

Minutes of the Meeting of Full Council held in Lloyd Hall Outwood on 1 September 2026 at 7:30 pm

Present: Cllrs. Helena Devlin (*Chairwoman*), Tina Emerton, Anna Malley, Mark Osland
In attendance: Clerk - Angela Baker

12 Members of the public

Meeting started at 7.30pm

1 Apologies for Absence

2 Declarations of Interest

None

3 Minutes of the Previous Meeting

Approved

4 Public Participation

Members of the public raised concerns over Green Lane site and the siting of another caravan
The local plan was discussed in detail

5 Reports from County / District / Unitary Councillors

None

6 Parish Environment

6.1 Gatwick Updates

This update is to be moved to next meeting when Cllr McIntosh is back.

6.2 Litter Pick Date TBC

Litter pick date confirmed as Saturday 24th October 10am - Meet at Lloyd Hall.

Clerk to advertise date to residents

6.3 London to Brighton Cycle Race - Concerns over litter and signage left in village

Members discussed the event and concerns around the lack of engagement from all stakeholders .
Noted signs were still at End of Mill Lane and Rookery Hill

Action - Neighbouring Parish to be contacted to see if Burstow had experienced similar issues

Clerk to write again to Charity British Heart Foundation and SCC copying in MP assistant Richard Biggs

7 Clerk's Report and Correspondence

Clerk's Report- September Meeting 2026

IT / Virtual PC Project

The Virtual PC project with PStech has now been completed. All parish data has been transferred and is securely stored. We have now started discussions with PStech regarding proposals for the Parish Council website.

Members were asked to consider what sort of images of Parish you would like included (any keen photographers in area please let me know!)

Graveyard

A valuation has been received in relation to the graveyard, together with the associated invoice. (circulated)

Correspondence

Local Plan – I have received a number of enquiries and correspondence from residents, mainly concerning the Local Plan, including concerns about proposed sites and questions regarding the consultation process. These have been acknowledged and information provided where possible.

Flytipping TDC – I have been trying to get a meeting with the officer at TDC re flytipping due to holidays this hasnt been forthcoming .

Flytipping - Dumped Caravan Scotts Hill - Burnt out and not reported - Action - report

Green Lane – Caravan Concerns – These have been reported via the correct channels , and Nutfield PC cc'd as the site is just within their parish boundary – No response from either parties.

Outwood Matters

Council agreed and confirmed the arrangements for **Outwood Matters**, including:

- Only one request on same topic weekly only, unless something urgent/unexpected then at clerk / chair discretion ?
- Copy submitted to the Clerk for inclusion must follow these rules – deadlines for items for inclusion sent before Sunday midnight will be sent out by Tuesday, Items sent out Monday-Thursday will be sent out by Friday evening.

Clear guidelines will help ensure the newsletter is consistent and that residents receive information in a timely manner.

Grave Yard Update - the valuation and invoice for the valuation was circulated.

Jim Broadbent announced he would like to donate the money to purchase the land . This was welcomed by memebtrs He was still chasing TDC re the procedures and next step. Clerk to be cc'd in to any emails on this matter.

8 Planning / Enforcement / Local Plan

8.1 Enforcement

8.2 Planning Applications

8.3 Local Plan

9 Finance

9.1 Bank Reconciliation

Agreed

9.2 Schedule of Payments

invoices circulated for members to see

9.3 Budget Monitoring

10 Items for the Next Agenda

11 Date of the Next Meeting

Meeting ended at 10pm

Draft Published