staff Appraisal and Development Policy and Staff Development Review Form | 10        |
| 12.7            | Strategic Risk Management Policy - Minor amendment                       | 11        |
| 12.8            | HR and Health & Safety Consultancy Services – Update                     | 11        |
| <b>13</b>       | <b>Date of next meeting - 19 October 2026</b>                            | <b>11</b> |
| <b>Annex 1</b>  | <b>.1 Accepted expenditure transactions 30 06 26.pdf</b>                 | <b>12</b> |
| <b>Annex 2</b>  | <b>.3 Expenditure transactions over £500 30 06 26.pdf</b>                | <b>22</b> |
| <b>Annex 3</b>  | <b>.4 Accepted income transactions 30 06 26.pdf</b>                      | <b>24</b> |
| <b>Annex 4</b>  | <b>.5 Financial Comparison 30 06 26 c.pdf</b>                            | <b>30</b> |
| <b>Annex 5</b>  | <b>.6 I&amp;E account period 30 06 26.pdf</b>                            | <b>38</b> |
| <b>Annex 6</b>  | <b>.7 Consolidated Balance Sheet Period 30 06 26.pdf</b>                 | <b>39</b> |
| <b>Annex 7</b>  | <b>.8 Financial Summary Cashbook.pdf</b>                                 | <b>41</b> |
| <b>Annex 8</b>  | <b>.9 Bank reconciliation 30 06 26.pdf</b>                               | <b>43</b> |
| <b>Annex 9</b>  | <b>.9 Barclaycard Expenditure ledger -30 06 26.pdf</b>                   | <b>44</b> |
| <b>Annex 10</b> | <b>.10 Bank Transfers 30 06 26.pdf</b>                                   | <b>45</b> |
| <b>Annex 11</b> | <b>.11 Credit control 30 06 26.pdf</b>                                   | <b>46</b> |

# Meeting Papers & Report

## 1 **Election of Chairman and Vice Chairman for the ensuing year**

### 1.1 **Election of Chairman**

### 1.2 **Election of Vice Chairman**

## 2 **Apologies for Absence**

## 3 **Declaration of Interests or Predetermination**

The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of a meeting that has not been disclosed under this item, the member must immediately disclose it.

## 4 **To receive, approve and sign the minutes of the Finance and Governance Meeting held on 16 March 2026 (pages 2023-131/1-8).**

## 5 **Public Questions and Statements**

Members of the public, and members with prejudicial interests on items on the Agenda, may make representations, answer, ask questions and give evidence at this meeting in respect of items on the Agenda. (This is the only opportunity for members of the public to make a contribution during the meeting.) Both public and members are limited to three minutes per person to speak and the total time designated for public questions shall not exceed fifteen minutes unless directed by the Chairman of the meeting.

## 6 **Matters Arising from The Minutes for Report and Not Covered Elsewhere (for Information Only)**

## 7 **Financial Statement and Analysis of Receipts and Payments (financial Report Pack)**

To approve the Financial Income and Expenditure Statements as of 30 June 2026

### 7.1 **To ratify the expenditure report**

Do Members ratify the expenditure report?

 Annex 1: .1 Accepted expenditure transactions 30 06 26.pdf

### 7.2 **To approve the list of expenditure for payment**

Nothing to report

### 7.3 **To review Expenditure over £500**

Do members accept the expenditure over £500 report?

 Annex 2: .3 Expenditure transactions over £500 30 06 26.pdf

### 7.4 **To receive the income**

Do Members accept the income report?

 Annex 3: .4 Accepted income transactions 30 06 26.pdf

### 7.5 **To review the Financial I&E Budget Comparisons report**

Do members have any questions about the Budget Comparison report?

Do members receive the Budget Comparison report?

 Annex 4: .5 Financial Comparison 30 06 26 c.pdf

### 7.6 **To confirm the I&E Accounts summary**

Do members have any questions about the I&E accounts?

Do members confirm the I&E accounts?

 Annex 5: .6 I&E account period 30 06 26.pdf

7.7 **To review the Consolidated Balance Sheet**

Do Members have any questions about the Consolidated Balance Sheet?

Do Members receive and confirm the Consolidated Balance Sheet?

 Annex 6: .7 Consolidated Balance Sheet Period 30 06 26.pdf

7.8 **To receive the Financial Summary Cashbook**

Do members have any questions about the Financial Summary Cashbook?

Do members receive and confirm the Financial Summary Cashbook?

 Annex 7: .8 Financial Summary Cashbook.pdf

7.9 **To confirm the Bank Reconciliation statements and Procurement Card for February**

The bank statement reconciliations have been checked by Cllr Aldridge, and the procurement card reconciliations have been checked by Cllr Jacques.

Do members confirm and accept the bank reconciliation and procurement card reconciliation?

 Annex 8: .9 Bank reconciliation 30 06 26.pdf

 Annex 9: .9 Barclaycard Expenditure ledger -30 06 26.pdf

7.10 **To approve and accept the transfers into, out of and between bank accounts**

Do members approve and accept the transfers out of and between bank accounts?

 Annex 10: .10 Bank Transfers 30 06 26.pdf

7.11 **To note and advise on invoices outstanding over 3 months**

Historical Society £39.20: Due to extenuating personal circumstance there has been a delay in payment. They have confirmed payment will be made by the end of the month.

KTreatz: Members are advised that the former market trader continues to have an outstanding balance of £308.40, relating to unpaid market pitch fees for the period October to December 2025.

At its meeting on 7 July 2026, Full Council considered the matter and resolved to provide one final opportunity for the outstanding debt to be settled before considering any further formal recovery action.

In accordance with that resolution, the Town Clerk wrote to the trader on 8 July 2026, enclosing an updated customer statement and requesting payment of the outstanding balance by 6 August 2026. The correspondence also advised that, should the trader be experiencing genuine difficulty in paying the balance in one sum, the Council would be willing to consider a reasonable repayment arrangement, provided this was proposed within the same timescale.

At the time of writing this report, no response has been received and the deadline for payment has not yet expired.

**Members are requested to note the current position.**

 Annex 11: .11 Credit control 30 06 26.pdf

8 **Other Financial Business**

8.1 **Vehicles - to receive update on Council vehicles**  
**Council Vehicles Replacement Reserve**

The Council's vehicles are ageing, and funds have been allocated to the Vehicle Earmarked Reserves (EMR) to support future repairs, purchases or lease agreements. The current balance of the EMR is £13,000, with a further £4,000 to be transferred from the current year's budget, if not used during the year for repairs. The New Holland tractor is running well currently, but may be the first for replacement.

The Council's current vehicle fleet comprises:

- Land Rover – 5 years old - 2021
- Volkswagen Caddy – 8 years old - 2018
- Renault Kangoo – 14 years old - 2012
- New Holland Tractor - 26 years old - 2000
- Kubota - 2 years - 2024

**Do members have any questions?**

8.2

**Asset Register Review**

The Council should review and be aware of the assets it holds and the insurance levels. Council's asset management is using EdgeIT. The RFO/Deputy Clerk will undertake a review of all Council assets over the coming weeks. This will include site visits, verification of assets, photographic records and the creation of a complete inventory within the EdgeIT Asset Manager system.

In June, we had the buildings revalued for insurance. The valuation was £7,923,060 an increase from £5,826,119 of ££2,096,941. The reinstatement value for Insurance is £7,756,325. Last year's insurance value was £16,217.26 this year the value is £17,125.73.

**Do Members have any questions?**

9

**To receive update for year-end 31 March 2026**

9.1

**To receive the end-of-year Comparison report confirming Council's net assets including the General and Earmarked Reserves**

At the Council's annual meeting on 11 May, the reports were received for the end-of-year 31 March 2026.

**The Budget Comparison report** records all I&E paid and unpaid for the financial year. Without CIL I&E, the budgeted net surplus of **£75,323.77**, compared to a budgeted surplus of **£23,752.50**. This represents, against budget, a surplus of **£51,571.27**, arising primarily from some underspends in expenditure, and some projects to complete.

**The Consolidated Balance** report includes actual income and expenditure (I&E) including creditors and debtors. This confirmed the total net assets of £1,386,574.37. The breakdown for this:

|                               |             |
|-------------------------------|-------------|
| General Reserves              | £364,820.02 |
| Earmarked Reserves            | £576,529.31 |
| CIL unallocated and allocated | £445,225.04 |

9.2

**To receive the Internal Auditor's report April 2026, for year-end**

Presented to Council's May meeting, Members received the Internal Auditor's report, and noted the the end-of-year review took place on 29 April. He had carried out an extensive review of the 2025/26 accounts up to 31 March 2026, Council's financial procedures and other administrations procedures.

No issues were identified during the audit process. The Internal Auditor commented positively on the Council's understanding, management, and recording of reserves, and confirmed that the current reserve levels were satisfactory.

One notable observation related to the asset register, where the accounting system is not correctly reflecting values for certain assets. This has now been corrected by EdgeIT.

The Internal Auditor also noted that the Council had recently reviewed its procedures against current best practice guidance set out within the SAPPP Practitioners' Guide, as

resolved at the March Council meeting, and was satisfied to sign off Assertion 10.

A copy of the Internal Audit Report has been published on the Council's website (link below). The completed AGAR Internal Audit Report page is also attached as part of the AGAR documentation (Page 3).

### **Do Members have any Questions?**

<https://www.edenbridgetowncouncil.gov.uk/wp-content/uploads/2026/02/2026-february-interim-audit-report.pdf>

9.3

### **To note: The Annual Governance and Accountability Return (AGAR) has been submitted to the External Auditor and the Notice of Appointment of Date for the Exercise of Public Rights published**

Council confirmed the end of year accounts (as reported above) and the AGAR. The Consolidated balance sheets confirmed the total net assets (box 7 on AGAR): £1,386,574.37, Income & Expenditure (I&E) Account confirmed total actual Income £1,298,794.87 (boxes 2&3 on AGAR) and Expenditure £944,965.74.

**AGAR – end of year return:** The Notice of appointment of date for the exercise of public rights was published on the website and notice board, 3 June to 14 July (30 working days). The completed AGAR and supporting documents have been submitted to the external auditor (Mazars). These can be viewed on the website, link below.

[https://www.edenbridgetowncouncil.gov.uk/document\\_category/agar-2025-26/](https://www.edenbridgetowncouncil.gov.uk/document_category/agar-2025-26/)

10

### **Annual Investment Strategy Policy - review and investment rates**

In accordance with the Council's Investment Policy, the Finance & Governance Committee undertakes an annual review of the Council's investment arrangements and approved investment types before making any recommendations to Full Council.

The purpose of the annual review is to provide Members with assurance that the Council's investments continue to be managed prudently and in accordance with the principles of security, liquidity and yield, as set out within the Policy. The review also provides an opportunity to consider current interest rates, investment performance, any emerging risks, and whether the approved investment types remain appropriate.

The accompanying report provides:

- A summary of the Council's current investments and balances
- Interest earned during the previous financial year and current interest rates
- An overview of the principal risks associated with each investment type and the measures in place to manage those risks
- Confirmation of compliance with the Council's Investment Policy and statutory guidance
- A review of the Investment Policy, including whether any amendments are recommended

Members are invited to consider the information provided and determine whether they remain satisfied that the Council's investment arrangements continue to meet its financial objectives and whether the Investment Policy should remain unchanged or be amended.

### **Policy Review**

The Town Clerk and Responsible Financial Officer/ Deputy Clerk has reviewed the Investment Policy and is satisfied that it remains compliant with current legislation and statutory guidance; the approved investment types remain appropriate; and that no amendments are currently recommended.

2025-26 saw the move to ensure increase in funds to the CLLA accounts to maximise the yield investment returns, and lower funds in the day-to-day management accounts.

## Investment Risk Review

Since the previous review, interest rates have remained relatively stable, to returns on short-term deposits. The Council's investment priorities remain security, liquidity and yield, in that order; and is why CCLA are considered best matches these priorities. The Responsible Financial Officer confirms that the Council's investments during the year have been managed in accordance with the Council's Investment Policy, Financial Regulations and statutory guidance.

- Cash deposits remain diversified.
- FSCS protection is limited to £85,000 per authorised institution (although local authorities often manage larger balances through diversification and credit assessment).
- CCLA investments remain diversified across numerous counterparties and continue to provide low-risk liquidity.
- No concerns are identified regarding the Council's current investment providers.
- The Council continues to prioritise security of capital over investment return.

## Recommendation

### That the Finance & Governance Committee receives

1. **The Annual Investment Strategy Review**
2. **Notes the current investment performance and risk assessment**
3. **Considers whether the Investment Policy remains appropriate**
4. **Recommends any amendments (if required) to Full Council.**

11

### **Current Bank and Investment Accounts**

The Town Clerk and RFO/Deputy Clerk attended the National Association of Local Councils (NALC) Conference in June 2026 and met with representatives from Unity Trust Bank to explore whether alternative banking facilities and products were available that may be beneficial to the Council.

Unity Trust provides two or three person online authorisations, in addition to the RFO raising the payments. This provides improved security and is recommended by internal auditors. Barclays provides only one online person authorisation, in addition to the RFO raising the payments. The dual factor payment does meet guidance. Council has strengthened this process with invoices and payments checked by a second councillor ensuing two people approve the payment.

### **Unity Trust Bank**

Unity Trust Bank charging structure:

- Monthly account fee: £7.00
- Transaction charge: £0.15 per item
- Turnover: £100,000–£2 million per annum
- No credit interest payable on current account balances
- Cash paid in 70p per £100
- Cheques paid in 40p each

Assuming the transaction fees from Barclays as a comparison

| <b><u>Month</u></b> | <b><u>Transactions</u></b> | <b><u>Transaction Charges</u></b> | <b><u>Monthly Fee</u></b> | <b><u>Cash &amp; cheques</u></b> | <b><u>Total</u></b> |
|---------------------|----------------------------|-----------------------------------|---------------------------|----------------------------------|---------------------|
| <b>April</b>        | <b>114</b>                 | <b>£17.10</b>                     | <b>£7.00</b>              | <b>£5.99</b>                     | <b>£30.09</b>       |
| <b>May</b>          | <b>104</b>                 | <b>£15.60</b>                     | <b>£7.00</b>              | <b>£5.03</b>                     | <b>£27.63</b>       |
| <b>June</b>         | <b>104</b>                 | <b>£15.60</b>                     | <b>£7.00</b>              | <b>£6.73</b>                     | <b>£29.33</b>       |

## **Barclays Bank**

### Barclays Current charging structure

- Monthly account fee: £8.50
- No transactional charges
- No credit interest paid on the current account balances
- Cash paid in 60p per £100
- Cheques paid in £1.20 each

| <b>Month</b> | <b>Charges Including monthly fee</b> |
|--------------|--------------------------------------|
| April        | £13.64                               |
| May          | £17.70                               |
| June         | £13.67                               |

Having considered the increase to transaction rates, the Clerk and RFO/Deputy Clerk, and the council's current payment procedures, it is not believed that there is currently a need to change its banking arrangements, and the council's Financial Regulations provide robust procedures.

## **Savings and Investment Accounts**

| <b>Institution</b> | <b>Account Type</b>        | <b>Interest Rate</b>          |
|--------------------|----------------------------|-------------------------------|
| Unity Trust Bank   | Instant Access Savings     | 1.95% (as at 13 January 2026) |
| Barclays           | Premium ME Account         | 1.05%                         |
| CCLA               | Public Sector Deposit Fund | Approximately 3.76%–3.83%     |

At the July 2025 Finance meeting, the Clerk and RFO/Deputy Clerk reviewed investment opportunities available through Insignis and CCLA. Funds can normally be withdrawn from the CCLA account before 11.00 a.m. and received later the same day, providing relatively quick access to cash when required. Committee agreed CCLA offered the most suitable investments for council and in line with the Investments Policy

The Clerk and RFO/Deputy Clerk are satisfied that the Council's funds are invested appropriately and that the current arrangements provide a suitable balance between accessibility, security and return on investment.

**Do Members note the Unity Bank cost, and support the proposal to continue with Barclays Bank?**

**Do Members support the proposal to continue with CCLA?**

12

## **Governance - polices & other matters**

12.1

### **Standing Orders - Review and proposed amendment**

A new Section 27 has been added to the Council's Standing Orders to strengthen the Council's governance arrangements by providing delegated authority from Full Council to the Finance & Governance Committee during the summer recess period (July and August). This will enable the Committee to exercise the powers of Full Council where decisions cannot reasonably await the next scheduled meeting of the Council.

This amendment reflects the Council's existing practice and provides a clear governance framework for decision-making during the summer recess. A corresponding amendment has also been made to the Finance & Governance Committee Terms of Reference to ensure consistency between the Council's governance documents.

### **Recommendation**



**Members are asked to consider the proposed amendment and, if satisfied, recommend that Full Council approves and adopts the revised Standing Orders.**

 Annex 12 Confidential annex omitted from public papers

12.2 **Financial Regulations - updated section 13**

At its meeting in May, Full Council approved amendments to Section 13 of the Financial Regulations to reflect the Council's current arrangements for the receipt and management of income, thereby ensuring the Regulations remain aligned with the Council's operational practices.

The revised Financial Regulations have now been published on the Council's website and may be accessed using the link below.

**Members are asked to note the publication of the updated Financial Regulations.**

 <https://www.edenbridgetowncouncil.gov.uk/wp-content/uploads/2025/08/financial-regulations.pdf>

12.3 **Terms of Reference - Review and proposed amendments**

The Council's Terms of Reference have become an essential governance document, setting out the functions and powers of the Council and its Scheme of Delegation to Committees. Since their initial adoption, the document has continued to evolve to reflect the Council's governance arrangements and the practical operation of its committees.

The proposed amendments attached are intended to improve consistency across the document, strengthen governance arrangements and ensure the Terms of Reference continue to accurately reflect the Council's current practices. The principal amendments include:

- The introduction of a Terms of Reference for the Complaints Committee, formalising its membership, delegated powers and responsibilities.
- Amendments to the Finance & Governance Committee Terms of Reference to reflect the recent changes to Standing Orders and strengthen governance by including delegated authority to exercise Full Council powers during the summer recess (July and August), where decisions cannot reasonably await the next meeting of the Council.
- The removal of former paragraph 2.8 from the Finance & Governance Committee Terms of Reference, as responsibility for these matters now rests with the Buildings & Leases Committee.
- A number of minor amendments throughout the document to improve consistency, clarity and cross-referencing with the Council's wider governance framework.

**Recommendation**

**Members are asked to consider the proposed amendments and, if satisfied, recommend that Full Council approves and adopts the revised Terms of Reference.**

 Annex 13 Confidential annex omitted from public papers

12.4 **Biodiversity and Nature Recovery Policy - to receive new policy**

The Council has, over many years, adopted a range of policies and working practices that support environmental management, biodiversity and sustainable operations. These include the Environmental Policy Statement, Waste Management Policy, Vegetation Management and Bonfire Policy, and Weed Management Policy, together with practical initiatives such as tree planting, habitat management, energy efficiency improvements and carbon reduction measures.

Whilst these existing policies collectively support the Council's approach to biodiversity, the Council has not previously adopted an overarching policy that brings together these commitments and demonstrates how biodiversity and nature recovery are considered across its operations.

The attached Biodiversity and Nature Recovery Policy provides this strategic framework. It does not introduce significant new commitments but brings together the Council's existing policies, practices and achievements into a single document, demonstrating the Council's ongoing commitment to protecting and enhancing biodiversity whilst identifying opportunities for continual improvement.

The policy also supports the requirements of the National Association of Local Councils (NALC) Local Council Award Scheme for councils holding, or seeking to maintain, Quality Council status.

### **Recommendation**

**That the Finance and Governance Committee recommends to Full Council the adoption of the Biodiversity and Nature Recovery Policy.**

 Annex 14 Confidential annex omitted from public papers

12.5

### **Retention and Disposal Policy - Proposed updates**

The Council adopted its revised Retention and Disposal Policy in March 2026 as part of its wider review of data protection and information governance policies. Since that time, Microsoft 365 automated email retention arrangements have been implemented across the Council, together with retention labels enabling staff to apply shorter retention periods to routine emails where appropriate.

The proposed amendments do not alter the Council's overall approach to records retention but update the Policy to reflect current working practices, strengthen guidance on the management of electronic records and emails, and clarify responsibilities for the retention, retrieval and disposal of digital information.

The amendments also reinforce the Council's commitment to retaining information only where necessary, whilst ensuring records can be efficiently located where required for operational, audit, legal and statutory purposes.

### **Recommendation**

**That the Finance & Governance Committee considers the proposed amendments to the Retention and Disposal Policy and Appendix A (Retention Schedule), and recommends the updated Policy to Full Council for adoption.**

 Annex 15 Confidential annex omitted from public papers

 Annex 16 Confidential annex omitted from public papers

12.6

### **Staff Appraisal and Development Policy and Staff Development Review Form**

The Council has long undertaken annual staff appraisals as part of its commitment to supporting employee performance, development and training. The Staff Handbook already provides for annual appraisals, whilst the Training and Development Policy (adopted March 2026) recognises that appraisal meetings are an important mechanism for identifying training and development needs.

Although the appraisal process is well established, the Council has not previously adopted a standalone Staff Appraisal and Development Policy setting out the purpose, responsibilities and arrangements for undertaking annual reviews. The introduction of a dedicated policy strengthens the Council's governance framework and supports the standards expected of councils working towards, or maintaining, Local Council Award Scheme accreditation.

The draft policy formalises existing practice rather than introducing a new appraisal process. It sets out the frequency of appraisals, responsibilities, confidentiality arrangements, links to training and development, and the role of appraisals in supporting employee development and, where applicable, contractual salary progression.

At the same time, the existing appraisal form has been reviewed and modernised. The revised Staff Development Review Form retains the Council's established self-reflection approach whilst placing greater emphasis on constructive discussion, objective setting and employee development. The previous numerical scoring system has been replaced with an overall performance assessment, providing a more balanced and supportive appraisal process while continuing to provide an appropriate framework for considering contractual salary progression.

As a consequential amendment, the Training and Development Policy has also been updated to refer to the new Staff Appraisal and Development Policy.

### **Recommendation**

**That the Finance & Governance Committee receives the draft Staff Appraisal and Development Policy and accompanying Staff Development Review Form, recommends their adoption by Full Council, and notes the consequential amendment to the Training and Development Policy, addition of section 11.**

Annex 17 Confidential annex omitted from public papers

Annex 18 Confidential annex omitted from public papers

Annex 19 Confidential annex omitted from public papers

#### **12.7 Strategic Risk Management Policy - Minor amendment**

The Strategic Risk Management Policy was adopted by Full Council in March 2026. To further strengthening the Council's overall governance framework, it is proposed to make a minor amendment to the introductory page of the Policy to clarify that the Strategic Risk Management Policy forms part of the Council's wider governance and risk management framework. The amendment also signposts Members and readers to the key supporting policies and documents that collectively contribute to effective risk management, financial resilience, information security and legal compliance.

The proposed amendment is for clarification only and does not alter the Council's approach to risk management or the substantive content of the Policy.

### **Recommendation**

**To receive the proposed minor amendment to the Strategic Risk Management Policy and recommends its adoption by Full Council.**

Annex 20 Confidential annex omitted from public papers

#### **12.8 HR and Health & Safety Consultancy Services – Update**

Following Members previous consideration of the Council's HR and Health & Safety consultancy arrangements, and despite concerns regarding elements of the service delivery and the Council's in-principle decision to transition to an alternative provider, the Council will continue to receive services from WorkNest for the foreseeable future whilst the existing contractual arrangements remain in place.

At its July meeting, Full Council supported the recommendation to transition the Council's HR and Health & Safety consultancy services to Peninsula and authorised the Town Clerk to continue discussions with WorkNest regarding a reduced early termination arrangement at an appropriate time following the November 2026 renewal. Members also noted that a potential termination cost may need to be considered as part of the 2027/28 budget process.

**Members are asked to note that the Council's annual Health & Safety audit has now been arranged for 28 September 2026. It is anticipated that the audit report, together with any recommendations arising, will be presented to the Committee at its October meeting.**

#### **13 Date of next meeting - 19 October 2026**

## Paid Expenditure Transactions

Start of year 01/04/26

paid between 01/04/26 and 30/06/26

| Payment Reference    | Paid date | Tn no | Order no | Gross      | Vat        | Net        | Cttee | Details                        | Heading                                         |          |
|----------------------|-----------|-------|----------|------------|------------|------------|-------|--------------------------------|-------------------------------------------------|----------|
| BACS Mar S&N         | 01/04/26  | 46421 |          | £101.86    | £10.31     | £91.55     |       | S&N Machinery                  | Repair of Chain saw and some welding on trailer | 3040/2   |
| BACS Mar MPM         | 01/04/26  | 46460 |          | £82,390.15 | £13,731.69 | £68,658.46 | CIL   | MPM Services MPM Ltd           | Replacement of Boiler and Hot Water             | 6000     |
| BACS April COP       | 01/04/26  | 46466 |          | £1,051.20  | £175.20    | £876.00    | OS    | Coppard Plant Hire Ltd         | Hire of mini Excavator, Dumper and              | 3100/1   |
| Bacs April Sure      | 01/04/26  | 46467 |          | £45.00     | £0.00      | £45.00     |       | Surekill Pest Control Services | Pest Control Visit for Rickards and Museum      | 2220/2/1 |
| BACS Apr Miles       | 01/04/26  | 46468 |          | £200.00    | £0.00      | £200.00    | CNCL  | Miles Audio Visual             | Pa Sytem and recording for AGM                  | 1171/5   |
| Bacs April Fair      | 01/04/26  | 46469 |          | £2,409.24  | £401.54    | £2,007.70  | OS    | Fairalls                       | Gravel for Footpath at Mowshurst                | 3100/1   |
| BACS April TRI       | 01/04/26  | 46471 |          | £95.32     | £15.89     | £79.43     |       | Trichem                        | handsoap, Compactor bags and red bags           | 3090/2   |
| BACS APR BLM         | 01/04/26  | 46472 |          | £71.88     | £11.98     | £59.90     | OS    | BLM Building Supplies          | Post Mix Concrete                               | 3050/15  |
| BACS Apr Norris      | 01/04/26  | 46473 |          | £393.60    | £65.60     | £328.00    | OS    | Norris Skips                   | Skip Collection for March 2                     | 3030/4   |
| Izettle Mar P/C      | 01/04/26  | 46475 |          | £97.59     | £13.96     | £83.63     |       | Petty Cash                     | Petty Cash Jan - Mar 2026                       | 2040/3   |
| DD April Izettle     | 01/04/26  | 46506 |          | £10.84     | £0.00      | £10.84     | CS    | IZettle                        | March Charges                                   | 2070/1   |
| DD April SDC 3       | 01/04/26  | 46507 |          | £594.00    | £0.00      | £594.00    | CS    | Sevenoaks District Council     | Rates Doggetts Barn                             | 2010/1   |
| DD April SDC5 5      | 01/04/26  | 46509 |          | £259.60    | £0.00      | £259.60    | OS    | Sevenoaks District Council     | Rates Mowshurst Barn                            | 3015     |
| DD April SDC 4       | 01/04/26  | 46510 |          | £467.55    | £0.00      | £467.55    |       | Sevenoaks District Council     | Rates Market Yard Car Park and Toilttes         | 3014     |
| DD April SDC 1       | 01/04/26  | 46511 |          | £342.60    | £0.00      | £342.60    | OS    | Sevenoaks District Council     | Rates Depot                                     | 3015     |
| DD April VAT         | 02/04/26  | 46508 |          | £54.36     | £0.00      | £54.36     | CS    | Vatix                          | Lone Worker Alarms                              | 2005/7   |
| DD Apr Barclays      | 08/04/26  | 46474 |          | £13.64     | £0.00      | £13.64     | CS    | Barclays                       | Bank Charges 13/02 to 12/03                     | 2070/1   |
| DD April PSTECH      | 08/04/26  | 46512 |          | £1,282.19  | £213.70    | £1,068.49  |       | PS Technology                  | IT Services and Support April                   | 2010/6/1 |
| DD April Aviva       | 08/04/26  | 46513 |          | £2,586.36  | £0.00      | £2,586.36  |       | Aviva                          | Medical Insurance                               | 2005/6   |
| DD Barclaycard April | 16/04/26  | 46480 |          | £1,435.93  | £186.94    | £1,248.99  |       | Barclaycard                    | March Barclaycard Spend                         | 2040/3   |

20/07/26 10:42 AM Vs: 9.16.04

Edenbridge Town Council

Page 1

## Paid Expenditure Transactions

Start of year 01/04/26

paid between 01/04/26 and 30/06/26

| Payment Reference | Paid date | Tn no | Order no | Gross      | Vat     | Net        | Cttee | Details                       | Heading                                        |
|-------------------|-----------|-------|----------|------------|---------|------------|-------|-------------------------------|------------------------------------------------|
| DD April SAGE     | 16/04/26  | 46514 |          | £87.60     | £14.60  | £73.00     | CS    | Sage Software Limited         | Payroll Software April 2020/6                  |
| SS April SES 1    | 22/04/26  | 46515 |          | £58.43     | £0.00   | £58.43     | OS    | SES Business Water            | Water supply Forge Croft Allotments 3010/4/4/2 |
| DD April SES 2    | 22/04/26  | 46516 |          | £8.00      | £0.00   | £8.00      | OS    | SES Business Water            | Water Supplu S/P Cemetery 155111 3010/4/2      |
| DD April SES 3    | 22/04/26  | 46517 |          | £6.00      | £0.00   | £6.00      | OS    | SES Business Water            | Water Supply Cemetery 155112 3010/4/2          |
| DD April SES 5    | 22/04/26  | 46518 |          | £23.00     | £0.00   | £23.00     | CS    | SES Business Water            | Water Supply Rickards Hall 156644 2220/1/4     |
| DD April SES 6    | 22/04/26  | 46519 |          | £19.87     | £0.00   | £19.87     | CS    | SES Business Water            | Water Supply Public Toilets 156785 2210/1/3    |
| DD April SES 4    | 22/04/26  | 46520 |          | £10.00     | £0.00   | £10.00     | CS    | SES Business Water            | Water supply Doggetts Barn 156804 2010/4       |
| DD April SES 7    | 22/04/26  | 46522 |          | £36.00     | £0.00   | £36.00     | OS    | SES Business Water            | Water supply Swan Lane Allotments 1 3010/4/4/1 |
| DD April NPOWER   | 23/04/26  | 46521 |          | £1,560.02  | £260.00 | £1,300.02  | OS    | N Power                       | Street Lighting 01/03 to 31/03 3130            |
| DD April SDC 2    | 23/04/26  | 46523 |          | £78.45     | £0.00   | £78.45     | OS    | Sevenoaks District Council    | Rates Market Yard 3011/1                       |
| DD April SDC 6    | 23/04/26  | 46524 |          | £134.20    | £0.00   | £134.20    | CS    | Sevenoaks District Council    | Rates Rickards Hall 2220/1/1                   |
| BACS April SAL    | 24/04/26  | 46527 |          | £40,624.25 | £0.00   | £40,624.25 |       | Salaries                      | Staff Salaries - April 2026 2000/1             |
| BCS May Lili      | 27/04/26  | 46530 |          | £225.60    | £37.60  | £188.00    |       | Lili Waste Management         | April Bin Collection 13/04 to 23/04 2040/8     |
| DD April O2       | 28/04/26  | 46528 |          | £50.46     | £8.41   | £42.05     | OS    | O2                            | Ground Staff Mobile - April 3010/6             |
| BACS April Pall   | 29/04/26  | 46476 |          | £136.25    | £22.71  | £113.54    | OS    | Pallet Handling Penshurst Ltd | Fencing Materials 3050/15                      |
| Bacs April Pro    | 29/04/26  | 46477 |          | £497.07    | £82.84  | £414.23    | OS    | Proludic Ltd                  | Pod Swing Parts 3080/1                         |
| BACS April Street | 29/04/26  | 46478 |          | £900.00    | £150.00 | £750.00    | OS    | Streettlights                 | Columns 221 & 224 Stangrove Park , 3110/2      |
| BCS APR Lili      | 29/04/26  | 46479 |          | £225.60    | £37.60  | £188.00    |       | Lili Waste Management         | March Bin Collection 03/03 to 27/03 2040/8     |
| BACS April BESURE | 29/04/26  | 46481 |          | £78.00     | £13.00  | £65.00     | CS    | Besure Security Systems       | Call out 2065                                  |
| BACS APR Wyb      | 29/04/26  | 46482 |          | £1,474.18  | £245.70 | £1,228.48  | OS    | Wybone Ltd                    | 2 New Bins 3040/1                              |

## Paid Expenditure Transactions

Start of year 01/04/26

paid between 01/04/26 and 30/06/26

| Payment Reference  | Paid date | Tn no | Order no | Gross      | Vat       | Net        | Cttee | Details                       | Heading                             |          |
|--------------------|-----------|-------|----------|------------|-----------|------------|-------|-------------------------------|-------------------------------------|----------|
| BACS April King    | 29/04/26  | 46483 |          | £243.50    | £40.58    | £202.92    | CS    | Kingdom Cleaning Ltd          | Rickards Hall Cleaning - April      | 2220/2/3 |
| BACS April BLM     | 29/04/26  | 46484 |          | £11.45     | £1.91     | £9.54      | OS    | BLM Building Supplies         | Panel Saw                           | 3040/1   |
| BACS April TRI     | 29/04/26  | 46485 |          | £36.91     | £6.15     | £30.76     | CS    | Trichem                       | Hand Towels for Rickards Hall       | 2220/2/3 |
| BACS April Besure  | 29/04/26  | 46486 |          | £272.64    | £45.44    | £227.20    | CS    | Besure Security Systems       | New Battery Monitoting for Fire Ala | 2065     |
| BACS April S&N     | 29/04/26  | 46487 |          | £617.84    | £0.00     | £617.84    | OS    | S&N Machinery                 | Repair of Front Mulch deck          | 3040/2   |
| BACS April PALLET  | 29/04/26  | 46488 |          | £127.80    | £21.30    | £106.50    | OS    | Pallet Handling Penshurst Ltd | Fencing Materials                   | 3050/15  |
| BACS April CHAMP   | 29/04/26  | 46489 |          | £40.86     | £6.81     | £34.05     | OS    | Champion Ltd                  | Plywood Sheet & Bungee cords        | 3050/15  |
| BACS April CHAMP   | 29/04/26  | 46490 |          | £64.91     | £10.82    | £54.09     | OS    | Champion Ltd                  | Timber                              | 3050/15  |
| BACS April BLM     | 29/04/26  | 46491 |          | £11.76     | £1.96     | £9.80      | OS    | BLM Building Supplies         | Bolts and Washers                   | 3050/15  |
| BACS April Canon   | 29/04/26  | 46493 |          | £127.06    | £21.18    | £105.88    | CS    | Canon (uk) Ltd                | Canon Photocopier Contract 01/04 to | 2030/1   |
| BACS April Canon   | 29/04/26  | 46494 |          | £71.70     | £11.95    | £59.75     | CS    | Canon (uk) Ltd                | Cannon Cpying Charges 01/01/26 to 3 | 2030/3   |
| BACS April EM      | 29/04/26  | 46495 |          | £191.25    | £31.88    | £159.37    | CS    | The Edenbridge Magazine       | Double Centre Pages advert - May/Ju | 2040/4   |
| BACS April GPETO   | 29/04/26  | 46496 |          | £30.00     | £5.00     | £25.00     | CS    | Gpeto AL Ltd                  | Gpeto subscription April            | 2020/10  |
| BACS April CHAMP   | 29/04/26  | 46498 |          | £54.21     | £9.04     | £45.17     | CS    | Champion Ltd                  | Putty and Flat Sill                 | 2065     |
| BACS April Street  | 29/04/26  | 46499 |          | £4,610.15  | £768.36   | £3,841.79  | OS    | Streetlights                  | Street Light Contract 2026/27 Part  | 3135     |
| ACBS April King    | 29/04/26  | 46500 |          | £243.50    | £40.58    | £202.92    | CS    | Kingdom Cleaning Ltd          | Rickards Hall Cleaning - March      | 2220/2/3 |
| BACS April Cricket | 29/04/26  | 46502 |          | £11,458.74 | £0.00     | £11,458.74 | CIL   | Edenbridge Cricket Club       | Irrigation Invoice for CIL          | 6001     |
| BACS April MPM     | 29/04/26  | 46503 |          | £45,858.68 | £7,643.11 | £38,215.57 | CIL   | MPM Services MPM Ltd          | Replacement of Boiler and Hot Water | 6000     |
| BACS April Brad    | 29/04/26  | 46504 |          | £32.32     | £5.39     | £26.93     | OS    | Bradford Electrical           | Sand Paper, Teak Oil Long nose plie | 3050/15  |

## Paid Expenditure Transactions

Start of year 01/04/26

paid between 01/04/26 and 30/06/26

| Payment Reference | Paid date | Tn no | Order no | Gross     | Vat     | Net       | Cttee | Details                    | Heading                                      |
|-------------------|-----------|-------|----------|-----------|---------|-----------|-------|----------------------------|----------------------------------------------|
| BACS April Brad   | 29/04/26  | 46505 |          | £25.50    | £4.25   | £21.25    | OS    | Bradford Electrical        | Padlock and Chain 3050/15                    |
| DD April TG 1     | 30/04/26  | 46525 |          | £636.06   | £30.29  | £605.77   | CS    | Total Gas & Power          | Church House Gas Bill - AACCS0824 2200/1     |
| DD April TG2      | 30/04/26  | 46526 |          | £415.57   | £19.79  | £395.78   | CS    | Total Gas & Power          | Doggetts Barn Gas Bill - A-C390A39B 2010/3   |
| DD AMY SDC 2      | 01/05/26  | 46532 |          | £597.00   | £0.00   | £597.00   | CS    | Sevenoaks District Council | Rates Doggetts Barn 2010/1                   |
| DD May SDC 4      | 01/05/26  | 46534 |          | £256.00   | £0.00   | £256.00   | OS    | Sevenoaks District Council | Rates Mowshurst Barn 3015                    |
| DD MAY SDC3       | 01/05/26  | 46535 |          | £472.00   | £0.00   | £472.00   |       | Sevenoaks District Council | Rates Market Yard Car Park and Toiltes 3014  |
| DD MAY SDC 1      | 01/05/26  | 46536 |          | £345.00   | £0.00   | £345.00   | OS    | Sevenoaks District Council | Rates Depot 3015                             |
| Izettle April     | 01/05/26  | 46551 |          | £400.00   | £0.00   | £400.00   | OS    | Petty Cash                 | Flowers for Town Planters from Dove 3055/2   |
| DD Izettle May    | 01/05/26  | 46552 |          | £12.42    | £0.00   | £12.42    | CS    | IZettle                    | April Charges 2070/1                         |
| DD MAY TG 1       | 01/05/26  | 46553 |          | £149.48   | £7.12   | £142.36   | CS    | Total Gas & Power          | Electricity - Doggetts Barn - 01/03 2010/2   |
| DD MAY TG 2       | 01/05/26  | 46554 |          | £113.88   | £5.42   | £108.46   | OS    | Total Gas & Power          | Electricity - Depot - 01/03 to 01/0 3010/2/1 |
| DD MAY TG 3       | 01/05/26  | 46555 |          | £106.75   | £5.08   | £101.67   | OS    | Total Gas & Power          | Electricity - Market Yard Toiletst 3010/2/1  |
| DD MAY TG 4       | 01/05/26  | 46557 |          | £303.46   | £14.45  | £289.01   | OS    | Total Gas & Power          | Electricity - Rickards Hall- 01/03 3010/2/1  |
| DD MAY Vat        | 05/05/26  | 46533 |          | £54.36    | £0.00   | £54.36    | CS    | Vatix                      | Lone Worker Alarms 2005/7                    |
| DD May Barclays   | 05/05/26  | 46591 |          | £17.70    | £0.00   | £17.70    | CS    | Barclays                   | Bank Charges 13/03 TO 12/04 2070/1           |
| DD May Aviva      | 07/05/26  | 46538 |          | £2,586.36 | £0.00   | £2,586.36 |       | Aviva                      | Medical Insurance 2005/6                     |
| DD MAY PST        | 08/05/26  | 46537 |          | £1,303.78 | £134.89 | £1,168.89 |       | PS Technology              | IT Services and Support April 2010/6/1       |
| BACS May KD       | 13/05/26  | 46550 |          | £24.48    | £0.00   | £24.48    | OS    |                            | Travel Expenses 08/04 to college 3016/2      |
| BACS May GALL     | 13/05/26  | 46589 |          | £2,403.55 | £0.00   | £2,403.55 |       | Gallagher Insurance        | Vehicle Insurance 3070/1                     |
| DD MAY Sage       | 18/05/26  | 46539 |          | £64.20    | £10.70  | £53.50    | CS    | Sage Software Limited      | Payroll Software 2020/6                      |
| DD MAY TG 8       | 18/05/26  | 46560 |          | £280.94   | £13.38  | £267.56   | OS    | Total Gas & Power          | Electricity - Rickards Hall- 01/004 3010/2/1 |
| DD MAY TG 7       | 19/05/26  | 46556 |          | £151.25   | £7.20   | £144.05   | OS    | Total Gas & Power          | Electricity - Market Yard Toiletst 3010/2/1  |
| DD MAY TG 5       | 19/05/26  | 46558 |          | £141.20   | £6.72   | £134.48   | CS    | Total Gas & Power          | Electricity - Doggetts Barn - 01/04 2010/2   |
| DD MAY TG 6       | 19/05/26  | 46559 |          | £48.54    | £2.31   | £46.23    | OS    | Total Gas & Power          | Electricity - Depot - 01/04 to 30/0 3010/2/1 |
| DD May TG 1       | 20/05/26  | 46601 |          | £231.90   | £11.04  | £220.86   | CS    | Total Gas & Power          | Church House Gas Bill - AACCS0824 2200/1     |

20/07/26 10:42 AM Vs: 9.16.04

Edenbridge Town Council

Page 4

## Paid Expenditure Transactions

Start of year 01/04/26

paid between 01/04/26 and 30/06/26

| Payment Reference | Paid date | Tn no | Order no | Gross      | Vat     | Net        | Cttee | Details                            | Heading                                        |
|-------------------|-----------|-------|----------|------------|---------|------------|-------|------------------------------------|------------------------------------------------|
| DD MayTG2         | 20/05/26  | 46602 |          | £182.55    | £8.69   | £173.86    | CS    | Total Gas & Power                  | Doggetts Barn Gas Bill - A-C390A39B 2010/3     |
| DD MAY SES1       | 22/05/26  | 46540 |          | £63.87     | £0.00   | £63.87     | OS    | SES Business Water                 | Water supply Forge Croft Allotments 3010/4/4/2 |
| DD MAY SES2       | 22/05/26  | 46541 |          | £8.00      | £0.00   | £8.00      | OS    | SES Business Water                 | Water Supplu S/P Cemetery 155111 3010/4/2      |
| DD MAY SES3       | 22/05/26  | 46542 |          | £6.00      | £0.00   | £6.00      | OS    | SES Business Water                 | Water Supply Cemetery 155112 3010/4/2          |
| DD MAY SES4       | 22/05/26  | 46543 |          | £23.00     | £0.00   | £23.00     | CS    | SES Business Water                 | Water Supply Rickards Hall 156644 2220/1/4     |
| DD MAY SES5       | 22/05/26  | 46544 |          | £20.88     | £0.00   | £20.88     | CS    | SES Business Water                 | Water Supply Public Toilets 156785 2210/1/3    |
| DD MAY SES6       | 22/05/26  | 46545 |          | £10.00     | £0.00   | £10.00     | CS    | SES Business Water                 | Water supply Doggetts Barn 156804 2010/4       |
| DD MAY SES8       | 22/05/26  | 46547 |          | £36.00     | £0.00   | £36.00     | OS    | SES Business Water                 | Water supply Swan Lane Allotments 1 3010/4/4/1 |
| BACS May SAL      | 22/05/26  | 46561 |          | £40,774.84 | £0.00   | £40,774.84 |       | Salaries                           | Staff Salaries - May 2026 2000/1               |
| DD May NP         | 23/05/26  | 46546 |          | £1,306.49  | £217.75 | £1,088.74  | OS    | N Power                            | Street Lighting 001/04 to 30/04 3130           |
| DD May SDC6       | 26/05/26  | 46548 |          | £76.00     | £0.00   | £76.00     | OS    | Sevenoaks District Council         | Rates Market Yard 3011/1                       |
| DD May SDC8       | 26/05/26  | 46549 |          | £131.00    | £0.00   | £131.00    | CS    | Sevenoaks District Council         | Rates Rickards Hall 2220/1/1                   |
| DD May O2         | 28/05/26  | 46531 |          | £50.46     | £8.41   | £42.05     | OS    | O2                                 | Ground Staff Mobile - May 3010/6               |
| BACS April RSP    | 29/05/26  | 46492 |          | £156.12    | £26.02  | £130.10    | OS    | Rural Services Partnership         | Rural Market Town Group Membership 3090/1      |
| BACS April KALC   | 29/05/26  | 46497 |          | £2,400.00  | £400.00 | £2,000.00  | CNCL  | Kent Association Of Local Councils | Annual Subscrip[ti]on to KALC 2026/2 1080      |
| BACS May Edge     | 29/05/26  | 46501 |          | £2,795.28  | £465.88 | £2,329.40  |       | Edge IT Systems Ltd                | Edge IT Contract 2026/27 2020/15               |
| BACS May PN       | 29/05/26  | 46529 |          | £390.00    | £65.00  | £325.00    | OS    | Norris Skips                       | Skip Hire April 3030/4                         |
| BACS May BS       | 29/05/26  | 46562 |          | £33.94     | £0.00   | £33.94     | OS    | Business Stream                    | 2792057 - Depot - 31/01 to 29/04 3010/5/1      |
| BACS MAY Street   | 29/05/26  | 46563 |          | £918.00    | £153.00 | £765.00    | OS    | Streetlights                       | Column 201, Skeynes Road, Vehicle i 3136       |
| BACS MAY Hags     | 29/05/26  | 46564 |          | £1,720.33  | £286.72 | £1,433.61  | OS    | Hags-SMP Ltd                       | Part for Rec Playground repairs 3040/2         |
| BACS MAY Hever    | 29/05/26  | 46565 |          | £2,634.00  | £439.00 | £2,195.00  | OS    | Hever Countryside Services         | Hedge Curtting, various sites 3141             |
| BACS MAY Champ    | 29/05/26  | 46566 |          | £74.28     | £12.38  | £61.90     | CS    | Champion Ltd                       | Timber, screws and raw plugs 2065              |
| BACS MAY Kid      | 29/05/26  | 46567 |          | £567.88    | £94.65  | £473.23    | OS    | Kidmans                            | Assorted parts 3050/15                         |



## Paid Expenditure Transactions

Start of year 01/04/26

paid between 01/04/26 and 30/06/26

| Payment Reference | Paid date | Tn no | Order no | Gross     | Vat       | Net       | Cttee | Details                                          | Heading                                               |         |
|-------------------|-----------|-------|----------|-----------|-----------|-----------|-------|--------------------------------------------------|-------------------------------------------------------|---------|
| BACS MAY Kid      | 29/05/26  | 46568 |          | £115.30   | £19.22    | £96.08    | OS    | Kidmans                                          | Repairs to Stihl HTA86                                | 3040/2  |
| BACS MAY DC       | 29/05/26  | 46569 |          | £227.17   | £37.86    | £189.31   | CS    | Dave Cole Electrical Installations Ltd           | To look at Fan in WC at the Cemeter                   | 2065    |
| BACS MAY Pallet   | 29/05/26  | 46570 |          | £324.00   | £54.00    | £270.00   | OS    | Pallet Handling Penshurst Ltd                    | Fencing Materials                                     | 3050/15 |
| BACS MAY BLM      | 29/05/26  | 46571 |          | £0.84     | £0.14     | £0.70     | OS    | BLM Building Supplies                            | Roofing Bolts, washers and nuts                       | 3050/4  |
| BACS MAY Glaze    | 29/05/26  | 46572 |          | £39.94    | £6.66     | £33.28    |       | Sevenoaks Glazing                                | Glass                                                 | 2065    |
| BACS MAY ICCM     | 29/05/26  | 46573 |          | £110.00   | £0.00     | £110.00   | OS    | Institute Of Cemetery And Crematorium Management | Membership of ICCM                                    | 3065/3  |
| BACS MAY BLM      | 29/05/26  | 46574 |          | £19.55    | £3.26     | £16.29    | OS    | BLM Building Supplies                            | Sealent adhivise and Duct tape                        | 3050/15 |
| BACS MAY Tri      | 29/05/26  | 46575 |          | £66.16    | £11.03    | £55.13    | OS    | Trichem                                          | Compactor bags and Red Sacks                          | 3050/15 |
| BACS MAY BLM      | 29/05/26  | 46576 |          | £13.73    | £2.29     | £11.44    | OS    | BLM Building Supplies                            | Bolts and shields                                     | 3050/15 |
| BACS MAY SLCC     | 29/05/26  | 46577 |          | £442.00   | £0.00     | £442.00   | CS    | SLCC Enterprises Ltd                             | Membership for C Leet                                 | 2070/7  |
| BACS MAY BLM      | 29/05/26  | 46578 |          | £32.78    | £5.46     | £27.32    | OS    | BLM Building Supplies                            | Washers, Screws, Postcrete                            | 3050/15 |
| BACS MAY Street   | 29/05/26  | 46579 |          | £3,438.00 | £573.00   | £2,865.00 | OS    | Streetlights                                     | Columns 232 & 233 Station Approach                    | 3136    |
| BACS MAY April    | 29/05/26  | 46580 |          | £530.70   | £0.00     | £530.70   | CS    | April Skies Accounting Ltd                       | Year end Audit 2025/26                                | 2075    |
| BAVS May Goodwin  | 29/05/26  | 46581 |          | £40.00    | £0.00     | £40.00    | CS    | D Goodwin                                        | Windows cleaned in May                                | 2040/1  |
| BACS MAY Intrin   | 29/05/26  | 46582 |          | £5,400.00 | £900.00   | £4,500.00 | CIL   | Intrinsic                                        | Replacement of Cold Water Supply at                   | 6000    |
| BACS MAY Brad     | 29/05/26  | 46583 |          | £1.55     | £0.26     | £1.29     | OS    | Bradford Electrical                              | Double sided tape                                     | 3050/15 |
| BACS MAY Brad     | 29/05/26  | 46584 |          | £72.20    | £12.03    | £60.17    |       | Bradford Electrical                              | Compost, Rose, Drain cleaner, Window Scraper Araldite | 3055/2  |
| BACS May AT       | 29/05/26  | 46585 |          | £7,466.17 | £1,244.36 | £6,221.81 | CIL   | Andy Thorton Ltd                                 | Deposit for the Bandstand                             | 6000    |
| BACS MAY Champ    | 29/05/26  | 46586 |          | £26.16    | £4.36     | £21.80    | CS    | Champion Ltd                                     | Brush and Paint                                       | 2065    |
| BACS MAY Champ    | 29/05/26  | 46587 |          | £23.23    | £3.87     | £19.36    | OS    | Champion Ltd                                     | Joistmate & Feather edge timber                       | 3050/15 |

20/07/26 10:42 AM Vs: 9.16.04

Edenbridge Town Council

Page 6

## Paid Expenditure Transactions

Start of year 01/04/26

paid between 01/04/26 and 30/06/26

| Payment Reference | Paid date | Tn no | Order no | Gross     | Vat     | Net       | Cttee | Details                                   | Heading                                |          |
|-------------------|-----------|-------|----------|-----------|---------|-----------|-------|-------------------------------------------|----------------------------------------|----------|
| BACS MAY Champ    | 29/05/26  | 46588 |          | £49.21    | £8.20   | £41.01    | CS    | Champion Ltd                              | White Gloss                            | 2065     |
| BACS May King     | 29/05/26  | 46590 |          | £243.50   | £40.58  | £202.92   | CS    | Kingdom Cleaning Ltd                      | Rickards Hall Cleaning - May           | 2220/2/3 |
| BACS MAY Fair     | 29/05/26  | 46592 |          | £93.68    | £15.61  | £78.07    | OS    | Fairalls                                  | 3 Pairs of work shorts                 | 3016/4   |
| BACS May BLM      | 29/05/26  | 46594 |          | £29.90    | £4.98   | £24.92    | OS    | BLM Building Supplies                     | Postcrete Concrete                     | 3050/4   |
| BACS May JA       | 29/05/26  | 46595 |          | £31.00    | £0.00   | £31.00    | CS    |                                           | Bottle of English Champagne for the    | 2070/4   |
| BACS May GPETO    | 29/05/26  | 46596 |          | £30.00    | £5.00   | £25.00    | CS    | Gpeto AL Ltd                              | Gpeto subscription May                 | 2020/10  |
| DD May Bcard      | 29/05/26  | 46600 |          | £614.90   | £33.97  | £580.93   |       | Barclaycard                               | April Spend on Barclaycard             | 2020/10  |
| DD May MILL       | 01/06/26  | 46593 |          | £96.39    | £16.07  | £80.32    | OS    | Mill Hill Garage (Petrocell Holdings Ltd) | Fuel for VW Caddy                      | 3070/5   |
| DD Izettle June   | 01/06/26  | 46599 |          | £8.92     | £0.00   | £8.92     | CS    | IZettle                                   | May Charges                            | 2070/1   |
| DD June SDC3      | 01/06/26  | 46603 |          | £597.00   | £0.00   | £597.00   | CS    | Sevenoaks District Council                | Rates Doggetts Barn                    | 2010/1   |
| DD Junr SDC1      | 01/06/26  | 46605 |          | £256.00   | £0.00   | £256.00   | OS    | Sevenoaks District Council                | Rates Mowshurst Barn                   | 3015     |
| DD June SDC2      | 01/06/26  | 46606 |          | £472.00   | £0.00   | £472.00   |       | Sevenoaks District Council                | Rates Market Yard Car Park and Toiltes | 3014     |
| DD June SDC 4     | 01/06/26  | 46607 |          | £345.00   | £0.00   | £345.00   | OS    | Sevenoaks District Council                | Rates Depot                            | 3015     |
| DD June VAT       | 03/06/26  | 46604 |          | £54.36    | £0.00   | £54.36    | CS    | Vatix                                     | Lone Worker Alarms                     | 2005/7   |
| DD June PST       | 04/06/26  | 46608 |          | £1,303.78 | £217.30 | £1,086.48 |       | PS Technology                             | IT Services and Support June           | 2010/6/1 |
| DD June Aviva     | 04/06/26  | 46609 |          | £2,586.36 | £0.00   | £2,586.36 |       | Aviva                                     | Medical Insurance                      | 2005/6   |
| DD June Barclays  | 05/06/26  | 46621 |          | £13.67    | £0.00   | £13.67    | CS    | Barclays                                  | Bank Charges 13/04 to 12/05            | 2070/1   |
| DD June Mill      | 15/06/26  | 46597 |          | £238.25   | £39.70  | £198.55   | OS    | Mill Hill Garage (Petrocell Holdings Ltd) | Fuel for VW Caddy and Land Rover       | 3070/5   |
| BACS June RC      | 15/06/26  | 46693 |          | £199.74   | £0.00   | £199.74   | OS    | Sundry                                    | Window screen damage at Stangrove P    | 3080/3   |
| DD Junetg 5       | 16/06/26  | 46598 |          | £140.71   | £6.70   | £134.01   | CS    | Total Gas & Power                         | Electricity - Doggetts Barn - 01/05    | 2010/2   |
| DD June Sage      | 16/06/26  | 46610 |          | £72.00    | £12.00  | £60.00    | CS    | Sage Software Limited                     | Payroll Software                       | 2020/6   |
| DD June B/CARD    | 16/06/26  | 46697 |          | £1,076.63 | £50.69  | £1,025.94 |       | Barclaycard                               | May Barclaycard Spend                  | 2020/10  |

20/07/26 10:42 AM Vs: 9.16.04

Edenbridge Town Council

Page 7

## Paid Expenditure Transactions

Start of year 01/04/26

paid between 01/04/26 and 30/06/26

| Payment Reference | Paid date | Tn no | Order no | Gross      | Vat     | Net        | Cttee | Details                       | Heading                             |
|-------------------|-----------|-------|----------|------------|---------|------------|-------|-------------------------------|-------------------------------------|
| BACS June Enfleur | 17/06/26  | 46623 |          | £60.00     | £0.00   | £60.00     | CS    | Enfleur Flower Design         | Flower gift for Grave Digger        |
| DD June NP        | 19/06/26  | 46617 |          | £1,130.75  | £188.46 | £942.29    | OS    | N Power                       | Street Lighting 01/03 to 31/03      |
| DD SES1           | 22/06/26  | 46611 |          | £65.93     | £0.00   | £65.93     | OS    | SES Business Water            | Water supply Forge Croft Allotments |
| DD SES 7          | 22/06/26  | 46612 |          | £8.00      | £0.00   | £8.00      | OS    | SES Business Water            | Water Supplu S/P Cemetery 155111    |
| DD SES 6          | 22/06/26  | 46613 |          | £6.00      | £0.00   | £6.00      | OS    | SES Business Water            | Water Supply Cemetery 155112        |
| DD SES 5          | 22/06/26  | 46614 |          | £23.00     | £0.00   | £23.00     | CS    | SES Business Water            | Water Supply Rickards Hall 156644   |
| DD SES 4          | 22/06/26  | 46615 |          | £22.76     | £0.00   | £22.76     | CS    | SES Business Water            | Water Supply Public Toilets 156785  |
| DD SES 3          | 22/06/26  | 46616 |          | £10.00     | £0.00   | £10.00     | CS    | SES Business Water            | Water supply Doggetts Barn 156804   |
| DD SES 2          | 22/06/26  | 46618 |          | £36.00     | £0.00   | £36.00     | OS    | SES Business Water            | Water supply Swan Lane Allotments 1 |
| DD June TG2       | 22/06/26  | 46686 |          | £67.66     | £3.22   | £64.44     | CS    | Total Gas & Power             | Doggetts Barn Gas Bill - A-C390A39B |
| DD Jube SDC6      | 23/06/26  | 46619 |          | £76.00     | £0.00   | £76.00     | OS    | Sevenoaks District Council    | Rates Market Yard                   |
| DDSDC5            | 23/06/26  | 46620 |          | £131.00    | £0.00   | £131.00    | CS    | Sevenoaks District Council    | Rates Rickards Hall                 |
| BACS June SAL     | 23/06/26  | 46624 |          | £40,664.41 | £0.00   | £40,664.41 |       | Salaries                      | Staff Salaries - June 2026          |
| BACS June B/CARD  | 23/06/26  | 46698 |          | -£31.25    | £0.00   | -£31.25    | CS    | Sundry                        | Amazon accidental Charge Paid back  |
| DD June TG 1      | 24/06/26  | 46622 |          | £103.56    | £4.93   | £98.63     | CS    | Total Gas & Power             | Church House Gas Bill - AACCS0824   |
| DD June TG 6      | 24/06/26  | 46687 |          | £63.39     | £3.02   | £60.37     | OS    | Total Gas & Power             | Electricity - Depot - 01/05 to 31/0 |
| DD June TG 7      | 24/06/26  | 46688 |          | £66.18     | £3.15   | £63.03     | OS    | Total Gas & Power             | Electricity - Market Yard Toiletst  |
| DD June TG 8      | 24/06/26  | 46689 |          | £228.94    | £10.90  | £218.04    | OS    | Total Gas & Power             | Electricity - Rickards Hall- 01/05  |
| DD June O2        | 26/06/26  | 46654 |          | £50.46     | £8.41   | £42.05     | OS    | O2                            | Ground Staff Mobile - June          |
| BACS June Ori     | 30/06/26  | 46625 |          | £652.08    | £108.68 | £543.40    | OS    | Origin Amenity Solutions      | White paint, Aerosol, EHITE paint,  |
| BACS June Pallet  | 30/06/26  | 46626 |          | £126.00    | £21.00  | £105.00    | OS    | Pallet Handling Penshurst Ltd | Fencing materials                   |
| BACS June S&N     | 30/06/26  | 46627 |          | £270.60    | £0.00   | £270.60    | OS    | S&N Machinery                 | Repair of Honda Generator           |
| BACS June Norris  | 30/06/26  | 46628 |          | £390.00    | £65.00  | £325.00    | OS    | Norris Skips                  | Skip Hire                           |
| BACS June S&N     | 30/06/26  | 46629 |          | £25.00     | £0.00   | £25.00     | OS    | S&N Machinery                 | Repair the Recoil on the Tractor    |

20/07/26 10:42 AM Vs: 9.16.04

Edenbridge Town Council

Page 8

## Paid Expenditure Transactions

Start of year 01/04/26

paid between 01/04/26 and 30/06/26

| Payment Reference | Paid date | Tn no | Order no | Gross     | Vat     | Net       | Cttee | Details                                            | Heading                                                                                               |
|-------------------|-----------|-------|----------|-----------|---------|-----------|-------|----------------------------------------------------|-------------------------------------------------------------------------------------------------------|
| BACS June Origin  | 30/06/26  | 46630 |          | £1,320.00 | £220.00 | £1,100.00 | OS    | Origin Amenity Solutions                           | Top Dressing 3026/1                                                                                   |
| BACS June TRUE    | 30/06/26  | 46631 |          | £224.40   | £37.40  | £187.00   | CS    | TrueBuild                                          | Museum Kitchen blending valve repla 2200/4                                                            |
| BACS June BLM     | 30/06/26  | 46632 |          | £5.28     | £0.88   | £4.40     | OS    | BLM Building Supplies                              | Silicon 3050/15                                                                                       |
| BACS June TRI     | 30/06/26  | 46633 |          | £54.76    | £9.13   | £45.63    | OS    | Trichem                                            | Toilet roll and Handtowels for the 3090/2                                                             |
| BACS June Tri     | 30/06/26  | 46634 |          | £39.26    | £6.55   | £32.71    |       | Trichem                                            | Toilet Rolls 2210/4                                                                                   |
| BACS June NABMA   | 30/06/26  | 46635 |          | £331.90   | £0.00   | £331.90   | OS    | National Association of British Market Authorities | Health Check by 3011/3                                                                                |
| BACS June GPETO   | 30/06/26  | 46636 |          | £1,440.00 | £240.00 | £1,200.00 | CS    | Gpeto AL Ltd                                       | Gpeto subscription June 2020/10                                                                       |
| BACS June G&J     | 30/06/26  | 46637 |          | £318.00   | £53.00  | £265.00   | OS    | Gillett & Johnston (Croydon) Ltd                   | Town Clock Annual Service 3141                                                                        |
| BACS June besure  | 30/06/26  | 46639 |          | £202.74   | £33.79  | £168.95   | CS    | Besure Security Systems                            | Call out re Junction box in Museum 2200/5                                                             |
| BACS June Intrin  | 30/06/26  | 46640 |          | £4,620.00 | £770.00 | £3,850.00 | CS    | Intrinsic                                          | Service re the pavillion works 2215                                                                   |
| Bacs June Sure    | 30/06/26  | 46641 |          | £45.00    | £0.00   | £45.00    |       | Surekill Pest Control Services                     | Pest Control Visit for Rickards and Museum 2220/2/1                                                   |
| BACS June SDC     | 30/06/26  | 46642 |          | £880.00   | £0.00   | £880.00   | CS    | Sevenoaks District Council                         | Garden Waste Bags 2085                                                                                |
| BACS June Champ   | 30/06/26  | 46643 |          | £9.17     | £1.53   | £7.64     | OS    | Champion Ltd                                       | 25x 100mm Timber 3050/15                                                                              |
| BACS June Champ   | 30/06/26  | 46644 |          | £26.92    | £4.49   | £22.43    | CS    | Champion Ltd                                       | Yacht Varnish and 12 x 15mm Glazing 2065                                                              |
| BACS June Champ   | 30/06/26  | 46645 |          | £44.73    | £7.46   | £37.27    | CS    | Champion Ltd                                       | Redwood, handlesRose kit for pull h 2065                                                              |
| BACS June S&SE    | 30/06/26  | 46646 |          | £455.00   | £0.00   | £455.00   | OS    | South & South East In Bloom                        | Town Cente, Cemetery Conservation a 3090/5                                                            |
| BACS June Brad    | 30/06/26  | 46647 |          | £29.10    | £4.85   | £24.25    | OS    | Bradford Electrical                                | Padlocks 3050/15                                                                                      |
| BACS June Brad    | 30/06/26  | 46648 |          | £126.65   | £21.11  | £105.54   |       | Bradford Electrical                                | Jubilee clips, Sealant, Command strips, Hanging Basket liners, Sand paper, Paclock, Squire LN4 3055/2 |
| BACS June Besure  | 30/06/26  | 46649 |          | £184.20   | £30.70  | £153.50   | CS    | Besure Security Systems                            | Call out re Depot Door 2065                                                                           |

20/07/26 10:42 AM Vs: 9.16.04

Edenbridge Town Council

Page 9

## Paid Expenditure Transactions

Start of year 01/04/26

paid between 01/04/26 and 30/06/26

| Payment Reference    | Paid date | Tn no | Order no | Gross       | Vat        | Net         | Cttee | Details                                   | Heading                             |          |
|----------------------|-----------|-------|----------|-------------|------------|-------------|-------|-------------------------------------------|-------------------------------------|----------|
| BACS June Racoon     | 30/06/26  | 46650 |          | £96.00      | £16.00     | £80.00      | OS    | Raccoon London Ltd                        | A3 Signs                            | 3050/15  |
| BACS June SDC        | 30/06/26  | 46651 |          | £720.00     | £0.00      | £720.00     | CS    | Sevenoaks District Council                | Garden Waste Bags                   | 2085     |
| BACS June Allotments | 30/06/26  | 46652 |          | £5,372.96   | £0.00      | £5,372.96   | CIL   | Edenbridge Allotment Gardens              | CIL Grant for Conposting Toilet     | 6001     |
| BACS June King       | 30/06/26  | 46653 |          | £243.50     | £40.58     | £202.92     | CS    | Kingdom Cleaning Ltd                      | Rickards Hall Cleaning - June       | 2220/2/3 |
| BACS June Lili       | 30/06/26  | 46655 |          | £11.76      | £1.96      | £9.80       | CS    | Lili Waste Management                     | Fuel Surcharge April                | 2220/2/5 |
| BACS June Lili       | 30/06/26  | 46657 |          | £288.00     | £48.00     | £240.00     |       | Lili Waste Management                     | April Bin Collection 04/05 to 28/05 | 2040/8   |
| BACS June Lili       | 30/06/26  | 46658 |          | -£34.80     | -£5.80     | -£29.00     | OS    | Lili Waste Management                     | Crddit re invoice no P610723        | 3011/7   |
| BACS June Lili       | 30/06/26  | 46659 |          | -£17.40     | -£2.90     | -£14.50     | OS    | Lili Waste Management                     | Credit re invoice no P622025        | 3011/7   |
| BACS June Lili       | 30/06/26  | 46660 |          | -£17.40     | -£2.90     | -£14.50     | OS    | Lili Waste Management                     | Credit re invoice                   | 3011/7   |
| BACS June Lili       | 30/06/26  | 46661 |          | -£21.60     | -£3.60     | -£18.00     | OS    | Lili Waste Management                     | Credit re invoice                   | 3011/7   |
| BACS June Lili       | 30/06/26  | 46662 |          | £9.66       | £1.61      | £8.05       | CS    | Lili Waste Management                     | Fuel Surcharge May                  | 2220/2/5 |
| BACS June Lili       | 30/06/26  | 46663 |          | £13.20      | £2.20      | £11.00      | OS    | Lili Waste Management                     | Re under posting on Invoice P610723 | 3011/7   |
| DD June MILL         | 30/06/26  | 46690 |          | £120.00     | £20.00     | £100.00     | CW    | PTA Motoring Centres , Petrocell Holdings | New wheel on the Kango              | 4060     |
| DD June Mill         | 30/06/26  | 46691 |          | -£2.78      | £0.00      | -£2.78      | CW    | PTA Motoring Centres , Petrocell Holdings | Credit re MILL HILL                 | 4060     |
| DD Mill June         | 30/06/26  | 46692 |          | £103.30     | £17.22     | £86.08      | OS    | Mill Hill Garage (Petrocell Holdings Ltd) | Fuel for VW Caddy                   | 3070/5   |
| BACS June BS1        | 30/06/26  | 46694 |          | £133.04     | £0.00      | £133.04     | CS    | Business Stream                           | 2763586 - Rickards - 04/03 to 03/0  | 2220/1/5 |
| BACS June BS2        | 30/06/26  | 46695 |          | £206.65     | £0.00      | £206.65     | CS    | Business Stream                           | Waste Water - 2737866 - Market Yard | 2210/1/4 |
| BACS June WI Hall    | 30/06/26  | 46696 |          | £4,312.00   | £0.00      | £4,312.00   | CIL   | Edenbridge Town Village Hall Charity      | CIL Grant for WI Hall Redecoration  | 6001     |
| Total                |           |       |          | £362,843.62 | £32,139.50 | £330,704.12 |       |                                           |                                     |          |

## Paid Expenditure over £500.00

Edenbridge Town Council

| Payment Reference    | Paid date | Tn no | Net        | Vat        | Cttee | Details                            | Heading                                                         | 137                               |
|----------------------|-----------|-------|------------|------------|-------|------------------------------------|-----------------------------------------------------------------|-----------------------------------|
| BACS Mar MPM         | 01/04/26  | 46460 | £68,658.46 | £13,731.69 | CIL   | MPM Services MPM Ltd               | Replacement of Boiler and Hot Water at the Pavillion            | 6000 <input type="checkbox"/>     |
| BACS April COP       | 01/04/26  | 46466 | £876.00    | £175.20    | OS    | Coppard Plant Hire Ltd             | Hire of mini Excavator, Dumper and Waker for path               | 3100/1 <input type="checkbox"/>   |
| Bacs April Fair      | 01/04/26  | 46469 | £2,007.70  | £401.54    | OS    | Fairalls                           | Gravel for Footpath at Mowshurst                                | 3100/1 <input type="checkbox"/>   |
| DD April SDC 3       | 01/04/26  | 46507 | £594.00    | £0.00      | CS    | Sevenoaks District Council         | Rates Doggetts Barn                                             | 2010/1 <input type="checkbox"/>   |
| DD April PSTECH      | 08/04/26  | 46512 | £1,068.49  | £213.70    |       | PS Technology                      | IT Services and Support April                                   | 2010/6/1 <input type="checkbox"/> |
| DD April Aviva       | 08/04/26  | 46513 | £2,586.36  | £0.00      |       | Aviva                              | Medical Insurance                                               | 2005/6 <input type="checkbox"/>   |
| DD Barclaycard April | 16/04/26  | 46480 | £1,248.99  | £186.94    |       | Barclaycard                        | March Barclaycard Spend                                         | 2040/3 <input type="checkbox"/>   |
| DD April NPOWER      | 23/04/26  | 46521 | £1,300.02  | £260.00    | OS    | N Power                            | Street Lighting 01/03 to 31/03                                  | 3130 <input type="checkbox"/>     |
| BACS April SAL       | 24/04/26  | 46527 | £40,624.25 | £0.00      |       | Salaries                           | Staff Salaries - April 2026                                     | 3000/4 <input type="checkbox"/>   |
| BACS April Street    | 29/04/26  | 46478 | £750.00    | £150.00    | OS    | Streetlights                       | Columns 221 & 224 Stangrove Park , Replaced vandalised lanterns | 3110/2 <input type="checkbox"/>   |
| BACS APR Wyb         | 29/04/26  | 46482 | £1,228.48  | £245.70    | OS    | Wybone Ltd                         | 2 New Bins                                                      | 3040/1 <input type="checkbox"/>   |
| BACS April S&N       | 29/04/26  | 46487 | £617.84    | £0.00      | OS    | S&N Machinery                      | Repair of Front Mulch deck                                      | 3040/2 <input type="checkbox"/>   |
| BACS April Street    | 29/04/26  | 46499 | £3,841.79  | £768.36    | OS    | Streetlights                       | Street Light Contract 2026/27 Part 1                            | 3135 <input type="checkbox"/>     |
| BACS April Cricket   | 29/04/26  | 46502 | £11,458.74 | £0.00      | CIL   | Edenbridge Cricket Club            | Irrigation Invoice for CIL                                      | 6001 <input type="checkbox"/>     |
| BACS April MPM       | 29/04/26  | 46503 | £38,215.57 | £7,643.11  | CIL   | MPM Services MPM Ltd               | Replacement of Boiler and Hot Water at the Pavillion Part 2     | 6000 <input type="checkbox"/>     |
| DD April TG 1        | 30/04/26  | 46525 | £605.77    | £30.29     | CS    | Total Gas & Power                  | Church House Gas Bill - AACCS0824                               | 2200/1 <input type="checkbox"/>   |
| DD AMY SDC 2         | 01/05/26  | 46532 | £597.00    | £0.00      | CS    | Sevenoaks District Council         | Rates Doggetts Barn                                             | 2010/1 <input type="checkbox"/>   |
| DD May Aviva         | 07/05/26  | 46538 | £2,586.36  | £0.00      |       | Aviva                              | Medical Insurance                                               | 2005/6 <input type="checkbox"/>   |
| DD MAY PST           | 08/05/26  | 46537 | £1,168.89  | £134.89    |       | PS Technology                      | IT Services and Support April                                   | 2010/6/1 <input type="checkbox"/> |
| BACS May GALL        | 13/05/26  | 46589 | £2,403.55  | £0.00      |       | Gallagher Insurance                | Vehicle Insurance                                               | 3070/1 <input type="checkbox"/>   |
| BACS May SAL         | 22/05/26  | 46561 | £40,774.84 | £0.00      |       | Salaries                           | Staff Salaries - May 2026                                       | 3000/4 <input type="checkbox"/>   |
| DD May NP            | 23/05/26  | 46546 | £1,088.74  | £217.75    | OS    | N Power                            | Street Lighting 001/04 to 30/04                                 | 3130 <input type="checkbox"/>     |
| BACS April KALC      | 29/05/26  | 46497 | £2,000.00  | £400.00    | CNCL  | Kent Association Of Local Councils | Annual Subscrip[tion to KALC 2026/27                            | 1080 <input type="checkbox"/>     |
| BACS May Edge        | 29/05/26  | 46501 | £2,329.40  | £465.88    |       | Edge IT Systems Ltd                | Edge IT Contract 2026/27                                        | 2020/15 <input type="checkbox"/>  |

20/07/26 11:03 AM Vs: 9.16.04

**Edenbridge Town Council**

**Page 1**

## Paid Expenditure over £500.00

Edenbridge Town Council

| Payment Reference    | Paid date | Tn no | Net        | Vat       | Cttee | Details                              | Heading                                           | 137                               |
|----------------------|-----------|-------|------------|-----------|-------|--------------------------------------|---------------------------------------------------|-----------------------------------|
| BACS MAY Street      | 29/05/26  | 46563 | £765.00    | £153.00   | OS    | Streetlights                         | Column 201, Skeynes Road, Vehicle impact repair   | 3136 <input type="checkbox"/>     |
| BACS MAY Hags        | 29/05/26  | 46564 | £1,433.61  | £286.72   | OS    | Hags-SMP Ltd                         | Part for Rec Playground repairs                   | 3040/2 <input type="checkbox"/>   |
| BACS MAY Hever       | 29/05/26  | 46565 | £2,195.00  | £439.00   | OS    | Hever Countryside Services           | Hedge Curtting, various sites                     | 3141 <input type="checkbox"/>     |
| BACS MAY Street      | 29/05/26  | 46579 | £2,865.00  | £573.00   | OS    | Streetlights                         | Columns 232 & 233 Station Approach 2 new columns  | 3136 <input type="checkbox"/>     |
| BACS MAY April       | 29/05/26  | 46580 | £530.70    | £0.00     | CS    | April Skies Accounting Ltd           | Year end Audit 2025/26                            | 2075 <input type="checkbox"/>     |
| BACS MAY Intrin      | 29/05/26  | 46582 | £4,500.00  | £900.00   | CIL   | Intrinsic                            | Replacement of Cold Water Supply at The Pavillion | 6000 <input type="checkbox"/>     |
| BACS May AT          | 29/05/26  | 46585 | £6,221.81  | £1,244.36 | CIL   | Andy Thorton Ltd                     | Deposit for the Bandstand                         | 6000 <input type="checkbox"/>     |
| DD May Bcard         | 29/05/26  | 46600 | £580.93    | £33.97    |       | Barclaycard                          | April Spend on Barclaycard                        | 2020/10 <input type="checkbox"/>  |
| DD June SDC3         | 01/06/26  | 46603 | £597.00    | £0.00     | CS    | Sevenoaks District Council           | Rates Doggetts Barn                               | 2010/1 <input type="checkbox"/>   |
| DD June PST          | 04/06/26  | 46608 | £1,086.48  | £217.30   |       | PS Technology                        | IT Services and Support June                      | 2010/6/1 <input type="checkbox"/> |
| DD June Aviva        | 04/06/26  | 46609 | £2,586.36  | £0.00     |       | Aviva                                | Medical Insurance                                 | 2005/6 <input type="checkbox"/>   |
| DD June B/CARD       | 16/06/26  | 46697 | £1,025.94  | £50.69    |       | Barclaycard                          | May Barclaycard Spend                             | 2020/10 <input type="checkbox"/>  |
| DD June NP           | 19/06/26  | 46617 | £942.29    | £188.46   | OS    | N Power                              | Street Lighting 01/03 to 31/03                    | 3130 <input type="checkbox"/>     |
| BACS June SAL        | 23/06/26  | 46624 | £40,664.41 | £0.00     |       | Salaries                             | Staff Salaries - June 2026                        | 3000/4 <input type="checkbox"/>   |
| BACS June Ori        | 30/06/26  | 46625 | £543.40    | £108.68   | OS    | Origin Amenity Solutions             | White paint, Aerosol, Ehite paint, Impact premium | 3050/2 <input type="checkbox"/>   |
| BACS June Origin     | 30/06/26  | 46630 | £1,100.00  | £220.00   | OS    | Origin Amenity Solutions             | Top Dressing                                      | 3026/1 <input type="checkbox"/>   |
| BACS June GPETO      | 30/06/26  | 46636 | £1,200.00  | £240.00   | CS    | Gpeto AL Ltd                         | Gpeto subscription June                           | 2020/10 <input type="checkbox"/>  |
| BACS June Intrin     | 30/06/26  | 46640 | £3,850.00  | £770.00   | CS    | Intrinsic                            | Service re the pavillion works                    | 2215 <input type="checkbox"/>     |
| BACS June SDC        | 30/06/26  | 46642 | £880.00    | £0.00     | CS    | Sevenoaks District Council           | Garden Waste Bags                                 | 2085 <input type="checkbox"/>     |
| BACS June SDC        | 30/06/26  | 46651 | £720.00    | £0.00     | CS    | Sevenoaks District Council           | Garden Waste Bags                                 | 2085 <input type="checkbox"/>     |
| BACS June Allotments | 30/06/26  | 46652 | £5,372.96  | £0.00     | CIL   | Edenbridge Allotment Gardens         | CIL Grant for Conposting Toilet                   | 6001 <input type="checkbox"/>     |
| BACS June WI Hall    | 30/06/26  | 46696 | £4,312.00  | £0.00     | CIL   | Edenbridge Town Village Hall Charity | CIL Grant for WI Hall Redecoration                | 6001 <input type="checkbox"/>     |

## Received Income Transactions

Start of year 01/04/26

received between 01/04/26 and 30/06/26

| Paying ref.          | Received date | Tn no | Invoice     | Gross     | Vat     | Net       | Cttee | Heading | Details                                                                                              |
|----------------------|---------------|-------|-------------|-----------|---------|-----------|-------|---------|------------------------------------------------------------------------------------------------------|
| Izettte - Mar        | 01/04/26      | 35842 | March       | £1,052.30 | £0.00   | £1,052.30 |       | 285/1   | Izettte Till Takings<br>March Taking for Izettte                                                     |
| Izettte March Allotm | 01/04/26      | 35843 | Plot Domin  | £26.70    | £0.00   | £26.70    | OS    | 310/3/1 | Allotment Holders<br>Allotments - Plot                                                               |
| Izettte March        | 01/04/26      | 35844 | 1772        | £198.08   | £0.00   | £198.08   | CS    | 240/1   | Rickards Hall Customer<br>Facilities Income, Rickards Hall, bookings 3688                            |
| Izettte March        | 01/04/26      | 35845 | RH-1773     | £100.00   | £0.00   | £100.00   | CS    | 240/2   | Rickards Hall Customer<br>Facilities Income, Rickards Hall, 09/05/26, 3683                           |
| DP April Mows        | 01/04/26      | 35861 | April       | £111.07   | £18.51  | £92.56    | OS    | 310/4   | Mowshurst Garage Rent                                                                                |
| DP April Nomads      | 01/04/26      | 35864 | 1602        | £120.35   | £0.00   | £120.35   | OS    | 310/7   | Nomads Football Club<br>Fee for April 2026<br>Received with Thanks                                   |
| DP Allot Plot 37/41  | 01/04/26      | 35895 | Plot 37 & 4 | £53.44    | £0.00   | £53.44    | OS    | 310/3/1 | Allotment Holders<br>Allotments - Plot 37 & 41 MK                                                    |
| CIL Interest April   | 02/04/26      | 35862 | March CIL   | £1,160.02 | £0.00   | £1,160.02 | CIL   | 605     | CCLA CIL Interest<br>CIL Interest March 2026                                                         |
| DP April GST         | 02/04/26      | 35863 | 1601        | £618.82   | £103.14 | £515.68   | OS    | 315/4   | Great Stone Bridge Trust<br>Strimming of the Bund and banks at the Watermeadows<br>16 hours @ £32.23 |
| DP Allotment Plot 2  | 02/04/26      | 35893 | Plot 2 & 20 | £147.44   | £0.00   | £147.44   |       | 310/3/1 | Allotment Holders<br>Allotments - Plot 2 & 20                                                        |
| DP CCLA Int Mar      | 02/04/26      | 35897 | April       | £1,839.99 | £0.00   | £1,839.99 | CS    | 226     | CCLA<br>Interest March 2026                                                                          |
| DP Allot Plant       | 07/04/26      | 35889 | Plot Plant  | £26.72    | £0.00   | £26.72    | OS    | 310/3/1 | Allotment Holders<br>Allotments - Plot Plant                                                         |
| DP Allotment Plot 22 | 07/04/26      | 35890 | Plot 22     | £26.72    | £0.00   | £26.72    | OS    | 310/3/1 | Allotment Holders<br>Allotments - Plot 22                                                            |
| DP Allotment Plot 1  | 07/04/26      | 35891 | Plot 1      | £26.72    | £0.00   | £26.72    | OS    | 310/3/1 | Allotment Holders<br>Allotments - Plot1                                                              |
| DP April Comte       | 08/04/26      | 35867 | 1605        | £115.65   | £0.00   | £115.65   | OS    | 311/1   | The French Comte<br>Market Pitch 02/04, 09/04, 16/04, 23/04 & 30/04<br>Special Rate £23.13 x 5       |
| DP April Bbox 1      | 08/04/26      | 35870 | 1608        | £25.70    | £0.00   | £25.70    | OS    | 311/1   | Model Pitch Ltd - Butternut Box<br>Market Pitch 02/04/26<br>received with Thanks                     |
| DP April Bbox 2      | 08/04/26      | 35871 | 1609        | £25.70    | £0.00   | £25.70    | OS    | 311/1   | Model Pitch Ltd - Butternut Box<br>Market Pitch 09/04/26<br>received with Thanks                     |
| DP April HD          | 08/04/26      | 35899 | 080426      | £1,193.93 | £0.00   | £1,193.93 | OS    | 325/2   | Freshwater Group of Companies<br>Receipt form Highdorn                                               |



## Received Income Transactions

Start of year 01/04/26

received between 01/04/26 and 30/06/26

| Paying ref.          | Received date | Tn no | Invoice | Gross     | Vat     | Net       | Cttee | Heading | Details                                                                                                                           |
|----------------------|---------------|-------|---------|-----------|---------|-----------|-------|---------|-----------------------------------------------------------------------------------------------------------------------------------|
| DP April Baker       | 09/04/26      | 35868 | 1606    | £115.65   | £0.00   | £115.65   | OS    | 311/1   | The Baker<br>Market Pitch 02/04, 09/04, 16/04, 23/04 & 30/04<br>Special Rate £23.13 x 5                                           |
| DP Allotment Plot 42 | 13/04/26      | 35892 | Plot 42 | £26.72    | £0.00   | £26.72    | OS    | 310/3/1 | Allotment Holders<br>Allotments - Plot 42                                                                                         |
| RH-1765 LP April     | 13/04/26      | 35902 | 1765    | £45.46    | £0.00   | £45.46    | CS    | 240/1   | Ladies Probus<br>Facilities Income, Rickards Hall, bookings 3116                                                                  |
| RH-1767 MP           | 14/04/26      | 35882 | 1767    | £45.56    | £0.00   | £45.56    | CS    | 240/1   | Edenbridge & District PC - Men's Probus<br>Facilities Income, Rickards Hall, bookings 3541                                        |
| DP April RC          | 16/04/26      | 35866 | 1604    | £3,027.60 | £504.60 | £2,523.00 | OS    | 310/2   | Edenbridge Rugby Football Club<br>Rugby Club Rent - 1st Half April 2026 to September 2026                                         |
| DP April Ton         | 16/04/26      | 35869 | 1607    | £69.39    | £0.00   | £69.39    | OS    | 311/1   | Chez Tonton Giles<br>Market Pitch 16/04, 23/04 & 30/04<br>Special Rate £23.13 x 3                                                 |
| Deposit Refund VS    | 16/04/26      | 35898 | 1772    | -£100.00  | £0.00   | -£100.00  | CS    | 240/2   | Rickards Hall Customer<br>Facilities Income, Rickards Hall, bookings 3688                                                         |
| DP April EVMT        | 20/04/26      | 35865 | 1603    | £1,194.35 | £0.00   | £1,194.35 | CS    | 235/1   | Eden Valley Museum Trust<br>Museum Rent 1st Quarter - April to June 2026                                                          |
| DP EVMT Part 2       | 20/04/26      | 35901 | 1621    | £1,194.35 | £0.00   | £1,194.35 | CS    | 235/1   | Eden Valley Museum Trust<br>Museum Rent 2nd Quarter - July to September 2026                                                      |
| DP April HMRC        | 21/04/26      | 35860 | Q4      | £8,127.99 | £0.00   | £8,127.99 | CS    | 215     | HM Customs & Excise<br>VAT refund 01/01/26 - 31/03/26                                                                             |
| DP April Bbox 3      | 21/04/26      | 35872 | 1610    | £25.70    | £0.00   | £25.70    | OS    | 311/1   | Model Pitch Ltd - Butternut Box<br>Market Pitch 16/04/26                                                                          |
| DP EC-4167 AJ        | 21/04/26      | 35887 | EC-4167 | £143.68   | £0.00   | £143.68   |       | 305     | Alex Jones Funeral Directors<br>Epitaph Invoice                                                                                   |
| DP Allotment Plot 31 | 21/04/26      | 35894 | Plot 31 | £26.70    | £0.00   | £26.70    | OS    | 310/3/1 | Allotment Holders<br>Allotments - Plot 31                                                                                         |
| RH-1775 BB           | 24/04/26      | 35883 | 1775    | £150.56   | £0.00   | £150.56   | CS    | 240/1   | Bizzy Bees<br>Facilities Income, Rickards Hall, bookings 3510, 3509, 3508, 3507                                                   |
| DP April Fair        | 27/04/26      | 35874 | 1614    | £2,292.52 | £215.42 | £2,077.10 |       | 310/10  | S Hebborn & Daughters Amusements<br>Hire of Stangrove Park for childrens funfair. 2-4 and 8-9 May<br>Refundable deposit of £1,000 |
| YTS part             | 27/04/26      | 35903 | EC-4169 | £87.27    | £0.00   | £87.27    | OS    | 305     | Yew Tree Stone<br>Epitaph Invoice                                                                                                 |
| YTS part             | 27/04/26      | 35904 | EC-4169 | -£87.27   | £0.00   | -£87.27   | OS    | 305     | Yew Tree Stone<br>Contra (part receipt) for tn 35903, Epitaph Invoice                                                             |

20/07/26 11:48 AM Vs: 9.16.04

Edenbridge Town Council

Page 2

# Received Income Transactions

Start of year 01/04/26

received between 01/04/26 and 30/06/26

| Paying ref.        | Received date | Tn no | Invoice   | Gross       | Vat    | Net         | Cttee | Heading | Details                                                                                            |
|--------------------|---------------|-------|-----------|-------------|--------|-------------|-------|---------|----------------------------------------------------------------------------------------------------|
| YTS part           | 27/04/26      | 35905 | EC-4169   | £73.86      | £0.00  | £73.86      | OS    | 305     | Yew Tree Stone<br>Part receipt, tn 35903 - Only part paid, Epitaph Invoice                         |
| RH-1777 Guldes     | 28/04/26      | 35884 | 1777      | £112.92     | £0.00  | £112.92     | CS    | 240/1   | 1st Edenbridge Guides<br>Facilities Income, Rickards Hall, bookings 3310, 3309, 3308               |
| DP EC-4168 Masters | 28/04/26      | 35888 | EC-4168   | £431.04     | £0.00  | £431.04     |       | 305     | Masters & Son<br>Epitaph Invoice                                                                   |
| RH-1781 EVMT       | 29/04/26      | 35885 | 1781      | £68.34      | £0.00  | £68.34      | CS    | 240/1   | Eden Valley Museum Trust<br>Facilities Income, Rickards Hall, bookings 3604                        |
| RH-1778 HS         | 29/04/26      | 35886 | 1778      | £45.46      | £0.00  | £45.46      | CS    | 240/1   | Historical Society<br>Facilities Income, Rickards Hall, bookings 3123                              |
| CQ 100443          | 29/04/26      | 35900 | 600027525 | £51.68      | £0.00  | £51.68      | OS    | 325/2   | UK Power Networks (wayleaves)<br>Wayleaves , Market yard and Allotments 03/04/25 to 02/04/26       |
| DP SDC Precept 1   | 30/04/26      | 35896 | Precept   | £424,928.00 | £0.00  | £424,928.00 |       | 100     | Sevenoaks District Council<br>Precept Part 1                                                       |
| DP May Nomads      | 01/05/26      | 35878 | 1618      | £120.30     | £0.00  | £120.30     | OS    | 310/7   | Nomads Football Club<br>Fee for May 2026<br>Received with Thanks                                   |
| DP May MOWS        | 01/05/26      | 35880 | MAY       | £111.07     | £18.51 | £92.56      | OS    | 310/4   | Mowshurst Garage Rent                                                                              |
| Izettle - Apr      | 01/05/26      | 35914 | April     | £1,493.30   | £0.00  | £1,493.30   |       | 285/1   | Izettle Till Takings<br>April Takings for Izettle                                                  |
| RH-1773 Izettle    | 01/05/26      | 35915 | 1773      | £151.55     | £0.00  | £151.55     | CS    | 240/1   | Rickards Hall Customer<br>Facilities Income, Rickards Hall, bookings 3683 Reader                   |
| DP May Baker       | 05/05/26      | 35876 | 1616      | £92.52      | £0.00  | £92.52      | OS    | 311/1   | The Baker<br>Market Pitch 07/05, 14/05, 21/05, 28/05<br>Special Rate £23.13 x 4                    |
| DP May Cclub       | 05/05/26      | 35879 | 1619      | £752.34     | £0.00  | £752.34     | OS    | 310/6   | Edenbridge Cricket Club<br>2026/27 Annual Rent                                                     |
| CIL Interest May   | 05/05/26      | 35907 | April CIL | £922.02     | £0.00  | £922.02     | CIL   | 605     | CCLA CIL Interest<br>CIL Interest April 2026                                                       |
| DP CCLA Int Apr    | 05/05/26      | 35927 | May       | £1,788.12   | £0.00  | £1,788.12   | CS    | 226     | CCLA<br>Interest April 2026                                                                        |
| DP May Comte       | 07/05/26      | 35877 | 1617      | £92.52      | £0.00  | £92.52      | OS    | 311/1   | The French Comte<br>Market Pitch 07/05, 14/05, 21/05, 28/05<br>Special Rate £23.13 x 4             |
| RH-1776 SW         | 07/05/26      | 35920 | 1776      | £364.48     | £0.00  | £364.48     | CS    | 240/1   | Rickards Hall Customer<br>Facilities Income, Rickards Hall, bookings 3436, 3435, 3434, 3433        |
| DP May TonTon      | 08/05/26      | 35875 | 1615      | £46.26      | £0.00  | £46.26      | OS    | 311/1   | Chez Tonton Giles<br>Market Pitch 07/05, 14/05, 28/05<br>Special Rate £23.13 x 3 - £23.13 re 30/04 |
| DP FF May          | 08/05/26      | 35925 |           | £7,680.00   | £0.00  | £7,680.00   |       | 326     | Football Foundation<br>Grant 2026                                                                  |

20/07/26 11:48 AM Vs: 9.16.04

Edenbridge Town Council

Page 3

## Received Income Transactions

Start of year 01/04/26

received between 01/04/26 and 30/06/26

| Paying ref.          | Received date | Tn no | Invoice | Gross     | Vat    | Net       | Cttee | Heading | Details                                                                                    |
|----------------------|---------------|-------|---------|-----------|--------|-----------|-------|---------|--------------------------------------------------------------------------------------------|
| RH-1779              | 12/05/26      | 35931 | 1779    | £45.46    | £0.00  | £45.46    | CS    | 240/1   | Ladies Probus<br>Facilities Income, Rickards Hall, bookings 3117                           |
| DP 260513<br>Halo    | 13/05/26      | 35908 | 1622    | £25.70    | £0.00  | £25.70    | OS    | 311/1   | Halo Hairdressers<br>Market Pitch 09/04                                                    |
| RH-1774              | 13/05/26      | 35919 | 1774    | £96.82    | £0.00  | £96.82    | CS    | 240/1   | Rickards Hall Customer<br>Facilities Income, Rickards Hall, bookings 3691                  |
| EC-4171 AJ           | 14/05/26      | 35921 | EC-4171 | £37.33    | £0.00  | £37.33    |       | 305     | Alex Jones Funeral Directors<br>Epitaph Invoice                                            |
| RH-1783 GG           | 15/05/26      | 35918 | 1783    | £150.56   | £0.00  | £150.56   | CS    | 240/1   | 1st Edenbridge Guides<br>Facilities Income, Rickards Hall, bookings 3314, 3313, 3312, 3311 |
| RH-1786              | 18/05/26      | 35916 | 1786    | £45.56    | £0.00  | £45.56    | CS    | 240/1   | Edenbridge & District PC - Men's Probus<br>Facilities Income, Rickards Hall, bookings 3543 |
| RH-1780              | 18/05/26      | 35917 | 1780    | £45.56    | £0.00  | £45.56    | CS    | 240/1   | Edenbridge & District PC - Men's Probus<br>Facilities Income, Rickards Hall, bookings 3542 |
| EC-4172 AJ           | 20/05/26      | 35929 | EC-4172 | £87.27    | £0.00  | £87.27    |       | 305     | Alex Jones Funeral Directors<br>Epitaph Invoice                                            |
| RH-1788              | 21/05/26      | 35928 | 1788    | £150.56   | £0.00  | £150.56   | CS    | 240/1   | Bizzy Bees<br>Facilities Income, Rickards Hall, bookings 3710, 3514, 3513, 3512            |
| EC-4173 AJ           | 27/05/26      | 35930 | EC-4173 | £143.68   | £0.00  | £143.68   |       | 305     | Alex Jones Funeral Directors<br>Epitaph Invoice                                            |
| DP May Baker         | 28/05/26      | 35922 | 1628    | £69.39    | £0.00  | £69.39    | OS    | 311/1   | The Baker<br>Market Pitch 11/06, 18/06, 25/06<br>Special Rate £23.13 x 3                   |
| Izettle - May        | 01/06/26      | 35926 | May     | £1,293.82 | £0.00  | £1,293.82 |       | 285/1   | IZettle Till Takings<br>May Takings for Izettle                                            |
| DP June<br>Nomads    | 01/06/26      | 35936 | 1632    | £120.30   | £0.00  | £120.30   | OS    | 310/7   | Nomads Football Club<br>Fee for June 2026<br>Received with Thanks                          |
| DP June Mows         | 01/06/26      | 35937 | June    | £111.07   | £18.51 | £92.56    | OS    | 310/4   | Mowshurst Garage Rent                                                                      |
| DP June<br>Comte     | 02/06/26      | 35924 | 1626    | £92.52    | £0.00  | £92.52    | OS    | 311/1   | The French Comte<br>Market Pitch 04/06, 11/06, 17/06, 24/06<br>Special Rate £23.13 x 4     |
| DP June Baker        | 02/06/26      | 35933 | 1631    | £23.13    | £0.00  | £23.13    | OS    | 311/1   | The Baker<br>Market Pitch 04/06<br>Special Rate £23.13 x 1                                 |
| DP CCLA Int<br>May   | 02/06/26      | 35942 | June    | £1,865.36 | £0.00  | £1,865.36 | CS    | 226     | CCLA<br>Interest May 2026                                                                  |
| CIL Interest<br>June | 02/06/26      | 35958 | May CIL | £961.85   | £0.00  | £961.85   | CIL   | 605     | CCLA CIL Interest<br>CIL Interest May 2026                                                 |
| DP June<br>TonTon    | 03/06/26      | 35923 | 1627    | £69.39    | £0.00  | £69.39    | OS    | 311/1   | Chez Tonton Giles<br>Market Pitch 11/06, 18/06, 25/06<br>Special Rate £23.13 x 3           |

20/07/26 11:48 AM Vs: 9.16.04

Edenbridge Town Council

Page 4

# Received Income Transactions

Start of year 01/04/26

received between 01/04/26 and 30/06/26

| Paying ref.          | Received date | Tn no | Invoice | Gross     | Vat     | Net       | Cttee | Heading | Details                                                                                        |
|----------------------|---------------|-------|---------|-----------|---------|-----------|-------|---------|------------------------------------------------------------------------------------------------|
| RH-1789 EVMT         | 03/06/26      | 35938 | 1789    | £240.99   | £0.00   | £240.99   | CS    | 240/1   | Rickards Hall Customer Facilities Income, Rickards Hall, bookings 3712                         |
| EC-4175              | 04/06/26      | 35932 | EC-4175 | £1,119.06 | £0.00   | £1,119.06 |       | 305     | Epitaph Invoice                                                                                |
| RH-1782 SW           | 04/06/26      | 35939 | 1782    | £455.60   | £0.00   | £455.60   | CS    | 240/1   | Rickards Hall Customer Facilities Income, Rickards Hall, bookings 3441, 3440, 3439, 3438, 3437 |
| RH-1791 Guides       | 05/06/26      | 35940 | 1791    | £75.28    | £0.00   | £75.28    | CS    | 240/1   | 1st Edenbridge Guides Facilities Income, Rickards Hall, bookings 3316, 3315                    |
| DP June Barclays CIL | 08/06/26      | 35959 | June    | £303.60   | £0.00   | £303.60   | CIL   | 605     | Barclays Bank Plc CIL Interest 02/03 to 07/06                                                  |
| DP June Barc         | 08/06/26      | 35960 | June    | £1,271.52 | £0.00   | £1,271.52 | CS    | 228     | Barclays Bank Plc Barclays Interest 02/03 to 07/06                                             |
| EC-4176              | 09/06/26      | 35944 | EC-4176 | £431.04   | £0.00   | £431.04   |       | 305     | Epitaph Invoice                                                                                |
| RH-1785 LP           | 10/06/26      | 35941 | 1785    | £45.46    | £0.00   | £45.46    | CS    | 240/1   | Ladies Probus Facilities Income, Rickards Hall, bookings 3534                                  |
| RH-1795 Deposit      | 11/06/26      | 35943 | 1795    | £100.00   | £0.00   | £100.00   |       | 240/2   | Rickards Hall Customer Facilities Income, Rickards Hall, bookings 3713 Deposit 16/08/26        |
| RH-1792              | 16/06/26      | 35954 | 1792    | £112.92   | £0.00   | £112.92   | CS    | 240/1   | Bizzy Bees Facilities Income, Rickards Hall, bookings 3517, 3516, 3515                         |
| DP June B&F          | 17/06/26      | 35935 | 1629    | £25.70    | £0.00   | £25.70    | OS    | 311/1   | Bows and Frills Market 28/05/26                                                                |
| CN 1796 BB           | 17/06/26      | 35955 | 1796    | -£37.64   | £0.00   | -£37.64   | CS    | 240/1   | Bizzy Bees Facilities Income, Cancelled Bookings, bookings 3715                                |
| DP June ALLOT        | 17/06/26      | 35956 | Conway  | -£50.00   | £0.00   | -£50.00   | OS    | 330     | Allotment Holders Returned Deposit -                                                           |
| DP June EVMT         | 19/06/26      | 35945 | 1636    | £103.56   | £4.93   | £98.63    | CS    | 235/5   | Eden Valley Museum Trust Gas Bill for Church House 01/05 to 01/06                              |
| DO June EVMT 2       | 19/06/26      | 35946 | 1635    | £231.90   | £11.04  | £220.86   | CS    | 235/5   | Eden Valley Museum Trust Gas Bill for Church House 01/04 to 01/05                              |
| DP June EVMT3        | 19/06/26      | 35947 | 1634    | £636.06   | £30.29  | £605.77   | CS    | 235/5   | Eden Valley Museum Trust Gas Bill for Church House 01/02 to 01/04                              |
| RH-1790 NC           | 19/06/26      | 35961 | 1790    | £247.12   | £0.00   | £247.12   |       | 240/1   | Rickards Hall Customer Facilities Income, Rickards Hall, bookings 3690                         |
| EC-4177 AJ Juner     | 22/06/26      | 35963 | EC-4177 | £143.68   | £0.00   | £143.68   |       | 305     | Alex Jones Funeral Directors Epitaph Invoice                                                   |
| RH-1793 SW           | 24/06/26      | 35962 | 1793    | £364.48   | £0.00   | £364.48   | CS    | 240/1   | Rickards Hall Customer Facilities Income, Rickards Hall, bookings 3445, 3444, 3443, 3442       |
| DP June SDC          | 26/06/26      | 35952 | 1640    | £613.14   | £102.19 | £510.95   | OS    | 315/2   | Sevenoaks District Council Quarterly Maintenance Charge April to June 2026                     |

## Received Income Transactions

Start of year 01/04/26

received between 01/04/26 and 30/06/26

| Paying ref.   | Received date | Tn no | Invoice | Gross       | Vat       | Net         | Cttee | Heading | Details                                                                                                               |
|---------------|---------------|-------|---------|-------------|-----------|-------------|-------|---------|-----------------------------------------------------------------------------------------------------------------------|
| EC-4178 FP    | 26/06/26      | 35964 | EC-4178 | £1,119.06   | £0.00     | £1,119.06   |       | 305     | T W Boorman<br>Epitaph Invoice                                                                                        |
| DP June GST 2 | 29/06/26      | 35909 | 1613    | £618.82     | £103.14   | £515.68     | OS    | 315/4   | Great Stone Bridge Trust<br>Strimming of the Bund and banks at the Watermeadows<br>16 hours @ £32.23                  |
| DP June B&F   | 29/06/26      | 35950 | 1638    | £51.40      | £0.00     | £51.40      | OS    | 311/1   | Bows and Frills<br>Market 04/06 & 11/06<br>2 x £25.70                                                                 |
| DP GST 1      | 29/06/26      | 35951 | 1633    | £657.49     | £109.58   | £547.91     | OS    | 315/4   | Great Stone Bridge Trust<br>Cutting back of foliage and cutting of the paths at the Watermeadows<br>17 hours @ £32.23 |
| <b>Total</b>  |               |       |         | £476,896.93 | £1,239.86 | £475,657.07 |       |         |                                                                                                                       |

## Financial Budget Comparison

Comparison between 01/04/26 and 30/06/26 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/26

|                          |                                        | Previous<br>Year's Net | 2026/27     | Actual Net  | Balance      | 2027/28    |
|--------------------------|----------------------------------------|------------------------|-------------|-------------|--------------|------------|
| <b>INCOME</b>            |                                        |                        |             |             |              |            |
| <b>Council</b>           |                                        |                        |             |             |              |            |
| 100                      | C Precept                              | £79,452.50             | £95,537.63  | £47,768.82  | -£47,768.81  | £0.00      |
| 115                      | C Grants                               | £1,000.00              | £0.00       | £0.00       | £0.00        | £0.00      |
| 116                      | C Receipts - misc                      | £0.00                  | £0.00       | £0.00       | £0.00        | £0.00      |
| 135                      | C Neighbourhood Planning               | £0.00                  | £0.00       | £0.00       | £0.00        | £0.00      |
| 160                      | C Strategic Projects EMR/<br>Precept 2 | £10,000.00             | £0.00       | £0.00       | £0.00        | £0.00      |
| 170                      | C Events                               | £500.00                | £0.00       | £0.00       | £0.00        | £0.00      |
| 999                      | XXX Suspense                           | £0.00                  | £0.00       | £0.00       | £0.00        | £0.00      |
| <b>Total Council</b>     |                                        | £90,952.50             | £95,537.63  | £47,768.82  | -£47,768.81  | £0.00      |
| <b>Open Spaces</b>       |                                        |                        |             |             |              |            |
| 300                      | OS Allocation from Precept             | £401,256.38            | £404,195.76 | £202,097.88 | -£202,097.88 | £0.00      |
| 305                      | OS Cemetery Fees                       | £15,994.80             | £18,000.00  | £4,174.15   | -£13,825.85  | £18,307.14 |
| 310                      | OS Rents                               | £13,388.85             | £13,155.00  | £6,225.53   | -£6,929.47   | £12,384.24 |
| 311                      | OS Market Rents                        | £8,892.99              | £9,000.00   | £2,846.31   | -£6,153.69   | £9,692.02  |
| 313                      | OS Market Waste Services               | £1,077.50              | £1,625.00   | £390.00     | -£1,235.00   | £0.00      |
| 315                      | OS Maintenance Services                | £4,284.60              | £3,000.00   | £2,154.71   | -£845.29     | £7,538.23  |
| 320                      | OS Solar Panels                        | £3,130.85              | £2,500.00   | £0.00       | -£2,500.00   | £538.45    |
| 325                      | OS Sundry Receipts( inc Fair)          | £4,305.82              | £500.00     | £1,245.61   | £745.61      | £1,076.89  |
| 326                      | OS-Grass Pitch Grant                   | £0.00                  | £5,904.00   | £7,680.00   | £1,776.00    | £3,790.66  |
| 330                      | OS Allotment Deposits                  | £500.00                | £0.00       | £50.00      | £50.00       | £0.00      |
| <b>Total Open Spaces</b> |                                        | £452,831.79            | £457,879.76 | £226,864.19 | -£231,015.57 | £53,327.62 |
| <b>Central Services</b>  |                                        |                        |             |             |              |            |
| 200                      | CS Allocation from Precept             | £299,630.20            | £336,854.31 | £168,427.65 | -£168,426.66 | £0.00      |
| 220                      | CS Sundry Receipts                     | £314.05                | £0.00       | £470.49     | £470.49      | £4,307.56  |
| 226                      | CS CCLA Interest                       | £19,138.57             | £18,000.00  | £5,493.47   | -£12,506.53  | £9,692.02  |

## Financial Budget Comparison

Comparison between 01/04/26 and 30/06/26 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/26

|                                           |                                        | Previous<br>Year's Net | 2026/27     | Actual Net  | Balance     | 2027/28     |
|-------------------------------------------|----------------------------------------|------------------------|-------------|-------------|-------------|-------------|
| 227                                       | CS Bank Interest - Council<br>Barclays | £37.39                 | £0.00       | £0.00       | £0.00       | £75.38      |
| 228                                       | CS Barclay Reserve Interest            | £7,142.84              | £4,000.00   | £1,271.52   | £2,728.48   | £4,846.01   |
| 235                                       | CS Church House                        | £6,542.54              | £5,885.00   | £3,313.96   | £2,571.04   | £7,322.86   |
| 240                                       | CS Rickards Hall Lettings              | £12,902.92             | £16,000.00  | £3,023.06   | £12,976.94  | £10,768.91  |
| 285                                       | CS Refuse bags & other sales           | £5,097.90              | £5,500.00   | £1,867.12   | £3,632.88   | £16,153.36  |
| 290                                       | CS Insurance Claim Payments            | £0.00                  | £0.00       | £0.00       | £0.00       | £0.00       |
| <b>Total Central Services</b>             |                                        | £350,806.41            | £386,239.31 | £183,867.27 | £202,372.04 | £53,166.09  |
| <b>Emergency Planning Committee</b>       |                                        |                        |             |             |             |             |
| 500                                       | EP Allocation from Precept             | £445.00                | £546.90     | £273.45     | £273.45     | £0.00       |
| 505                                       | EP Sundry Receipts                     | £0.00                  | £0.00       | £0.00       | £0.00       | £0.00       |
| <b>Total Emergency Planning Committee</b> |                                        | £445.00                | £546.90     | £273.45     | £273.45     | £0.00       |
| <b>Community Warden</b>                   |                                        |                        |             |             |             |             |
| 400                                       | CW Precept (ETC Cont)                  | £13,269.92             | £12,720.40  | £6,360.20   | £6,360.20   | £0.00       |
| 405                                       | CW Moat Housing                        | £1,000.00              | £1,000.00   | £0.00       | £1,000.00   | £1,076.89   |
| 410                                       | CW West Kent Housing                   | £3,500.00              | £3,500.00   | £0.00       | £3,500.00   | £3,769.12   |
| 415                                       | CW Westerham                           | £0.00                  | £0.00       | £0.00       | £0.00       | £0.00       |
| 420                                       | CW John Coldman Trust                  | £0.00                  | £0.00       | £0.00       | £0.00       | £2,153.78   |
| 425                                       | CW Police                              | £0.00                  | £0.00       | £0.00       | £0.00       | £0.00       |
| 430                                       | CW Great Stonebridge Trust             | £8,000.00              | £8,000.00   | £0.00       | £8,000.00   | £8,615.13   |
| 435                                       | CW KCC                                 | £0.00                  | £0.00       | £0.00       | £0.00       | £0.00       |
| 450                                       | CW Sundry Receipts                     | £0.00                  | £0.00       | £0.00       | £0.00       | £0.00       |
| <b>Total Community Warden</b>             |                                        | £25,769.92             | £25,220.40  | £6,360.20   | £18,860.20  | £15,614.91  |
| <b>CIL</b>                                |                                        |                        |             |             |             |             |
| 600                                       | CIL                                    | £367,189.10            | £0.00       | £0.00       | £0.00       | £0.00       |
| 605                                       | CIL Interest                           | £9,310.95              | £0.00       | £3,347.49   | £3,347.49   | £0.00       |
| <b>Total CIL</b>                          |                                        | £376,500.05            | £0.00       | £3,347.49   | £3,347.49   | £0.00       |
| <b>Total Income</b>                       |                                        | £1,297,305.67          | £965,424.00 | £468,481.42 | £496,942.58 | £122,108.63 |

## Financial Budget Comparison

Comparison between 01/04/26 and 30/06/26 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/26

|                    |                                             | Previous<br>Year's Net | 2026/27    | Actual Net | Balance    | 2027/28    |
|--------------------|---------------------------------------------|------------------------|------------|------------|------------|------------|
| <b>EXPENDITURE</b> |                                             |                        |            |            |            |            |
| <b>Council</b>     |                                             |                        |            |            |            |            |
| 1010               | C Contingencies                             | £1,825.50              | £10,000.00 | £0.00      | £10,000.00 | £10,984.28 |
| 1011               | C Projects                                  | £0.00                  | £0.00      | £0.00      | £0.00      | £7,968.99  |
| 1012               | C Projects from reserves                    | £0.00                  | £0.00      | £0.00      | £0.00      | £0.00      |
| 1020               | C Miscellaneous Items                       | £174.27                | £500.00    | £0.00      | £500.00    | £1,292.27  |
| 1025               | C Grant Projects                            | £12,236.50             | £0.00      | £0.00      | £0.00      | £0.00      |
| 1030               | C Council Grants                            | £7,986.40              | £8,000.00  | £0.00      | £8,000.00  | £8,615.13  |
| 1040               | C Replacement Equipment and Tools           | £0.00                  | £4,000.00  | £0.00      | £4,000.00  | £4,307.56  |
| 1041               | C Office IT Upgrade                         | £2,215.05              | £8,100.00  | £0.00      | £8,100.00  | £0.00      |
| 1050               | XX C EdenbridgeTwinning Association         | £0.00                  | £0.00      | £0.00      | £0.00      | £0.00      |
| 1060               | C Eden Valley Museum Trust                  | £6,500.00              | £6,500.00  | £0.00      | £6,500.00  | £6,999.79  |
| 1070               | C House Project                             | £9,000.00              | £13,500.00 | £0.00      | £13,500.00 | £9,692.02  |
| 1080               | C Membership KALC                           | £1,870.00              | £2,000.00  | £2,000.00  | £0.00      | £2,153.78  |
| 1081               | C Other Subscriptions                       | £420.00                | £570.00    | £0.00      | £570.00    | £0.00      |
| 1090               | C Tourism                                   | £205.50                | £0.00      | £0.00      | £0.00      | £0.00      |
| 1100               | C ETC Community Assets                      | £0.00                  | £2,500.00  | £0.00      | £2,500.00  | £0.00      |
| 1120               | C Summer Playscheme                         | £2,762.99              | £3,000.00  | £0.00      | £3,000.00  | £3,553.74  |
| 1130               | C Bonfire Clean Up                          | £1,000.00              | £1,400.00  | £0.00      | £1,400.00  | £1,453.80  |
| 1150               | C Legal & Professional fees                 | £4,899.50              | £3,000.00  | £0.00      | £3,000.00  | £5,384.45  |
| 1151               | C Local Plan                                | £2,493.69              | £11,500.00 | £0.00      | £11,500.00 | £0.00      |
| 1152               | C Neighbourhood Plan / Professional Reports | £0.00                  | £5,000.00  | £0.00      | £5,000.00  | £0.00      |
| 1160               | C Election Costs                            | £0.00                  | £0.00      | £0.00      | £0.00      | £10,768.91 |
| 1170               | C Strategic Projects EMR                    | £0.00                  | £10,000.00 | £0.00      | £10,000.00 | £0.00      |



## Financial Budget Comparison

Comparison between 01/04/26 and 30/06/26 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/26

|                      |                                             | <b>Previous<br/>Year's Net</b> | <b>2026/27</b>    | <b>Actual Net</b> | <b>Balance</b>    | <b>2027/28</b>    |
|----------------------|---------------------------------------------|--------------------------------|-------------------|-------------------|-------------------|-------------------|
| 1171                 | C Events                                    | £4,180.44                      | £600.00           | £0.00             | £600.00           | £5,384.45         |
| 1180                 | C Reorganisation - Assets                   | £0.00                          | £5,000.00         | £0.00             | £5,000.00         | £0.00             |
| <b>Total Council</b> |                                             | <b>£57,769.84</b>              | <b>£95,170.00</b> | <b>£2,000.00</b>  | <b>£93,170.00</b> | <b>£78,559.17</b> |
| <b>Open Spaces</b>   |                                             |                                |                   |                   |                   |                   |
| 3000                 | OS Staff Costs                              | £262,398.66                    | £288,992.48       | £68,097.75        | £220,894.73       | £253,120.99       |
| 3010                 | OS Utilities                                | £3,793.93                      | £3,300.00         | £1,796.74         | £1,503.26         | £15,076.47        |
| 3011                 | OS Market 1 (incl rates)                    | £1,923.07                      | £2,250.00         | £497.35           | £1,752.65         | £4,953.70         |
| 3012                 | OS Market 2                                 | £9,120.11                      | £9,627.28         | £2,319.00         | £7,308.28         | £8,737.89         |
| 3013                 | OS Market Waste Services                    | £1,929.40                      | £1,625.00         | £339.50           | £1,285.50         | £0.00             |
| 3014                 | OS Rates Market Yard Car Park               | £2,245.50                      | £2,090.00         | £705.78           | £1,384.22         | £0.00             |
| 3015                 | OS Rates Depot & Mowshurst Barn             | £6,437.10                      | £6,600.00         | £1,804.20         | £4,795.80         | £0.00             |
| 3016                 | OS Other Staff Expenses                     | £5,143.57                      | £5,630.00         | £175.60           | £5,454.40         | £3,230.67         |
| 3020                 | OS                                          | £0.00                          | £0.00             | £0.00             | £0.00             | £0.00             |
| 3026                 | OS Sports Pitch Improvements (re grant 326) | £9,919.28                      | £5,904.00         | £1,100.00         | £4,804.00         | £3,790.66         |
| 3029                 | OS Bulky Waste Collection                   | £2,521.96                      | £2,600.00         | £0.00             | £2,600.00         | £2,153.78         |
| 3030                 | OS External Services Costs                  | £4,294.50                      | £5,500.00         | £325.00           | £5,175.00         | £7,538.23         |
| 3040                 | OS Replacement Equipment and Tools          | £6,427.72                      | £3,500.00         | £2,452.67         | £1,047.33         | £7,538.23         |
| 3050                 | OS Materials                                | £8,641.04                      | £8,100.00         | £2,337.37         | £5,762.63         | £7,538.23         |
| 3055                 | OS Hanging Baskets & Plants                 | £6,659.73                      | £7,200.00         | £474.09           | £6,725.91         | £6,784.41         |
| 3060                 | OS Buildings Insurance                      | £3,887.41                      | £4,000.00         | £0.00             | £4,000.00         | £4,224.64         |
| 3065                 | OS Cemetery Expenditure                     | £474.85                        | £650.00           | £492.20           | £157.80           | £538.45           |
| 3066                 | OS Cemetery Paths & Walls                   | £0.00                          | £0.00             | £0.00             | £0.00             | £0.00             |
| 3070                 | OS Vehicles/Costs/Fuel                      | £10,426.55                     | £12,200.00        | £2,124.94         | £10,075.06        | £9,692.02         |
| 3075                 | OS Asset/Recoup/Kubota                      | £0.00                          | £5,820.00         | £0.00             | £5,820.00         | £0.00             |

## Financial Budget Comparison

Comparison between 01/04/26 and 30/06/26 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/26

|                          |                                             | <b>Previous<br/>Year's Net</b> | <b>2026/27</b> | <b>Actual Net</b> | <b>Balance</b> | <b>2027/28</b> |
|--------------------------|---------------------------------------------|--------------------------------|----------------|-------------------|----------------|----------------|
| 3080                     | OS Contingencies & Unexpected Maintenance   | £4,660.11                      | £2,000.00      | £0.00             | £2,000.00      | £3,230.67      |
| 3090                     | OS Subs/Misc/SSE in Bloom                   | £684.00                        | £1,000.00      | £630.73           | £369.27        | £1,076.89      |
| 3100                     | OS Small Projects                           | £7,081.57                      | £2,500.00      | £0.00             | £2,500.00      | £2,692.23      |
| 3110                     | OS Vandalism                                | £3,825.73                      | £3,000.00      | £0.00             | £3,000.00      | £3,230.67      |
| 3115                     | XX OS Unplanned Maintenance                 | £0.00                          | £0.00          | £0.00             | £0.00          | £0.00          |
| 3130                     | OS Public Street Lighting Electricity       | £15,044.08                     | £21,000.00     | £3,331.05         | £17,668.95     | £21,537.81     |
| 3135                     | OS Public Street Light Contract Maintenance | £7,388.06                      | £8,000.00      | £3,841.79         | £4,158.21      | £8,615.13      |
| 3136                     | OS Public Lighting Repairs                  | £5,931.50                      | £3,500.00      | £3,630.00         | -£130.00       | £2,692.23      |
| 3140                     | OS 10 Yr Maintenance Plan                   | £11,032.00                     | £8,032.00      | £0.00             | £8,032.00      | £20,723.68     |
| 3141                     | OS Annual and Inspection Costs              | £6,182.95                      | £18,259.00     | £2,460.00         | £15,799.00     | £15,975.67     |
| 3145                     | OS 30 Yr Maintenance Plan                   | £17,483.00                     | £15,000.00     | £16,315.00        | -£1,315.00     | £54,921.42     |
| <b>Total Open Spaces</b> |                                             | £425,557.38                    | £457,879.76    | £115,250.76       | £342,629.00    | £469,614.77    |
| <b>Central Services</b>  |                                             |                                |                |                   |                |                |
| 2000                     | CS Staff Costs                              | £215,452.89                    | £238,834.82    | £50,026.78        | £188,808.04    | £204,892.44    |
| 2005                     | CS Other staff/Cllr costs                   | £2,783.01                      | £6,970.00      | £4,434.11         | £2,535.89      | £8,184.37      |
| 2010                     | CS Doggetts - Utilities,Rates, Phones       | £12,938.42                     | £15,800.00     | £4,128.83         | £11,671.17     | £14,927.86     |
| 2015                     | CS 2Professional HR/ H&S& Risk              | £3,705.66                      | £4,000.00      | £0.00             | £4,000.00      | £3,031.45      |
| 2020                     | CS Computer Contracts and Licencing         | £15,741.83                     | £16,500.00     | £6,353.65         | £10,146.35     | £14,685.56     |
| 2030                     | CS Photocopier Rental/printing              | £752.75                        | £1,010.00      | £165.63           | £844.37        | £1,333.19      |
| 2040                     | CS Cleaning, Stationary, Office Sundries    | £3,843.51                      | £3,000.00      | £281.92           | £2,718.08      | £1,507.65      |
| 2050                     | CS Doggetts, Office and Council Insurance   | £7,958.31                      | £8,750.00      | £1,875.00         | £6,875.00      | £10,101.23     |

## Financial Budget Comparison

Comparison between 01/04/26 and 30/06/26 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/26

|                                           |                                              | Previous<br>Year's Net | 2026/27     | Actual Net | Balance     | 2027/28     |
|-------------------------------------------|----------------------------------------------|------------------------|-------------|------------|-------------|-------------|
| 2060                                      | CS 10 Year Buildings<br>Maintenance Plan     | £12,414.30             | £19,575.00  | £0.00      | £19,575.00  | £0.00       |
| 2061                                      | CS Annual Maintenance                        | £2,934.27              | £5,805.00   | £0.00      | £5,805.00   | £0.00       |
| 2062                                      | CS 30 Yr Building Maintenance<br>Plan        | £6,494.46              | £11,000.00  | £0.00      | £11,000.00  | £60.00      |
| 2065                                      | CS Buildings Materials and<br>Repair Costs   | £3,439.22              | £2,500.00   | £862.17    | £1,637.83   | £2,692.23   |
| 2070                                      | CS Subs/Bank<br>Costs/Sundries/Chair         | £2,398.25              | £4,600.00   | £778.78    | £3,821.22   | £5,689.21   |
| 2075                                      | CS Audit Fee External/IA                     | £2,422.50              | £3,500.00   | £530.70    | £2,969.30   | £3,553.74   |
| 2085                                      | CS Garden Sacks                              | £3,508.00              | £4,500.00   | £1,600.00  | £2,900.00   | £10,768.91  |
| 2090                                      | CS Insurance Claims                          | £0.00                  | £0.00       | £0.00      | £0.00       | £0.00       |
| 2200                                      | CS Church House (incl<br>insurance)          | £9,211.44              | £5,500.00   | £1,303.71  | £4,196.29   | £7,427.31   |
| 2210                                      | CS Public Toilets 1(incl rates)              | £4,963.53              | £5,750.00   | £992.90    | £4,757.10   | £8,840.20   |
| 2211                                      | CS Public Toilets 2                          | £11,942.89             | £12,454.49  | £2,985.72  | £9,468.77   | £0.00       |
| 2215                                      | CS Pavillion                                 | £13,502.98             | £5,000.00   | £3,850.00  | £1,150.00   | £0.00       |
| 2220                                      | CS Rickards Hall (incl rates &<br>insurance) | £10,052.62             | £11,190.00  | £1,822.22  | £9,367.78   | £14,333.41  |
| <b>Total Central Services</b>             |                                              | £346,460.84            | £386,239.31 | £81,992.12 | £304,247.19 | £312,028.75 |
| <b>Emergency Planning Committee</b>       |                                              |                        |             |            |             |             |
| 5000                                      | EP Equipment/Tools                           | £30.00                 | £200.00     | £0.00      | £200.00     | £118.46     |
| 5010                                      | EP Licences                                  | £112.50                | £246.90     | £0.00      | £246.90     | £253.07     |
| 5011                                      | EP Training                                  | £0.00                  | £100.00     | £0.00      | £100.00     | £107.69     |
| <b>Total Emergency Planning Committee</b> |                                              | £142.50                | £546.90     | £0.00      | £546.90     | £479.22     |
| <b>Community Warden</b>                   |                                              |                        |             |            |             |             |
| 4000                                      | CW Salary                                    | £14,152.60             | £22,650.40  | £2,167.38  | £20,483.02  | £22,243.18  |
| 4030                                      | CW DBS Check                                 | £0.00                  | £0.00       | £0.00      | £0.00       | £53.84      |

## Financial Budget Comparison

Comparison between 01/04/26 and 30/06/26 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/26

|                               |                               | Previous<br>Year's Net | 2026/27     | Actual Net  | Balance      | 2027/28      |
|-------------------------------|-------------------------------|------------------------|-------------|-------------|--------------|--------------|
| 4040                          | CW Sundries                   | £80.17                 | £210.00     | £0.00       | £210.00      | £215.38      |
| 4050                          | CW Clothing & Supplies        | £136.30                | £210.00     | £0.00       | £210.00      | £215.38      |
| 4060                          | CW Vehicle Running Costs      | £1,044.72              | £800.00     | £740.78     | £59.22       | £861.51      |
| 4070                          | CW Vehicle Reserve            | £0.00                  | £1,000.00   | £0.00       | £1,000.00    | £1,076.89    |
| 4080                          | CW Training                   | £137.50                | £350.00     | £0.00       | £350.00      | £161.53      |
| <b>Total Community Warden</b> |                               | £15,551.29             | £25,220.40  | £2,908.16   | £22,312.24   | £24,827.71   |
| <b>CIL</b>                    |                               |                        |             |             |              |              |
| 6000                          | CIL Payments For ETC Projects | £84,620.75             | £0.00       | £102,153.26 | -£102,153.26 | £0.00        |
| 6001                          | CIL Grants                    | £15,859.00             | £0.00       | £21,143.70  | -£21,143.70  | £0.00        |
| <b>Total CIL</b>              |                               | £100,479.75            | £0.00       | £123,296.96 | -£123,296.96 | £0.00        |
| <b>Total Expenditure</b>      |                               | £945,961.60            | £965,056.37 | £325,448.00 | £639,608.37  | £885,509.62  |
| Total Income                  |                               | £1,297,305.67          | £965,424.00 | £468,481.42 | -£496,942.58 | £122,108.63  |
| Total Expenditure             |                               | £945,961.60            | £965,056.37 | £325,448.00 | £639,608.37  | £885,509.62  |
| <b>Total Net Balance</b>      |                               | £351,344.07            | £367.63     | £143,033.42 |              | -£763,401.00 |

To provide greater clarity, the report below separates the Council's General Funds and Community Infrastructure Levy (CIL) funds, showing expenditure and balances for each.

## **Financial Comparison Report 2026/27 dividing CIL from Council Expenditure**

|                                  | Previous Year's Net  | 2026/27 Budget     | Reserve Movements | Actual Net          | Balance               | 2026/27 Forecast |
|----------------------------------|----------------------|--------------------|-------------------|---------------------|-----------------------|------------------|
| <b>Total Income Council</b>      | <b>£920,805.62</b>   | <b>£965,424.00</b> | <b>-£50.00</b>    | <b>£465,133.93</b>  | <b>-£500,290.07</b>   |                  |
| <b>Total Expenditure Council</b> | <b>£845,481.85</b>   | <b>£965,056.37</b> | <b>£4,181.90</b>  | <b>£202,151.04</b>  | <b>£762,905.33</b>    |                  |
| <b>Total Net Balance Council</b> | <b>£75,323.77</b>    | <b>£367.63</b>     | <b>£4,131.90</b>  | <b>£262,982.89</b>  | <b>-£1,263,195.40</b> |                  |
| <b>Total Income CIL</b>          | £0.00                | £0.00              | £0.00             | £0.00               | £0.00                 | £0.00            |
| <b>Total Expenditure CIL</b>     | £75,323.77           | £367.63            | £4,131.90         | £262,982.89         | -£1,263,195.40        |                  |
| <b>Total Net Balance CIL</b>     | <b>-£75,323.77</b>   | <b>-£367.63</b>    | <b>£4,131.90</b>  | <b>-£262,982.89</b> | <b>£1,263,195.40</b>  |                  |
| <b>Total Income</b>              | <b>£1,297,305.67</b> | <b>£965,424.00</b> | <b>-£50.00</b>    | <b>£468,481.42</b>  | <b>-£496,942.58</b>   |                  |
| <b>Total Expenditure</b>         | <b>£945,961.60</b>   | <b>£965,056.37</b> | <b>£67,153.29</b> | <b>£325,448.00</b>  | <b>£639,608.37</b>    |                  |
| <b>Total Net Balance</b>         | <b>£351,344.07</b>   | <b>£367.63</b>     |                   | <b>£143,033.42</b>  |                       |                  |

## Income and Expenditure Account

| 31/03/26<br>£ |                                       | 30/06/26<br>£ |
|---------------|---------------------------------------|---------------|
|               | <b>INCOME</b>                         |               |
| 794,054.00    | Precept                               | 424,928.00    |
| 27,632.85     | Other Income                          | 7,285.48      |
| 16,266.66     | Cemetery Income                       | 4,174.15      |
| 25,336.58     | Open Spaces Income                    | 10,187.09     |
| 10,073.29     | Market Income                         | 3,236.31      |
| 11,000.00     | Grants Income                         | 7,680.00      |
| 6,542.54      | Church House Income                   | 3,313.96      |
| 13,791.00     | Rickards Hall Income                  | 3,445.13      |
| 5,097.90      | Bag Sales                             | 1,867.12      |
| 12,500.00     | Community Warden Support Grants       | 0.00          |
| 376,500.05    | CIL Receipts                          | 3,347.49      |
| <hr/>         |                                       | <hr/>         |
| 1,298,794.87  | <b>TOTAL INCOME</b>                   | 469,464.73    |
|               | <b>EXPENDITURE</b>                    |               |
| 513,067.15    | Salaries                              | 125,596.63    |
| 11,906.04     | Staff Other Costs                     | 4,609.71      |
| 97,953.45     | Other Expenditure                     | 23,062.48     |
| 7,986.40      | Grants                                | 0.00          |
| 15,500.00     | SLA's                                 | 0.00          |
| 87,254.22     | Open Spaces and Vehicles              | 16,816.12     |
| 28,363.64     | Street Lighting                       | 10,802.84     |
| 4,361.47      | Market                                | 836.85        |
| 28,515.00     | Open Spaces 10/30 YR Maintenance Plan | 16,315.00     |
| 9,211.44      | Church House Expenditure              | 1,303.71      |
| 10,052.62     | Rickards Hall Expenditure             | 1,822.22      |
| 4,963.53      | Public Toilets                        | 992.90        |
| 3,508.00      | Garden Bags                           | 1,600.00      |
| 21,843.03     | 10/30YR Maintenance Plan              | 0.00          |
| 100,479.75    | CIL Awards                            | 123,296.96    |
| <hr/>         |                                       | <hr/>         |
| 944,965.74    | <b>TOTAL EXPENDITURE</b>              | 327,055.42    |
| <hr/>         |                                       | <hr/>         |
| 329,101.93    | Balance as at 01/04/26                | 364,820.02    |
| 1,298,794.87  | Add Total Income                      | 469,464.73    |
| <hr/>         |                                       | <hr/>         |
| 1,627,896.80  |                                       | 834,284.75    |
| 944,965.74    | Deduct Total Expenditure              | 327,055.42    |
| <hr/>         |                                       | <hr/>         |
| 0.00          | Stock Adjustment                      | 0.00          |
| <hr/>         |                                       | <hr/>         |
| -318,111.04   | Transfer to/ from reserves            | 102,089.47    |
| 364,820.02    | Balance as at 30/06/26                | 609,318.80    |
| <hr/>         |                                       | <hr/>         |

## Consolidated Balance Sheet

| 31/03/26<br>£              |                                              | 30/06/26<br>£ |
|----------------------------|----------------------------------------------|---------------|
| <b>Long Term assets</b>    |                                              |               |
| 0.00                       | Investments                                  | 0.00          |
| 0.00                       | Long Term Debts                              | 0.00          |
| 0.00                       | LONG TERM Investment Accounts                | 0.00          |
| 0.00                       | <b>TOTAL LONG TERM ASSETS</b>                | 0.00          |
| <b>Current assets</b>      |                                              |               |
| 877,048.94                 | Investments                                  | 877,048.94    |
| 0.00                       | Investments                                  | 0.00          |
| 0.00                       | Stocks                                       | 0.00          |
| 8,127.99                   | VAT Recoverable                              | 30,899.64     |
| 1,792.03                   | Debtors                                      | 2,744.37      |
| 1,474.86                   | Payment in Advance                           | 0.00          |
| 576,439.24                 | Cash in Hand & at Bank                       | 690,492.55    |
| 1,464,883.06               | <b>TOTAL CURRENT ASSETS</b>                  | 1,601,185.50  |
| 1,464,883.06               | <b>TOTAL ASSETS</b>                          | 1,601,185.50  |
| <b>Current liabilities</b> |                                              |               |
| 0.00                       | Loans Received                               | 0.00          |
| 0.00                       | Temporary Borrowing                          | 0.00          |
| 0.00                       | VAT Payable                                  | 0.00          |
| 77,325.38                  | Creditors                                    | 72,201.82     |
| 983.31                     | Receipts in Advance                          | 0.00          |
| 78,308.69                  | <b>TOTAL CURRENT LIABILITIES</b>             | 72,201.82     |
| 1,386,574.37               | <b>TOTAL ASSETS LESS CURRENT LIABILITIES</b> | 1,528,983.68  |
| 0.00                       | Deferred Liabilities                         | 0.00          |
| 0.00                       | Deferred Credits                             | 0.00          |
| 0.00                       |                                              | 0.00          |
| 1,386,574.37               | <b>NET ASSETS</b>                            | 1,528,983.68  |
| <b>Represented by</b>      |                                              |               |
| 364,820.02                 | General Fund                                 | 609,318.80    |
| 15,000.00                  | Neighbourhood Plan                           | 15,000.00     |
| 19,636.49                  | Election                                     | 19,636.49     |
| 19,200.00                  | Depreciation Equipment & Tools & Vehicles    | 19,200.00     |
| 124,405.00                 | Building Maintenance and Project Plan        | 120,555.00    |
| 296,328.29                 | Open Spaces Maintenance and Project Plan     | 296,328.29    |
| 6,348.00                   | Cemetery                                     | 6,348.00      |
| 4,771.00                   | Community Warden                             | 4,771.00      |
| 45,000.00                  | Staff Reserves                               | 45,000.00     |
| 5,027.62                   | Grants FA                                    | 5,027.62      |
| 19,203.00                  | Project Carried Over                         | 18,853.00     |

## Consolidated Balance Sheet

| 31/03/26            |                                                       | 30/06/26            |
|---------------------|-------------------------------------------------------|---------------------|
| £                   |                                                       | £                   |
| 1,500.00            | Tourism                                               | 1,500.00            |
| 5,500.00            | Land/Asset Review                                     | 5,500.00            |
| 3,509.91            | Council Grant / Community Commitments                 | 3,509.91            |
| 1,100.00            | Deposit Held for Rickards Hall & Allotments           | 1,050.00            |
| 10,000.00           | Strategic Plan Projects                               | 10,000.00           |
| 0.00                | Reorganisation and Community Assets                   | 0.00                |
| 0.00                | Kybo EVC Community Fund                               | 0.00                |
| 443,402.36          | Allocated CIL Funds                                   | 342,215.40          |
| 1,822.68            | CIL Funds                                             | 5,170.17            |
| 0.00                | Liability Reserves e.g. deposits                      | 0.00                |
| <u>1,386,574.37</u> |                                                       | <u>1,528,983.68</u> |
| 1,021,754.35        | Reserves total excluding general fund and liabilities | 919,664.88          |
| 0.00                | Reserves total of liabilities e.g. deposits           | 0.00                |
| <u>364,820.02</u>   | General fund total                                    | <u>609,318.80</u>   |
| <u>1,386,574.37</u> |                                                       | <u>1,528,983.68</u> |
|                     | Notes:                                                |                     |
| 0.00                | Long Term Borrowing                                   | 0.00                |

Signed \_\_\_\_\_  
Chairman  
Date \_\_\_\_\_

\_\_\_\_\_  
Responsible Financial Officer  
\_\_\_\_\_



## Financial Summary - Cashbook

Summary of receipts and payments between 01/04/26 and 30/06/26 inclusive. This may include transactions with ledger dates outside this period.

Balances at the start of the year

### Ordinary Accounts

|                           |             |
|---------------------------|-------------|
| Barclays CIL              | £37,633.50  |
| Barclays General Account  | £270,255.95 |
| Barclays General Reserves | £268,549.79 |
| Lloyds General Account    | £0.00       |
| Petty Cash                | £0.00       |

### Short Term Investment Accounts

|                       |                      |
|-----------------------|----------------------|
| CCLA Council Reserves | £578,667.40          |
| CCLA CIL              | £298,381.54          |
| <b>Total</b>          | <b>£1,453,488.18</b> |

| RECEIPTS                     | Net                | Vat              | Gross              |
|------------------------------|--------------------|------------------|--------------------|
| Council                      | £47,768.82         | £0.00            | £47,768.82         |
| Open Spaces                  | £226,310.36        | £1,193.60        | £227,503.96        |
| Central Services             | £191,596.75        | £46.26           | £191,643.01        |
| Emergency Planning Committee | £273.45            | £0.00            | £273.45            |
| Community Warden             | £6,360.20          | £0.00            | £6,360.20          |
| CIL                          | £3,347.49          | £0.00            | £3,347.49          |
| <b>Total Receipts</b>        | <b>£475,657.07</b> | <b>£1,239.86</b> | <b>£476,896.93</b> |

| PAYMENTS              | Net                | Vat               | Gross              |
|-----------------------|--------------------|-------------------|--------------------|
| Council               | £2,221.05          | £400.00           | £2,621.05          |
| Open Spaces           | £106,473.22        | £5,475.25         | £111,948.47        |
| Central Services      | £80,268.39         | £2,725.09         | £82,993.48         |
| Community Warden      | £2,908.16          | £20.00            | £2,928.16          |
| CIL                   | £138,833.30        | £23,519.16        | £162,352.46        |
| <b>Total Payments</b> | <b>£330,704.12</b> | <b>£32,139.50</b> | <b>£362,843.62</b> |

Closing Balances a 30/06/26

### Ordinary Accounts

|                           |                    |
|---------------------------|--------------------|
| Barclays CIL              | £59,819.60         |
| Barclays General Account  | £40,351.64         |
| Barclays General Reserves | £590,321.31        |
| Lloyds General Account    | £0.00              |
| Petty Cash                | £0.00              |
|                           | <b>£690,492.55</b> |

### Short Term Investment Accounts

|                       |                      |
|-----------------------|----------------------|
| CCLA Council Reserves | £578,667.40          |
| CCLA CIL              | £298,381.54          |
|                       | <b>£877,048.94</b>   |
| <b>Total</b>          | <b>£1,567,541.49</b> |

Signed

Chair

Clerk / Responsible Financial Officer

## Bank Reconciliation

Financial period ending 30/06/26

| Balance per bank statements as at 30/06/26 | £           | £             |
|--------------------------------------------|-------------|---------------|
| Barclays CIL                               | £59,819.60  |               |
| Barclays General Account                   | £40,351.64  |               |
| Barclays General Reserves                  | £590,321.31 |               |
| CCLA Council Reserves                      | £578,667.40 |               |
| CCLA CIL                                   | £298,381.54 |               |
| Lloyds General Account                     | £0.00       |               |
| Petty Cash                                 | £0.00       |               |
|                                            |             | £1,567,541.49 |
| Petty cash (no balance)                    |             | £0.00         |
| Less: any unrepresented cheque             |             | £0.00         |
| Add: any uncleared effects                 |             | £0.00         |
| Net balances as at 30/06/26                |             | £1,567,541.49 |

## Expenditure between 01/04/26 and 30/06/26

| Tn no        | Net       | Vat    | Gross     | Invoice date        | Supplier    | Details                    |
|--------------|-----------|--------|-----------|---------------------|-------------|----------------------------|
| 46600        | £580.93   | £33.97 | £614.90   | 02/05/26            | Barclaycard | April Spend on Barclaycard |
|              | £580.93   | £33.97 | £614.90   | Total for May 2026  |             |                            |
| 46697        | £1,025.94 | £50.69 | £1,076.63 | 02/06/26            | Barclaycard | May Barclaycard Spend      |
|              | £1,025.94 | £50.69 | £1,076.63 | Total for June 2026 |             |                            |
| <b>Total</b> | £1,606.87 | £84.66 | £1,691.53 |                     |             |                            |

## Bank Account Transfers

Start of year 01/04/26

| Date     | Amount      | Debit                     | Credit                    | Cheque Ref.          | Reason                                       |
|----------|-------------|---------------------------|---------------------------|----------------------|----------------------------------------------|
| 08/04/26 | £68,658.46  | Barclays General Account  | Barclays CIL              | CIL MPM Pavillion    | CIL MPM Pavillion                            |
| 08/04/26 | £790.00     | Barclays CIL              | Barclays General Account  | CIL WI Hall          | CIL WI Hall                                  |
| 08/04/26 | £10,000.00  | Barclays General Reserves | Barclays General Account  | Account Top Up       | Account Top Up                               |
| 08/04/26 | £110,000.00 | Barclays General Account  | Barclays CIL              | SDC CIL funds Pavill | SDC CIL Funds Pavillion                      |
| 23/04/26 | £40,000.00  | Barclays General Reserves | Barclays General Account  | April Payroll        | April Payroll                                |
| 27/04/26 | £38,215.57  | Barclays CIL              | Barclays General Account  | CIL re MPM Pavillion | CIL re MPM Pavillion                         |
| 27/04/26 | £225.60     | Barclays CIL              | Barclays General Account  | Lili SS from Wwong A | Transfer Lili DD in error from wrong Account |
| 30/04/26 | £20,000.00  | Barclays General Account  | Barclays General Reserves | Precept Moving       | Precept Moving                               |
| 30/04/26 | £200,000.00 | Barclays General Account  | Barclays General Reserves | Precept Moving       | Precept Moving                               |
| 30/04/26 | £200,000.00 | Barclays General Account  | Barclays General Reserves | Precept Moving       | Precept Moving                               |
| 08/05/26 | £225.60     | Barclays General Account  | Barclays CIL              | Re Lili DD error     | Re Lili dd error                             |
| 08/05/26 | £68,658.46  | Barclays CIL              | Barclays General Account  | Payment for CC       | Payment for CC                               |
| 18/05/26 | £40,000.00  | Barclays General Reserves | Barclays General Account  | May Payroll          | May Payroll                                  |
| 18/05/26 | £70,000.00  | Barclays General Account  | Barclays General Reserves | Transfer of Income   | Transfer of income                           |
| 28/05/26 | £30,000.00  | Barclays General Reserves | Barclays General Account  | May Invoices         | May Invoices                                 |
| 05/06/26 | £9,000.00   | Barclays General Reserves | Barclays General Account  | Top Up               | Top Up                                       |
| 22/06/26 | £30,000.00  | Barclays General Reserves | Barclays General Account  | June Payroll         | June Payroll                                 |
| 29/06/26 | £10,500.00  | Barclays General Reserves | Barclays General Account  | June Invoices        | June Invoices                                |
| 29/06/26 | £31,012.12  | Barclays CIL              | Barclays General Account  | CIL MPM Pavillion    | CIL MPM Pavillion                            |

## Credit control

| Customer                         | Total due<br>next 7 days | Total due<br>next 30 days | Total due<br>next 60 days | Total 1-14<br>days overdue | Total 15-30<br>days overdue | Total 31-60<br>days overdue | Total 60+<br>days overdue | Total overdue    | Total due        |
|----------------------------------|--------------------------|---------------------------|---------------------------|----------------------------|-----------------------------|-----------------------------|---------------------------|------------------|------------------|
| Bows and Frills                  | £0.00                    | £46.26                    | £0.00                     | £69.39                     | £0.00                       | £0.00                       | £0.00                     | £69.39           | £115.65          |
| Chez Tonton Giles                | £0.00                    | £95.52                    | £0.00                     | £0.00                      | £0.00                       | £0.00                       | £0.00                     | £0.00            | £95.52           |
| Citizens Advice Bureau           | £0.00                    | £0.00                     | £0.00                     | £0.00                      | £0.00                       | £525.60                     | £0.00                     | £525.60          | £525.60          |
| Edenbridge Christmas Association | £0.00                    | £0.00                     | £0.00                     | £0.00                      | £0.00                       | £-6.71                      | £6.43                     | £-0.28           | £-0.28           |
| Great Stone Bridge Trust         | £77.39                   | £0.00                     | £0.00                     | £0.00                      | £0.00                       | £0.00                       | £0.00                     | £0.00            | £77.39           |
| Historical Society               | £0.00                    | £0.00                     | £0.00                     | £0.00                      | £0.00                       | £39.20                      | £0.00                     | £39.20           | £39.20           |
| IZettle Till Takings             | £0.00                    | £1,152.10                 | £0.00                     | £0.00                      | £0.00                       | £0.00                       | £0.00                     | £0.00            | £1,152.10        |
| Ktreatz                          | £0.00                    | £0.00                     | £0.00                     | £0.00                      | £0.00                       | £0.00                       | £308.40                   | £308.40          | £308.40          |
| Model Pitch Ltd - Butternut Box  | £0.00                    | £0.00                     | £0.00                     | £0.00                      | £0.00                       | £0.00                       | £25.70                    | £25.70           | £25.70           |
| Starlight Bakehouse              | £0.00                    | £0.00                     | £0.00                     | £25.70                     | £0.00                       | £0.00                       | £0.00                     | £25.70           | £25.70           |
| The Baker                        | £0.00                    | £115.65                   | £0.00                     | £0.00                      | £0.00                       | £0.00                       | £0.00                     | £0.00            | £115.65          |
| Yew Tree Stone                   | £0.00                    | £0.00                     | £0.00                     | £0.00                      | £0.00                       | £13.41                      | £0.00                     | £13.41           | £13.41           |
| <b>Overall Totals</b>            | <b>£77.39</b>            | <b>£1,409.53</b>          | <b>£0.00</b>              | <b>£95.09</b>              | <b>£0.00</b>                | <b>£571.50</b>              | <b>£340.53</b>            | <b>£1,007.12</b> | <b>£2,494.04</b> |

Paid July