Edenbridge Town Council

Town Clerk: Caroline Leet

Charities & Grants | 30 November 2026 | Full Agenda (Excludes Confidential Items) | v:2

To Councillors: J **Aldridge**, A **Baker**, S **Compton**, M **Gemmell Smith**, C **Jacques**, A **Layland**, M **McArthur**, S **McGregor**, A **Read**, M **Stockdale**, J **Streets**, B **Todd**.

A meeting to consider the Grant Applications will be held at 7:00 pm on 30 November 2026 in Rickards Hall. Members of Council are summoned to attend.

Members of the public are welcome to observe this meeting.

Lorraine Ganney Deputy Clerk/RFO

To assist in the speedy and efficient dispatch of business members wishing to obtain factual information on items included on the Agenda are asked to enquire of the Town Clerk prior to the day of the meeting. Council Meetings may be recorded.

Any person intending to make recordings is advised to notify the Clerk in advance so that appropriate arrangements can be made.

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Meeting Papers & Report

1 **Apologies for Absence**

2 **Declaration of Interests or Predetermination**

The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of a meeting that has not been disclosed under this item, the member must immediately disclose it.

Members are reminded of the Code of Conduct, and Appendix B - Registering interest and nonparticipation.

3 **Public Questions and Statements**

Members of the public, and members with prejudicial interests on items on the Agenda, may make representations, answer, ask questions and give evidence at this meeting in respect of items on the Agenda. (This is the only opportunity for members of the public to make a contribution during the meeting.)

Both public and members are limited to three minutes per person to speak and the total time designated for public questions shall not exceed fifteen minutes unless directed by the Chairman of the meeting.

4 **To receive, approve and sign the minutes of the Charities & Grants Meeting held on 1 December 2025 (pages 2023-116/01-02).**

Do Members confirm the minutes of the meeting 01 December 2025 2023-116/01-02 for the Charities no; 302732 The Public Recreation Ground, 302733 The Recreation Ground and 307544 The Norman Foundation and the Grants 2025?

Charities & Grants | 01 December 2025 v.1 - Minutes (Pages 2023-116/1-2)

5 **THE PUBLIC RECREATION GROUND CHARITY - BLOSSOMS PARK (302732)**

The Charity end-of-year accounts 205/26 and the Annual Report are presented for approval. The accounts recorded ‘nil’ return as all expenditure is managed through Council's I&E accounts, therefore 'nil' return. All activity is reported through the Open Spaces Committee as managed by the Council (sole managing trustee) and registered land owner.

Are Members happy to confirm the charity annual return for charity no 302732 as 'nil'?

Annex 1: EoY Return 31 03 2026 Blossoms Park.pdf

6 **THE RECREATION GROUND CHARITY - LINGFIELD ROAD (302733)**

The Charity end-of-year accounts 2025/26 and the Annual Report are presented for approval. The accounts recorded ‘nil’ return as all expenditure is managed through Council's I&E accounts, therefore 'nil' return. All activity is reported through the Open Spaces Committee as managed by the Council (sole managing trustee) and registered land owner.

Are Members happy to confirm the charity annual return for charity no 302733 as 'nil'?

Annex 2: EoY Return 31 03 2026 The Rec- Lingfield Road.pdf

7 **NORMAN FOUNDATION (307544) - TRUSTEES**

The Charity end-of-year accounts 2025/26 and the Annual Report are presented for approval. Last year's (2024/25) year-end balance was £52,958.07. The CCLA/COIF shares value have decreased and been accounted for. The closing Balance as of the 31 March 2026 is £52,749.65. A difference of -£208.42. The Chairman of the Council, on behalf of the trustees, will sign the accounts as a true record of the Charity's financial position before submitting to the Charities Commission.

Are Members happy to confirm the charity annual return for charity no 307544 ?

Annex 3: Norman Foundation Return 2025-2026.pdf

8 **EDENBRIDGE TOWN COUNCIL GRANTS FUND**

A link to the Council's grants policy is below. This year, Council has received 18 applications. Total amount requested is £17,574.95 (Summary attached, confidential; full applications are available to view in the office or Sharepoint folder.) Total Budgeted Grant fund for 2026 is £8,000. A copy of previous awards made is available on the website, link below.

Members are asked to view the applications, and consider how it would like to award this year's available funds.

https://www.edenbridgetowncouncil.gov.uk/wp-content/uploads/2025/08/grant-history-chart-2025.pdf

https://www.edenbridgetowncouncil.gov.uk/wp-content/uploads/2025/06/grants-policy.pdf

Annex 4 Confidential annex omitted from public papers

9 **Date of Next Meeting - Monday 29 November 2027**

Members are asked to note the date of the next meeting, subject to the annual schedule of meetings approval by Council at its next December meeting.

The Public Recreation Ground - Blossoms Park - Accounts
Charity Commission Registered Number 302732

1st April 2025 to 31st March 2026

Balance in Hand 31st March 2025	**£0.00**
Receipts	£0.00
Total Receipts	£0.00
Payments	£0.00
Total Payments	£0.00
Balance in Hand 31st March 2026	**£0.00**

ETC Trustees of the Public Recreation Ground

Annual Report

The Public Recreation Ground (Blossoms Park) freehold is owned by the Town Council but with a charity account and conveyance assigns that the Parish Council to maintain fencing. The management of the total public recreation ground is overseen by the Council's Open Spaces Committee, and all costs and income is accounted for as part of the Town Council's accounts, and included in its Annual Return.

Signed ……..

Chairman

Signed ……..

Responsible Finance Officer

The Recreation Ground – Lingfield Road - Accounts
Charity Commission Registered Number 302733

1st April 2025 to 31st March 2026

Balance in Hand 31st March 2025	**£0.00**
Receipts	£0.00
Total Receipts	£0.00
Payments	£0.00
Total Payments	£0.00
Balance in Hand 31st March 2026	**£0.00**

ETC Trustees of the Recreation Ground

Annual Report

The Public Recreation Ground (Blossoms Park) freehold is owned by the Town Council but with a charity account and conveyance assigns that the Parish Council to maintain fencing. The management of the total public recreation ground is overseen by the Council's Open Spaces Committee, and all costs and income is accounted for as part of the Town Council's accounts, and included in its Annual Return.

Signed …….. Signed ……..

Chairman Responsible Finance Officer

Norman Foundation Accounts
Charity Commission Registered Number 307544

1st April 2025 to 31st March 2026

OPENING ASSETS as of 01/04/2025	**£52,958.07**
NATWEST	
Opening Balance 01/04/25	**£3,195.03**
COIF fixed interest Fund paid in	£257.85
COIF Charities Investment paid in	£712.07
Closing Balance 31/03/26	**£4,164.95**
Scottish Widows	
Opening Balance 01/04/25	**£18,251.71**
Interest	**£789.63**
Closing Balance 31/03/26	**£19,041.34**

ASSETS Balances as of 31st March 2026

Cash in Hand	
National Westminster Bank	£4,164.95
Investment Accounts	
Scottish Widows Account	£19,041.34
CCLA/COIF 5,768.44 income units - Interest Fund	£7,375.53
CCLA/COIF 1244 income units - COIF Charities Investment Fund	£22,167.83
Total Assets Valued at 31st March 2026	**£52,749.65**

The value of the shares has decreased for the CCLA/COIF Investment Fund Shares by £2066.04 this year
The value of the shares has increased for the CCLA/COIF Short Term Bond Sharesnterest Fund by £98.07
The total decrease for assests and shares from March 2025 is £208.42

Signed …….. Signed ……..
Chairman Responsible Finance Officer

Date …… ……